

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

Isha Arora
+91 9622210871 | ishacvota1087@gmail.com

SUMMARY
Results-driven MBA Finance graduate with strong analytical skills, foundational knowledge of financial markets, and hands-on experience in banking operations. Proficient in Excel with a keen interest in investment analysis, compliance, and capital markets.

EXPERIENCE
Branch Banking Intern
Axis Bank, Pune | Jun 2024 – Aug 2024

- Assisted customers with account opening, deposits, fund transfers, and service requests.
- Guided customers on using digital banking platforms like mobile apps and internet banking.
- Handled customer queries related to savings accounts, fixed deposits, and loan products.
- Ensured all documents were collected and verified as per KYC and compliance guidelines.
- Provided financial literacy by explaining basic banking products and services to walk-in customers.

PROJECT
Empowerment Through Finance: Axis Bank's Women-Oriented Schemes | Jun 2024 – Aug 2024

- Conducted a detailed analysis of the Women's Savings Account and Sukanya Samriddhi Yojana.
- Recommended strategies to increase outreach and digital adoption among women clients.

EDUCATION
MBA in Finance and Marketing, Bharati Vidyapeeth, IMED Pune | Jul 2023 – Apr 2025
Bachelor of Commerce (BCom), Govt. College for Women, Parola, Jamnagar | Aug 2020 – Jun 2023

CERTIFICATIONS
Advanced Excel

- Created dynamic reports and dashboards using Pivot Tables and Charts for clear data visualization.
- Used VLOOKUP and RAGSIB to efficiently merge and match data from large datasets.
- Formulated step-by-step guides for formulas, Data Import, and Review for smooth navigation and functionality.

Introduction to Investment Banking – Alkerm

- Gained foundational knowledge of investment banking functions, including Mergers & Acquisitions (M&A).
- Understood the structure and roles of buy-side and sell-side firms within capital markets.

NISM Series VIII: Equity Derivatives Certification (SEBI Recognized)

- Understood basic call/put options and various stock market trading used in stock markets.
- Studied important rules and regulations by SEBI for safe and fair trading.

SKILLS

Technical Skills:

- MS Excel (Advanced), MS Word, PowerPoint
- Investment Banking Basics: Capital Markets, Derivatives
- KYC/AML & Compliance Documentation

Interpersonal Skills:

- Strong Communication Skills
- Teamwork & Collaboration
- Time Management & Multitasking
- Problem Solving

VOLUNTEERING
Junior Executive Member – Eco Club
Organized sustainability campaigns, clean-up drives, and tree-planting events.

AWARDS
Silver Medalist – District-Level Kickboxing Championship

Govt ID #1



Personal Information

Full Name	Isha Arora
Former Name / Maiden Name	N/A
Mobile Number	9682521087
Father's Name	Rajinder Arora
Spouse's Name	N/A
Date of Birth	14-12-2001
Age	23 years 8 months
Gender	female
Alternative Mobile Number	9419153374
Aadhar Card Number	604246513127
Aadhar Card Number	9682521087
Pan Card Number	EGMPA0992R
Nationality	Indian
Marital Status	Single

Permanent Address

House no	H.no.157
Street	Below Purani Mandi
District	N/A
City	Jammu
State	JK
Pincode	180001

Current Address

House no	WP-244, Wazidpur, Sector 130, Noida, Uttar Pradesh 201304
Street	Wazidpur, Sector 130
District	Sector 130
City	Noida
State	UP
Pincode	201304

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	SBICAP SECURITIES
Job Location:	Pune
Employee ID:	20310
Designation:	Relationship Manager
UAN Number:	
From Date:	19-05-2025
To Date:	04-09-2025
Name of the Reporting Manager:	Priyanka Anand Sharma
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Personal Commitments
HR Name:	
HR Contact No:	
HR Email ID:	Reshma.Sequeira@sbicapsec.com
Last Salary Drawn:	29
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	SBICAP SECURITIES
Job Location:	Pune
Employee ID:	20310
Designation:	Relationship Manager
UAN Number:	
From Date:	19-05-2025
To Date:	04-09-2025
Name of the Reporting Manager:	Priyanka Anand Sharma
Manager's Contact No:	
Manager's Contact Email:	

LATEST EMPLOYMENT 1

Reasons for leaving:	Personal Commitments
HR Name:	
HR Contact No:	
HR Email ID:	Reshma.Sequeira@sbicapsec.com
Last Salary Drawn:	29
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	
Latest 3 months pay slip	1



Investment aur Trust, Dono

SBICAP SECURITIES LIMITED
SALARY PAYSIP FOR AUGUST 2025

EMPNO : 20310
NAME : ISHA ARORA
LOCATION : PUNE
DEPT : RETAIL BROKING
DESIGN : RELATIONSHIP MANAGER
GRADE : OFFICER
PF_NO : MHBAN00485690000046012
UAN : 102205638239
SUB_LOCATION : PUN | PUNE

BANK : SBI
A/C_NO : 44107706326
DOJ : 19/05/2025
PAN : EGMPA0992R
ESIC_NO :
DAYS_WKD : 31.00
LOP : 0.00

PARTICULARS	RATE	EARNINGS	PARTICULARS	DEDUCTIONS
BASIC	11667.00	11667.00	PROVIDENT FUND	1800.00
HOUSE RENT ALLOWANCE	5834.00	5834.00	PROFESSION TAX	200.00
EXECUTIVE ALLOWANCE	8305.00	8305.00		
TELEPHONE ALLOWANCE	1000.00	1000.00		

GROSS EARNINGS 26806.00 | TOTAL DEDUCTIONS 2000.00

NET PAY 24806.00

(RUPEES TWENTY FOUR THOUSAND EIGHT HUNDRED SIX ONLY)

This is a computer generated statement and does not require signature

POST GRADUATION

I haven't done my Post Graduation	
College Name:	Institute of management and entrepreneurship development Pune
College Location:	Kothrud
University Name:	Bharati Vidyapeeth University
Major / Specialisation	Finance
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2303100549
From:	21-07-2023
To:	15-05-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	
College Name:	Institute of management and entrepreneurship development Pune
College Location:	Kothrud
University Name:	Bharati Vidyapeeth University
Major / Specialisation	Finance
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2303100549
From:	21-07-2023
To:	15-05-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



Bharati Vidyapeeth

(Deemed to be University)
Pune, India

No.: E - 82131

Bharati Vidyapeeth Bhavan, L.B.S. Road, Pune : 411 030 (INDIA)

(Established u/s. 3 of the UGC Act 1956)

GRADE CARD



SEAT NO.: 2523701044

NAME : *ISHA ARORA

PER. REG. NO.: 2303100549

COLLEGE : INSTITUTE OF MANAGEMENT & ENTREPRENEURSHIP DEVELOPMENT, PUNE

MASTER OF BUSINESS ADMINISTRATION (CBCS - 2022 COURSE): SUMMER - 2025
(MARKETING MANAGEMENT+FINANCIAL MANAGEMENT)

Sr. No.		Subject Name	M.B.A. Sem-III				
			CREDIT VALUE	UE	IA	CA	GP
1		STRATEGIC MANAGEMENT	3	A	O	-	PP 9
2		LEGAL ASPECTS OF BUSINESS	3	O	O	-	PP10
3		INNOVATION, DESIGN THINKING & ENTREPRENEURSHIP MANAGEMENT	3	O	A+	-	PP 9
4		CONSUMER BEHAVIOUR	3	C	O	-	PP 8
5		SERVICES MARKETING	3	A+	O	-	PP10
6		INVESTMENT ANALYSIS & PORTFOLIO MANAGEMENT	3	O	O	-	PP10
7		MANAGEMENT OF FINANCIAL SERVICES	3	A+	O	-	PP10
8		SUMMER INTERNSHIP	8	-	O	-	PP10
9		OPEN COURSE-III: DIGITAL MARKETING	2	-	-	O	PP10
							SGPA 9.62
Sr. No.		Subject Name	M.B.A. Sem-IV				
			CREDIT VALUE	UE	IA	GP	
1		PROJECT MANAGEMENT	3		A+	O	10
2		SALES & DISTRIBUTION MANAGEMENT & B2B	3		A+	O	10
3		INTEGRATED MARKETING COMMUNICATIONS	3		A+	O	9
4		CORPORATE FINANCE	3		O	O	10
5		INTERNATIONAL FINANCIAL MANAGEMENT	3		A+	O	10
6		ENVIRONMENT & DISASTER MANAGEMENT	2		-	O	10
7		OPEN COURSE-IV: FINANCIAL PLANNING & INSTRUMENTS	2		-	O	10
							SGPA 9.85
		SGPA of Sem-I	:	9.67			
		SGPA of Sem - II	:	9.30			

Credits Earned Through

CGPA 9.59

Sr.	Add on Courses	Credits
1.	MOOC-I	04
2.	MOOC-II	04
3.	MOOC-III	04
4.	MOOC-IV	04
5.	MOOC-V	04

RESULT : O GRADE

RESULT DATE : 30/06/2025



[Signature]

CONTROLLER OF EXAMINATIONS I/C

Indicates Female Student, F : Indicates Fail, Ab : Indicates Absent, PP : Indicates Previous Pass, LF : Indicates Lower Exam Fail, ** : Vide Regulation, \$: Vide Regulation for Higher Marks, @ : Vide Regulation for Higher Class, T : Theory, IA : Internal Assessment, P : Project Work, UEX : University Examinations, PW : Project Work, O : Oral, EC : Extra Curricular Activities, # : Under Improvement Attempt, BOP : Better of Performance, GPI : Grade Point Index, SGPA : Semester Grade Point Average, CGP : Combined Grade Point, SPA : Cumulative Grade Point Average, TGPA : Trimester Grade Point Average, UE : University Examination, CA : Continuous Assessment, PC : Performance Cancelled, UT : Unit Test, DS : Detained Subject, Note : **, \$: Marks not considered for award of class as per ru

GRADUATION

I haven't done my Graduation	
College Name:	Govt. College for Women Parade Jammu
College Location:	Parade Ground Jammu
University Name:	Jammu University
Major / Specialisation	General
Course / Qualification:	BCom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	20GCPA2989
From:	12-08-2020
To:	20-06-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	Govt. College for Women Parade Jammu
College Location:	Parade Ground Jammu
University Name:	Jammu University
Major / Specialisation	General
Course / Qualification:	BCom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	20GCPA2989
From:	12-08-2020
To:	20-06-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



GOVERNMENT COLLEGE FOR WOMEN

PARADE GROUND, JAMMU

(An Autonomous College with CPE status by UGC)

NAAC Re-accredited 'A' Grade
Three Year Degree (General) Course.

B.COM SEMESTER 6TH (REGULAR) (CBCS)
(JUNE-JULY 2023)

Name: ISHA ARORA
Parentage: RAJINDER ARORA
Reg. No. 20GCPA2989

Id. No.
Roll No. 612220038

Course No.	SUBJECTS/ Course Title	THEORY				PRACTICAL				TOTAL		Grade Obtained	Grade Point	Remarks
		INT Marks	EXT Marks	Total Marks	Min.	INT Marks	EXT Marks	Total Marks	Min.	MARKS	MAX			
UBCTDSE-603	BUSINESS ENVIRONMENT	019	057	76	36					076	100	A	08	
UBCTDSE-606	FINANCIAL MANAGEMENT	015	047	62	36					062	100	B+	07	
UBCTGE-610	SALES MANAGEMENT	019	042	61	36					061	100	B+	07	
UBCTS-613	DIGITAL MARKETING & E-COMMERCE	008	034	42	18	023	021	44	18	086	100	A+	09	
UENTAEC-601	COMMUNICATION ENGLISH	008	027	35	18					035	50	A	08	
PASS										320 / 450				
Sem-I : 327/ 400 Sem-II : 346/ 400 Sem-III : 307/400														
Sem-IV : 322/400 Sem-V : 335/450														

Total Marks: 1957 / 2500

Overall Grade : A

Date of Declaration: 31.08.2023

Incharge Examinations

ERRORS AND OMISSIONS EXCEPTED. ANY QUERY OR
CLARIFICATION MAY BE SOUGHT FROM THE INSTITUTION
WITHIN SIX MONTHS FROM THE DATE OF DECLARATION
OF THIS RESULT.

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Delhi Public School Jammu
School Location:	Old Heritage City, Jammu
Board Name/University Name:	CBSE
Major Subjects	English, Accountancy, Business Studies, Economics, Physical education
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	13697101
From:	12-04-2019
To:	20-03-2020
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Delhi Public School Jammu
School Location:	Old Heritage City, Jammu
Board Name/University Name:	CBSE
Major Subjects	English, Accountancy, Business Studies, Economics, Physical education
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	13697101
From:	12-04-2019
To:	20-03-2020
Marksheet	1

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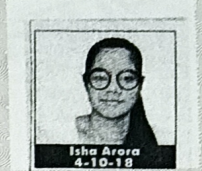
23523/00164

क्रम संख्या/
S.No.SSCE/2020/

0842025

रजि. नं.
Regn.No. C220/04463/0161

केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
अंक विवरणिका
MARKS STATEMENT
सीनियर स्कूल सर्टिफिकेट परीक्षा, 2020
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2020



परीक्षार्थी का नाम
Name of Candidate **ISHA ARORA**

अनुक्रमांक
Roll No. **13697101**

माता का नाम
Mother's Name **POONAM ARORA**

पिता/संरक्षक का नाम
Father's/Guardian's Name **RAJINDER ARORA**

विद्यालय
School **23523 D P S MAHARAJA HARI SINGH MARG JAMMU J&K**

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं.मू. IA/ प्र. प्र.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
301	ENGLISH CORE	070	020	090	NINETY	A2
055	ACCOUNTANCY	056	020	076	SEVENTY SIX	B1
054	BUSINESS STUDIES	064	020	084	EIGHTY FOUR	B1
030	ECONOMICS	064	020	084	EIGHTY FOUR	A2
048	PHYSICAL EDUCATION	051	029	080	EIGHTY	B2
500	WORK EXPERIENCE					A1
502	HEALTH & PHYSICAL EDUCATION					A1
503	GENERAL STUDIES					A1

संक्षिप्तियों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

RP : प्रयोगात्मक में पुनरावृत्ति Repeat in Practical

RT : लिखित में पुनरावृत्ति Repeat in Theory

ER : अनिवार्य पुनरावृत्ति सभी विषयों में
Essential Repeat in all subjects

परिणाम Result **PASS**

दिल्ली Delhi
दिनांक Dated : **13-07-2020**

परीक्षा नियंत्रक
Controller of Examinations

PROFESSIONAL REFERENCE 1

Name of the Person:	Shreeya Thorat
Designation:	Relationship Manager
Contact No:	
Email ID:	
Name of the Organisation:	SBICAP SECURITIES
Name of the Person:	Shreeya Thorat
Designation:	Relationship Manager
Contact No:	
Email ID:	
Name of the Organisation:	SBICAP SECURITIES

PROFESSIONAL REFERENCE 2

Name of the Person:	
Designation:	
Contact No:	
Email ID:	
Name of the Organisation:	NA
Name of the Person:	
Designation:	
Contact No:	
Email ID:	
Name of the Organisation:	NA

POST GRADUATION	
University / Institute Name	Institute of management and entrepreneurship development Pune
Course	MBA
Specialization Major	Finance
Start Date	2023-07-21
End Date	2025-05-15
Gap Status	0 years and 1 months

GRADUATION	
University / Institute Name	Govt. College for Women Parade Jammu
Course	BCom
Specialization Major	General
Start Date	2020-08-12
End Date	2023-06-20
Gap Status	0 years and 5 months

SENIOR SECONDARY	
School Name	Delhi Public School Jammu
Start Date	2019-04-12

SECONDARY	
School Name	Delhi Public School Jammu
Start Date	2017-04-12
End Date	2018-03-20

Employment Deails	
Years of Experience	0
No of Employment	1

Employment (1)	
Employment Type	employed
Start Date	2025-05-19
End Date	2025-09-04

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.