

KHUSHI SHAHDEO

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OBJECTIVE

I am driven to contribute to an innovative and challenging workplace where I can expand my financial skills and knowledge. I aim to align my growth with the organization's goals, ultimately becoming a significant asset to its success.

EDUCATION

PGDM (Financial Management)	July 2023 – May 2025
Xavier Institute of Social Service; CGPA: 6.94 up to 6 th trimester	
B.Com(Hons.)(Accounting and Finance)	July 2020 – July 2023
St. Xavier's College, Ranchi; Percentage: 67.22	
12TH	April 2019-May 2020
CBSE; Percentage: 80	
10TH	April 2017-May 2018
CBSE; Percentage: 83.8	

SUMMER INTERNSHIP

SIP Organization: HR Food Processing Pvt Ltd - Osam Dairy	6 th May to 6 th July
SIP Project Area: Study on Accounts Receivable and Data Analysis.	<i>Ranchi, India</i>

- Prepared daily GRN reconciliation sheets.
- Prepared Fund Reports.
- Analyzed Outstanding Reports.
- Collaboration with cross functional teams.
- Enhanced cash flow predictability.

Key Learning's: Reconciliation, Reporting, Documentation, Cross-functional collaboration.

PROJECTS

GST procedure on different products of C&F agents

- Analyzed GST compliance.
- Monitored regulatory changes.

Growth and development of MSMEs in Jharkhand

- Identified key growth drivers.
- Developed strategic initiatives to foster micro small and medium enterprise.

SKILLS

Technical Skills	Microsoft Office Suite (Word, PowerPoint, Excel)
Soft Skills	Collaboration and Teamwork, Leadership, Communication, Quick learning Ability, Problem solving.

EXTRA –CURRICULAR & ACHIEVEMENTS

- Member of the Finance Club of XISS - Finaxiss
- Member of Management Club of XISS - Embark.
- Member of the Rotaract Club of Social Revolution – XISS
- Participated in TUG OF WAR WOMEN organized by NDLI Club in XISS.

RESPONSIBLE POSITIONS HELD

- Core Member of Seva Sandesh NGO, Ranchi. (Sep 2020-Aug 2022)

I hereby declare that the above furnished details are correct to the best of my knowledge.

KHUSHI SHAHDEO