



PAYSLIP FOR THE MONTH MARCH 2025

Name : Tejendra Singh		EMP. NO. : 90042466	
DATE OF JOINING : Apr 18, 2023		CURRENT MTH CAL DAYS : 31	
GRADE : DMI		CURRENT MTH PAID DAYS : 31	
LOC : MEERUT - JAIN NAGAR_BR			
PAN.No. :HBOPS4798R		PF.No. :MH/BAN/18796/000/90042466	
EPS.No. :MH/BAN/18796/000/5573776		UAN.No. :101815149234	
	AMOUNT	ARREARS / ADJ	TOTAL
<b>EARNINGS</b>			
BASIC	13,630.00		13,630.00
HOUSE RENT ALLOWANCE	6,815.00		6,815.00
LEAVE TRAVEL ALLOWANCE MONTHLY	2,839.12		2,839.12
SUPPLEMENTARY ALLOWANCE	12,225.88		12,225.88
SUPERANNUATION ALLOWANCE	2,044.50		2,044.50
<b>TOTAL EARNINGS</b>	<b>37,554.50</b>	<b>0.00</b>	<b>37,554.50</b>
<b>DEDUCTIONS</b>			
PROVIDENT FUND	1,800.00		1,800.00
<b>TOTAL DEDUCTIONS</b>	<b>1,800.00</b>	<b>0.00</b>	<b>1,800.00</b>
<b>TOTAL EARNING</b>	<b>TOTAL DEDNS</b>	<b>LOAN DEDNS</b>	<b>GROSS DEDNS</b>
37,554.50	1,800.00	0.00	1,800.00
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AMOUNT PAID BY TRANSFER TO A/C : 055501012232 - Rs. 35755.00			
GST is applicable on gym fees, mobile deduction, postage at applicable rates.			



PAYSLIP FOR THE MONTH APRIL 2025

Name : Tejendra Singh		EMP. NO. : 90042466		
DATE OF JOINING : Apr 18, 2023		CURRENT MTH CAL DAYS : 30		
GRADE : DMI		CURRENT MTH PAID DAYS : 30		
LOC : MEERUT - JAIN NAGAR_BR				
PAN.No. :HBOPS4798R		PF.No. :MH/BAN/18796/000/90042466		
EPS.No. :MH/BAN/18796/000/5573776		UAN.No. :101815149234		
	AMOUNT	ARREARS / ADJ	TOTAL	
EARNINGS				
BASIC	14,860.00		14,860.00	
HOUSE RENT ALLOWANCE	7,430.00		7,430.00	
LEAVE ENCASHMENT		1,667.00	1,667.00	
PERFORMANCE LINKED RETENTION PAY (INCL. STAT. BONUS)	75,000.00		75,000.00	
SUPPLEMENTARY ALLOWANCE	16,937.00		16,937.00	
SUPERANNUATION ALLOWANCE	2,229.00		2,229.00	
TOTAL EARNINGS	116,456.00	1,667.00	118,123.00	
DEDUCTIONS				
PROVIDENT FUND	1,800.00		1,800.00	
TOTAL DEDUCTIONS	1,800.00	0.00	1,800.00	
TOTAL EARNING	TOTAL DEDNS	LOAN DEDNS	GROSS DEDNS	NET SALARY
118,123.00	1,800.00	0.00	1,800.00	116,323.00
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AMOUNT PAID BY TRANSFER TO A/C : 055501012232 - Rs. 116323.00				
GST is applicable on gym fees, mobile deduction, postage at applicable rates.				



PAYSLIP FOR THE MONTH MAY 2025

Tejendra Singh	EMP. NO. :90042466
DATE OF JOINING : Apr 18, 2023	CURRENT MTH CAL DAYS : 31
GRADE : DMI	CURRENT MTH PAID DAYS : 31
LOC : MEERUT - JAIN NAGAR_BR	
PAN.No. :HBOPS4798R	PF.No. :MH/BAN/18796/000/90042466
EPS.No. :MH/BAN/18796/000/5573776	UAN.No. :101815149234

		AMOUNT	ARREARS / ADJ	TOTAL
EARNINGS				
BASIC		14,860.00		14,860.00
HOUSE RENT ALLOWANCE		7,430.00		7,430.00
LEAVE TRAVEL ALLOWANCE MONTHLY		3,095.00	3,095.00	6,190.00
SUPPLEMENTARY ALLOWANCE		13,841.00	-3,095.00	10,746.00
SUPERANNUATION ALLOWANCE		2,229.00		2,229.00
TOTAL EARNINGS		41,456.00	0.00	41,456.00
DEDUCTIONS				
PROVIDENT FUND		1,800.00		1,800.00
TOTAL DEDUCTIONS		1,800.00	0.00	1,800.00
TOTAL EARNING	TOTAL DEDNS	LOAN DEDNS	GROSS DEDNS	NET SALARY
41,456.00	1,800.00	0.00	1,800.00	39,656.00

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AMOUNT PAID BY TRANSFER TO A/C : 055501012232 - Rs. 39656.00

GST (w.e.f. July 1, 2017) is applicable on Canteen Deduction, Gym Fees, Admin Charges, Mobile Deduction, Postage, Notice Period Recovery, Monetary Fund and Bus Service Charges at applicable rates.

June 17, 2025  
Employee No: 90042466

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Tejendra Singh has been an employee of this Bank since April 18, 2023. The request of resignation is accepted and the employee stands relieved from the services of the bank at the close of the office hours on June 9, 2025. At the time of resignation the employee was in the grade of Deputy Manager-I.

We wish the employee success in all the future endeavors.

Yours faithfully,



Authorized Signatory  
Sreeja Nair  
HR Manager-HRMG

**ICICI Bank Limited**

HRMG  
ICICI Bank Tower,  
Regional Office Gachibowli  
Serilingampally,  
Hyderabad - 500 032.

Tel.: 040-61063090  
Website [www.icicibank.com](http://www.icicibank.com)  
CIN : L65190GJ1994PLC021012

Regd. Office : ICICI Bank Tower, Near Chakli Circle,  
Old Padra Road, Vadodara 390 007,  
India.  
Corp. Office : ICICI Bank Towers, Bandra-Kurla  
Complex, Mumbai 400051, India.



Tejendra Singh <singh.s.tezz@gmail.com>

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## Resignation Approved for Tejendra Singh (Employee id 90042466)

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<hr@icicibank.com>

Sat, 31 May at 5:10 PM

To: <tejendra.singh@icicibank.com>, <singh.s.tezz@gmail.com>

Cc: <anita.tiwari@icicibank.com>, <navneet.bajpai@icicibank.com>

Dear Tejendra Singh,

We have received your online resignation dated 31-May-2025. Your last working date **Approved** by your reporting authority is 09-Jun-2025.

Please note that acceptance of your resignation and consequent issuance of relieving letter from the services of the Bank would be subject to your continual discharge of current responsibilities in a satisfactory manner by your reporting authority and serving the applicable notice period and completion of all other formalities relating to resignation.

### **E-Muster and Leave:**

All e-muster, leave requests availed to be applied and approved before the last working date. Approvals done on or prior to last working date shall only be considered for processing. If leave is applied for any compelling reason and such leave gets sanctioned by the competent authority, then the notice period may get extended to that effect, which please note.

### **ID Card:**

You are requested to return the Identity Card to your Reporting Authority on your last working day, in absence of which the Bank will recover the cost towards the ID card from your Full and Final settlement. Physical retention of Identity card beyond the last working date will be considered unauthorized, Bank can initiate appropriate action in case of any probable misuse of the ID card.

### **Loan and Other Dues:**

Request you to ensure re-payment of outstanding loan or any other dues are to be cleared before last working day.

### **Corporate SIM Card:**

If you have a corporate mobile connection and want to continue the same mobile number, you must transfer it to your personal name by obtaining a NOC from the bank, according to your eligibility. You can check your eligibility by browsing through ICICI Universe> HR4U> Policies > Corporate Cell Phone Policy.

If you are eligible as per the policy, you can download the NOC from the following path: Path to download NOC: ICICI Universe> HR4U> Click on HR4U Home> My Request > Mobile NOC Letter > Download PDF NOC.

Please note that the NOC will be available for download only after 24 hours of your Resignation approval. In case you are unable to download NOC, please write to [itelecom@icicibank.com](mailto:itelecom@icicibank.com) To avoid a disconnection of your mobile service, it is suggested to get the transfer formalities completed atleast one week prior to the last working

day.

Kindly ensure to check and pay the bills of your usage, from the date of transfer in your name or last working day in the organization, whichever is earlier.

Request you to login through below URL to complete relieving formalities :

Intranet:[http://alumnihelpline.icicibank.com/Ehl\\_Intranet.aspx](http://alumnihelpline.icicibank.com/Ehl_Intranet.aspx)

External:[https://alumni.icicibank.com/ICICAlumni/Ehl\\_ExitLogin.aspx](https://alumni.icicibank.com/ICICAlumni/Ehl_ExitLogin.aspx)

You are requested to save the link of the ICICI Bank Alumni Site (<https://alumni.icicibank.com/>), details of which will also be sent to your personal email id in 24 hours from Last Working day.

This site will provide you with important information relating to your Form 16, relieving letter, salary slips, retirement details and other settlement related information which will otherwise not be available to you post your last working day from the Bank.

For any queries related to Staff Loan, PF and EPS, Full and Final Settlement statement, Income tax deduction, Form 16, superannuation etc., please call on 040-41063104, 4049 or 4048 or write to [payroll.helpdesk@icicibank.com](mailto:payroll.helpdesk@icicibank.com), alternatively you may raise to query under I-Care-Payroll for any queries related to Retirals.

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