

TANISHA BANSAL



CONTACT

Phone: 7987245073

Email: tanishabansal252002@gmail.com

Address: Shivpuri (M.P.)

Date of Birth: 25/11/2002

CAREER OBJECTIVE

To secure a challenging role in a reputable financial institution, where I can apply my knowledge of finance, accounting, analytics and business operations to drive financial excellence, improve financial performance, and contribute to the company's continued success.

EDUCATION

Prestige Institute of Management and Research, Indore (2023–2025)

Masters in Business Administration (Finance)

- CGPA : 7.43

Devi Ahilya Vishwavidyalaya University, Indore (2020–2023)

Bachelors in Business Administration

- Aggregate Percentage: 75.00%

Happy Days School,(CBSE), Shivpuri

Class–XII (2019–2020)

- Percentage: 75.00%

Class–X (2017–2018)

- Percentage: 67.00%

INTERNSHIP

ORGANIZATION: HDFC BANK LIMITED (June–July 2024)

Department: Retail Branch Banking

Job Description:

- Assisted customers with basic queries, such as account balances, transaction inquiries, and product information.
- Handled customer complaints and directed them to the appropriate personnel for resolution.
- Disseminated customers with filling out forms and provided support for self-service kiosks and ATMs within the branch.
- Maintained accurate records and logs of customer interactions, complaints, and feedback.
- Stayed up-to-date with bank's products, services, and policies to provide accurate information.

CURRICULAR ACTIVITIES

- JPMorgan Chase & Co.'s Excel Skills, Forage (2024).
- Certification of Business Model and Innovation (2024).
- Certification of Enhancing Soft Skills and Personality (2024).
- Developed a Power BI dashboard to assess the performance of three steel industry companies, showcasing business metrics and KPIs through visual representation and DAX functions (2024).
- Engaged in the Social Project with NEEV Women NGO (2024).
- Engaged in the Social Project with PIMR Literacy Mission (2024).
- Engaged in the National Financial Literacy Quiz, 2024 conducted by the NISM, highlighting commitment to financial education.

SKILLS

TECHNICAL

- MS-Excel
- MS-Office
- MS-Powerpoint
- Power BI
- Tableau

INTERPERSONAL

- Communication
- Team-Player
- Result-Oriented
- Adaptability
- Client-Aquisition