

# MUKUND JAIN

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## Professional Summary

Financial Crime Compliance Analyst with expertise in AML/KYC operations, CDD, EDD, sanctions & PEP screening, onboarding, and regulatory compliance. Skilled at operational risk management, process improvement, stakeholder collaboration, issue resolution, and reporting, with experience across multinational and domestic banking environments. Strong ability to support business-critical operations, strengthen controls, and ensure zero compliance breaches.

## Professional Experience

### SENIOR ASSOCIATE | GENPACT INDIA PVT. LTD. | SEPTEMBER 2024 – PRESENT

- Handled customer due diligence (CDD) and enhanced due diligence (EDD) for retail, corporate, and correspondent banking clients, ensuring compliance with BSA, OFAC, USA Patriot Act, and CIP requirements.
- Reviewed sanctions, pep, and adverse media alerts, escalating high-risk cases and preparing clear reports for management and regulatory purposes using tools like World-check, and lexis Nexis, identifying potential AML, sanctions, and financial crime risks.
- Applied a risk-based approach to classify customers (low/medium/high risk) and recommended process improvements to strengthen AML controls and efficiency.
- Gained strong exposure to banking products and transactions, including deposits, payments, trade finance, and lending, with focus on spotting unusual activity.
- Contributed to compliance reviews and regulatory inspections by preparing detailed documentation and audit-ready records.
- Known for a keen eye for detail and ability to exercise sound judgment while analyzing complex alerts and cases.
- Delivered presentations and shared knowledge with colleagues to improve awareness of Aml risks, reporting standards, and compliance practices.
- Maintained a proactive and positive approach while handling high workloads and strict timelines in Aml and sanctions screening.
- Completed Aml/KYC certifications (e.g., G-CAMO), adding further credibility to compliance knowledge and expertise.

### ASSISTANT MANAGER | HDFC BANK LTD | AUGUST 2023 – SEPTEMBER 2024

- Led end-to-end onboarding of retail and corporate clients, ensuring compliance with KYC/AML policies and RBI regulations.
- Conducted CDD/EDD risk profiling and periodic reviews, maintaining updated and accurate customer records.
- Partnered with cross-functional teams to resolve onboarding issues and ensure timely account activation.
- Identified potential red flags, escalating them to risk teams to mitigate financial crime risks.

- Maintained audit-ready compliance documentation, supporting strong regulatory outcomes.
- Contributed to process improvements and SOP refinements, enhancing operational efficiency across onboarding activities.

## Education

**LL.B | JUNE 2025 | CCS UNIVERSITY**

**B.A ECONOMICS | JUNE 2022 | UNIVERSITY OF DELHI**

## Skills & Abilities

- AML & Sanctions Compliance (BSA, OFAC, USA Patriot Act, FATF)
- KYC, CDD & EDD (Risk-Based Approach)
- Transaction Monitoring & Alert Investigation
- Sanctions, PEP & Adverse Media Screening
- Banking Products: Retail, Corporate & Correspondent
- Tools: Actimize, World-Check, LexisNexis, Bridger
- Process Improvement & Risk Control Enhancements
- Strong Analytical, Communication & Presentation Skills

## Certifications

- Globally Certified Anti-Money Laundering Officer (G-CAMO) GO - AKS
- Completed 7 Pro AML certifications covering AML/CFT frameworks, CDD/EDD, SAR/STR reporting, UAE KYC, screening practices, Re-KYC, and FATF grey list updates.