

# Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRS -NEW Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

### JEMIMAH ASEM

LinkedIn: <https://www.linkedin.com/in/jemimah-aseem>

Email: jemiasem1@gmail.com

Mobile: +91-8794232253

#### SKILLS

- Technical skills: MS Excel, MS Powerpoint, MS Word, Tally
- Soft skills: Problem-solving skills, Team Player, Leadership skills, Adaptability, Time Management, Decision making, Communication skills.

#### PROJECTS

##### Key Highlights/Research Areas:

- Market Analysis: Conducted in-depth market research to identify potential customer segments and demand gaps.
- Digital Marketing: Implemented cost-effective digital marketing strategies (SEO, SEM, social media campaigns) to drive engagement and increase conversions.
- Sales Strategy: Designed a robust sales funnel, focusing on customer retention and repeat sales to maximize long-term revenue.

#### CERTIFICATES & ACHIEVEMENTS

##### Diploma in Computer Applications (DCA), NIELIT

- Expertise in Microsoft Packages: Proficient in Microsoft Word, Excel, PowerPoint, Outlook, and Access.
- Operating Systems: Extensive knowledge of Windows and Linux operating systems, focusing on system administration and troubleshooting.
- Desktop Publishing: Proficient in using desktop publishing tools to create professional documents, brochures, and presentations.
- Proficient in internet usage, computer networking, software installation, and troubleshooting.

##### Certificate Course in Tally

- Financial Accounting: Gained expertise in recording, processing, and analyzing financial transactions.
- Inventory Management: Learned how to manage stock, purchase orders, and supplier data.
- GST and Taxation: Gained practical knowledge of Goods and Services Tax and other tax-related processes.

##### Won 100-meter race

- Awarded a Gold Medal and Certificate for first place in a competitive 100-meter race. Demonstrated strong dedication, discipline, and perseverance in athletics.

##### Certificate in Organizational Behavior, International Marketing, Management, and Leadership

- Gained expertise in organizational behavior, focusing on workplace dynamics, motivation, and team management.
- Developed a strong foundation in international marketing, including global market strategies, consumer behavior, and competitive analysis.
- Acquired essential management skills, emphasizing business operations, decision-making, and strategic planning.
- Enhanced leadership abilities, with a focus on effective communication, conflict resolution, and team development.

#### EDUCATION

Master of Commerce  
Lovely Professional University

Punjab, 2023 - 2025

Bachelor of Commerce  
D.M. University

Manipur, 2021 - 2023

Higher Secondary  
Medi Explorer Academy

Manipur, 2019 - 2021

High School  
Brighter Academy

Manipur, 2017 - 2019

Govt ID #1

आयकर विभाग INCOME TAX DEPARTMENT		भारत सरकार GOVT. OF INDIA
	स्थायी लेखा संख्या कार्ड Permanent Account Number Card DWBPA1373Q	
नाम / Name JEMIMAH ASEM		
पिता का नाम / Father's Name ASEM SHYAM MEETEI		
जन्म की तारीख / Date of Birth 17/02/2003	Jemimah Asem हस्ताक्षर / Signature	03201

## Personal Information

Full Name	Jemimah asem
Former Name / Maiden Name	Jemimah asem
Mobile Number	8794232253
Father's Name	Asem Shyam meetei
Spouse's Name	N/A
Date of Birth	2003-02-17
Gender	female
Aadhar Card Number	5855 9675 4629
Pan Card Number	DWBPA1373Q
Nationality	Indian
Marital Status	Single

## Permanent Address

Permanent Address	Nongpok Sekmai mayai leikai, Nongpok Sekmai, thoubal Manipur-795149
Pin Code	795149
Mobile Number	8794232253
Current State	Delhi
Current Landmark	NA
Current Address Stay No.	9774034088
Nearest Police Station	NA

## Current Address

Current Address	Delhi
Pin Code	NA
Mobile Number	8794232253
Current State	Delhi
Current Landmark	NA
Current Address Stay No.	9774034088
Nearest Police Station	NA

## Declaration and Authorization

Name	
Date	

**Attach Signature.**

Jemimah Asem

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	



## PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## POST GRADUATION

I haven't done my Post Graduation	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

## GRADUATION

I haven't done my Graduation	
College Name:	Dhanamanjuri University
College Location:	Manipur, Imphal
University Name:	Dhanamanjuri University
Major / Specialisation	Accounts, finance
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2050093
From:	2020-08-08
To:	2023-06-08
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

NO. CCO236078



ডহানামজুরি বিশ্ববিদ্যালয়  
DHANAMANJURI UNIVERSITY  
MANIPUR

GRADE CARD  
Bachelor of Commerce

Name of Candidate : JEMIMAH ASEM  
Name of College : D.M. College of Commerce  
Roll No. : 2050093  
Regd. No. : 20530386 of 2020  
Subject : Commerce  
Examination : B.Com 6<sup>th</sup> Semester, 2023 (June)

Sl. No.	Paper Code	Paper Title	Credit	Grade	Grade Point
1	CCO-313	Auditing and Corporate Governance	6	A+	8.5
2	CCO-314	Indirect Tax Law	6	O	9.5
3	DCO-303	Consumer Affairs and Customer Care	6	A-	7.5
4	DCO-304	Consumer Affairs and Customer Care	6	A	8.0
Semester Grade Point Average (SGPA)					8.37

Statement of Semester Grade Point Averages

Semester	I	II	III	IV	V	VI
Year of Passing	2020 (Dec)	2021 (June)	2021 (Dec)	2022 (June)	2022 (Dec)	2023 (June)
SGPA	8.35	8.40	7.39	7.39	6.75	8.37

Medium of Examination : English Total Credit : 144 CGPA : 7.72  
Result : PASS

Declaration of Result : 04-09-2023

Checked by



Controller of Examinations

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Meci explorer academy
School Location:	Meci Explorer Academy, Langjing, Manipur 795140
Board Name/University Name:	Council of higher secondary education
Major Subjects	English, physics, chemistry, biology, manipuri, mathematics
Course / Qualification:	Higher secondary certificate
Part Time/ Full Time:	full_time
Roll Number / Register Number:	20862
From:	2018-04-04
To:	2020-07-17
Marksheet	1



No. 0322113



Date : 17th Jul, 2020

**মহাশিক্ষা পরিষদ উচ্চ মাধ্যমিক শিক্ষা পরিষদ, মণিপুর**  
**COUNCIL OF HIGHER SECONDARY EDUCATION, MANIPUR**  
**HIGHER SECONDARY EXAMINATION, 2020**

**STATEMENT OF MARKS**

*This is to certify that*

**Mr./Ms./Mrs. JEMIMAH ASEM**  
**S/O, D/O (Mother) ASEM BIMOTI LEIMA** and  
**(Father) ASEM SHYAM MEETEI** bearing Roll No. **20862**  
**of (Institution) MECI EXPLORER ACADEMY, CHANGANGEL UCHECKON, IMPHAL WEST**  
**(Group/Stream) Science** has secured marks in the following subjects:

Subject Name		Full Marks		Pass Marks		Marks Obtained		
		Theory	Practical	Theory	Practical	Theory (T)	Practical (P)	Sub-Total
COMPULSORY SUBJECTS	ENGLISH	100	—	33	—			80
	Manipuri (MIL)	100	—	33	—			90
ELECTIVE SUBJECTS	Physics	40/70/100	60/30	12/21/33	21/12	43	30	73
	Biology	40/70/100	60/30	12/21/33	21/12	47	30	77
	Chemistry	40/70/100	60/30	12/21/33	21/12	39	30	69
	TOTAL							389
DIVISION		MINIMUM MARKS FOR						I
		Distinction with letter - 400						
		1st Division - 300						
		2nd Division - 225						
4TH ELECTIVE SUBJECT	Mathematics	40/70/100	60/30	12/21/33	21/12			44

Marks compared by:

\* Distinction with letter

**CONTROLLER OF EXAMINATIONS**

## PROFESSIONAL REFERENCE 1

Name of the Person:	Dr. Abhay Grover
Designation:	Assistant Professor
Contact No:	9501200889
Email ID:	msb.tpc@lpu.co.in
Name of the Organisation:	Mittal School of business

## PROFESSIONAL REFERENCE 2

Name of the Person:	Dr. Jagdeep Singh Arora
Designation:	Assistant Director
Contact No:	8146370718
Email ID:	Jagdeep.arora@lpu.co.in
Name of the Organisation:	Mittal school of business



## GRADUATION

University / Institute Name	Dhanamanjuri University
Course	B.com
Specialization Major	Accounts and finance
Start Date	2020-08-08
End Date	2023-06-08
Gap Status	50 years and 7 months

## SENIOR SECONDARY

School Name	N/A
Start Date	N/A
End Date	N/A
Gap Status	No Gap

SECONDARY	
School Name	Meci explorer academy
Start Date	2018-04-04
End Date	2020-07-17

Employment Deails	
Years of Experience	
No of Employment	0