

## Contact

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## Top Skills

Small Team Management  
Report Writing  
Research

# Harsh Mahajan

#Due Diligence Professional  
Delhi, India

## Summary

I'm an experienced Due Diligence Professional with expertise in Research, Compliance, Consulting, KYC, Investigation, and Risk Mitigation.

As a Team Lead, I manage a team titled 'Strategic Risk Investigations', showcasing strong communication skills. My knowledge covers Customer DD, Enhanced DD, Investment DD, Vendor DD, AML, ESG, Forensic Investigations, and the securities and capital market industry.

I conduct final audits of comprehensive reports prepared using global database checks and deliver detailed reports to the client.

I hold an MBA in Business Management from SVKM's Narsee Monjee Institute of Management Studies, Mumbai, and a certification from ICSI in the Capital and Security Market Field.

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## Experience

### Aretia Advisors

#### Assistant Manager

April 2025 - September 2025 (6 months)

Manage due diligence projects, ensures compliance, and delivers actionable insights with expertise in conducting research, financial analysis, and risk assessment.

Collaborate with cross-functional teams, mentor analysts, and supports client engagements with precision and integrity.

### Neotas

3 years 10 months

#### Team Lead

January 2024 - March 2025 (1 year 3 months)

Delhi, India

As a Team Lead, I manage a team of Strategic Risk Investigations, addressing team queries and clarifying topics through an SME channel.

I conduct monthly one-on-one meetings with each team member to review their performance and identify areas for improvement.

Additionally, I perform final audits (FQA) of comprehensive Level 2 and Level 3 reports.

#### Lead Analyst

January 2023 - December 2023 (1 year)

Delhi, India

Manage team along with daily activities.

Check social media accounts and platforms to identify potential behavioral risks.

Prepare due diligence reports on entities and individuals.

Identify Ultimate Beneficial Owners (UBO).

Assess risks in enhanced due diligence reporting.

#### Senior Analyst

June 2021 - December 2022 (1 year 7 months)

Delhi, India

Skilled in conducting research on individuals and entities for investment due diligence, AML, KYC, on-boarding, reputational risk, and ongoing monitoring using various databases.

Experienced in discovering records related to AML, fraud, corruption, bankruptcy, civil misconduct, PEP, and regulatory risks, and providing detailed reports with supporting documents.

Proficient in gathering intelligence through research, KYC data, field observation, and public records to ensure compliance with AML and KYC policies.

Trained in using research tools and databases such as JIRA, LexisNexis, Bloomberg, and others for comprehensive screening and analysis.

Well-versed in working across multiple jurisdictions and preparing comprehensive reports, presentations, and charts based on collected intelligence data.

#### Cisive

2 years 3 months

#### Screening Specialist

February 2021 - June 2021 (5 months)

Delhi, India

Led investigation projects and recruited team members to conduct specialized searches on the U.S. healthcare and financial databases.

### Screening Associate

April 2019 - February 2021 (1 year 11 months)

Delhi, India

- I'm skilled in searching / exploring records such as, Fraud, Corruption, Money Laundering (AML), Anti-Bribery, Bankruptcy, Credit, Civil Misconduct / Litigation, PEP, Derogatory findings, Professional Background, Negative/ Adverse Media, Disciplinary actions, OFAC Sanctioned Countries, Criminal, Data Base Analysis, Global Databases Check for all countries and submits thorough written reports of findings with supporting documents as exhibits to potential employers.
- Gather intelligence information by research, field observation, confidential information sources, or public records and conduct KYC on Individual
- Using different research tools to write comprehensive reports based on findings
- I'm trained in Research tools such as; LexisNexis, Google Databases, RELX, Experian, CanLii, CommonLii, Bloomberg, FINRA, MAS, ACRA, SGX, ABN, ASIC, AFSA etc. to conduct screening of the candidate's financial, directorships, business interest and Political relations
- I discover records such as Licensing (individual), Directorship, Partnership, Ownership, Shareholding, Business Interest, Business Litigation Records etc for all countries / jurisdictions.
- Worked on senior level due diligence and KYC
- Prepare comprehensive written reports, presentations, maps, or charts based on research, collection, and analysis of intelligence data
- Well versed with working on various Country jurisdictions (Australia, US, Canada, Singapore, Hong Kong, France, UK, Switzerland, Italy, Netherlands, Germany, New Zealand, India, Philippines, Spain, Sri Lanka etc.)
- Consulting and enabling our clients to go ahead with on boarding of the candidate or invest in a firm by giving them the best screening/ diligence reports in the industry

Additionally -

- Mentoring, training new team members
- Achieved “Outstanding (5 out of 5)” rating in Annual Review for performing tremendously

### Aegis Customer Support Services Private Limited

#### Senior Executive

June 2018 - March 2019 (10 months)

Gurugram, Haryana, India

- Manage pan India all lines of business through Government TRAI and DOT portals and Social Media handles, business of Mobility, Fixed Line (Broadband), DTH
- Conversation across social channels like Twitter, Facebook, Instagram, Linked-In, Airtel App Play store  
Service Recovery/ Escalation Management- Ownership of end to end resolution to customer complaints
- High capability to drive and convert query/complaint to a first contact resolution and Identify process/system gaps to avoid repetition of such complaints- Acting as last line of defense for handling high profile customers/ Management escalations
- Real –time notifications and action in case any threat to Senior Level, reputation or negative conversation
- Detail out all procedures for Comprehensive Consumer Understanding

### Magus Customer Dialog Pvt Ltd

#### Executive

July 2017 - June 2018 (1 year)

New Delhi Area, India

- Manage query / complaints received through emails from pan India level regarding Airtel DTH
- Conversation with customers, here their concern for better understanding, Service Recovery /

Escalation Management- Ownership of end to end resolution to customer complaints through email

- High capability to drive and convert query/complaint to a first contact resolution and Identify process/system gaps to avoid repetition of such complaints
- Real –time notifications and notify in case any threat to Senior Level, negative conversation or reputation

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## Education

NMIMS Global Access School for Continuing Education  
PGDBM, Business, Management, Marketing, and Related Support  
Services · (2018 - 2020)

### Delhi University

Bachelor of Commerce - BCom, Business/Commerce, General · (2014 - 2017)