



Resignation from services || Sheetal Chauhan || Emp. ID- 158277

4 messages

Sheetal chauhan <sheetal.chauhan@lenskart.com> Thu, Oct 9, 2025 at 10:38
To: Shiwam Tripathi <shiwam.tripathi@lenskart.in>, Yash Agrawal <yash.agrawal@lenskart.com>
Cc: Aditi Dhupar <aditi.dhupar@lenskart.in>, Sarita Yadav <sarita.yadav@lenskart.in>, Sheetal chauhan <sheetalchauhan2757@gmail.com>

Dear Shiwam Sir,

Warm Greetings !

I am writing to formally resign from my current position at Lenskart. As per the notice period policy, I will be serving my 30-day notice period, and my last working day will be 22nd October 2025.

I also request that my available leaves be adjusted for the remaining days 23rd October 2025 to 31st October 2025 of the notice period. Kindly accept this email as my formal resignation and initiate the necessary process.

I would like to express my sincere gratitude for the opportunities, learning, and support I have received during my tenure with the organization.

Please let me know in case of any further formalities required from my end.

Warm regards,
Sheetal Chauhan
Emp. ID- 158277

Aditi Dhupar <aditi.dhupar@lenskart.in> Thu, Oct 9, 2025 at 15:20
To: Sheetal chauhan <sheetal.chauhan@lenskart.com>
Cc: Shiwam Tripathi <shiwam.tripathi@lenskart.in>, Yash Agrawal <yash.agrawal@lenskart.com>, Sarita Yadav <sarita.yadav@lenskart.in>, Sheetal chauhan <sheetalchauhan2757@gmail.com>, Pooja <pooja@lenskart.com>

Dear Sheetal,
Kindly submit your resignation in Oracle to ensure a smooth full and final settlement process.

Thanks & Regards

Aditi Dhupar

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Pooja . <pooja@lenskart.com> Thu, Oct 9, 2025 at 15:25
To: Aditi Dhupar <aditi.dhupar@lenskart.in>
Cc: Sheetal chauhan <sheetal.chauhan@lenskart.com>, Shiwam Tripathi <shiwam.tripathi@lenskart.in>, Yash Agrawal <yash.agrawal@lenskart.com>, Sarita Yadav <sarita.yadav@lenskart.in>, Sheetal chauhan <sheetalchauhan2757@gmail.com>

+[Shiwam Tripathi](#) Get this updated on oracle without fail.

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[Thanks & Regards,](#)
[Pooja Bhargav](#)
[HRBP | Lenskart](#)

Sheetal chauhan <sheetal.chauhan@lenskart.com> Thu, Oct 9, 2025 at 15:57
To: Pooja . <pooja@lenskart.com>
Cc: Aditi Dhupar <aditi.dhupar@lenskart.in>, Shiwam Tripathi <shiwam.tripathi@lenskart.in>, Yash Agrawal <yash.agrawal@lenskart.com>, Sarita Yadav <sarita.yadav@lenskart.in>, Sheetal chauhan <sheetalchauhan2757@gmail.com>

Hi Aditi,

Thanks for your acknowledgement, I have already submitted my resignation in oracle.

Regards,
Sheetal Chauhan

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