

Bharat Tejwani

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Professional Summary

Finance professional with 2 years of experience in accounting, financial reporting, and data analysis. Skilled in reconciliations, bookkeeping, and audit support.

Work Experience

Reliance Securities - Equity and Finance Intern Jun 2024 – Jul 2024

Assisted in customer support for insurance, financial products and DEMAT accounts.

Trustol Automotives - Accountant (Part-time) Oct 2021 – Oct 2023

- Managed accounts payable and receivable to maintain smooth financial operations.
- Conducted bank reconciliations and ledger reviews to ensure data accuracy.
- Assisted in bookkeeping and transaction recording, supporting financial decision-making.

Wadhvani and Associates (Chartered Accountants) - Accountant Oct 2021 – Oct 2023

- Assisted in bookkeeping and transaction recording of their 15+ clients.
- Conducted bank reconciliations and ledger reviews of their clients.
- Assisted in GST return filing.

Education

MBA - Prestige Institute of Management and Research, DAVV, Indore 2025

Major: Finance - CGPA: 6.5

Bachelor of Commerce - DAVV, Indore 2021

Specialization: Taxation - Percentage: 72.33%

12th - CBSE 2018

Specialization: Commerce - Percentage: 69.47%

Certifications

Manual and Financial Accounting - Tally ERP 9,

NPTEL: Innovation & Business Models – IIT Roorkee

Extra-Curricular

Gold Coin Seva Trust - Social Work Intern Aug 2024

- Promoted social welfare initiatives and participated in traffic and environmental volunteer drives.

PIMR International Conference - Volunteer

- Supported event coordination for **PIMR XIX International Conference**.

Student Coordinator - Research Cell, Prestige Institute of Management and Research

- Organized research workshops, poster competitions, and academic events.
- Encouraged student participation in research and academic projects.

Skills

Accounting and Finance Skills: Financial Reporting, Financial statement analysis, Accounts Payable and Receivables management, Ledger Maintenance and Bookkeeping, Bank Reconciliations.

Technical Skills: MS Excel (Intermediate), MS Word and PowerPoint, Tally ERP.9.

Soft Skills: Attention to detail, Problem solving ability, Adaptability, Analytical thinking, Collaboration.