

# NAVEEN KUMAR PAL

📍 NOIDA UP

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## OBJECTIVE

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Seeking to leverage my experience in banking and BPO operations to transition into a process associate role in a reputed MNC. Committed to delivering accurate documentation, efficient process management, and customer-centric solutions. Eager to enhance my skills and contribute to process improvements while ensuring compliance with regulatory standards in a dynamic corporate environment.

## CORE SKILLS

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• Banking Process Knowledge • Data Entry Documentation • Compliance Risk Management • Customer Support Problem Solving • Time Management • MS Office CRM Tools • Communication Skills • Team Collaboration

## Education

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<b>Dr. A.P.J. Abdul Kalam Technical University</b> , Master of Business Administration -Marketing And Finance	Aug 2021 – May 2023
<b>Veer Bahadur Singh Purvanchal University</b> , Bachelor of Science - Math and Physics	Aug 2018 – Jul 2021
<b>The Ideal New Star English School</b> , Intermediate - PCM	Aug 2014 – May 2016
<b>Harihar Singh Academy</b> , High School - PCM	Jul 2013 – May 2014
<b>Intellipaat</b> , Executive Post Graduate Certification in Data Science And Artificial Intelligence	Apr 2024 – Mar 2025

## Experience

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<b>Bandhan Bank Ltd-Teller</b>	Apr 2023 – Mar 2024
• Handle transactions for customers, including check cashing, deposits, withdrawals, transfers, loan payments and Repayments, cashier's checks, and opening and closing of accounts.	
• Reconcile cash drawers at the end of your shift, count and package coins and currency	
• Track, record, report, and store transactional information and special requests.	

## Languages

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**English:** Intermediate

**Hindi:** Native