

Name: Richa Agrawal
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Career Objective:

To obtain a creative and challenging work that gives me an opportunity for self-improvement and leadership, while contributing to the symbolic growth of the organization with my technical, innovative and logical skills.

Specialization:

Major: FINANCE

Minor: MARKETING

Academic Qualifications:

Examination	Year	Percentage
• MBA → DAVV, Indore	2025	70.01%*
• Graduation (BSc) → Bundelkhand University, Jhansi	2017	66.23%
• Class-XII → UP Board	2013	82.80%
• Class-X → UP Board	2011	69.83%

Summer Internship Program:

- **Organization:** Altruist Pvt. Ltd.
Job Description: Client Relation and Support Service
- **Organization:** Khandelwal and Khandelwal Associates
Job Description: Finance and Audit Intern

Duration: 1st March – 31st August 2023

Duration: 1st June – 31st August 2024

Curricular Activities:

- **Student Placement Coordinator (13th September 2023 – 28th February 2024)**
- **Attended XIX International Conference 2024**
- **‘MANAVTA KI PEHCHAN’ NGO (7th August – 31st August 2024)**

Certifications:

- Basic to Advance MS-EXCEL Course.
- **Enhancing Soft skills and Personality** by Swayam NPTEL.

Skill:

- Good communication skills
- Keen listener
- Patient learner

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