

Nandani Kumari

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 Noida

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Profile

An organized and motivated individual, eager to utilize time management and organizational skills across diverse settings. Seeking entry-level opportunities to enhance abilities while contributing to company growth.

Professional Experience

Business Development executive, Acadmus Edtech Pvt Ltd

04/2025 – 06/2025

Greater Noida, India

- Maintain accurate records of business development activities in a CRM.
- Track metrics such as conversion rates, revenue generation, and customer acquisition.
- Prepare regular reports for senior management.
- Build and maintain long-term relationships with new and existing clients.

Finance Intern, Bridge Wealth Solution

Greater Noida, India

- Participated in financial strategy meetings, providing input based on data analysis and trends.
- Used Microsoft Excel and Google Sheets to track financial metrics and produce graphs.

Education

BBA in financial investment analysis, Galgotias University

10/2022 – 07/2025

Greater Noida

12th Standard, DAV Public School

2022

Patna, Bihar

10th Standard, DAV Public School

2020

Patna, Bihar

Projects

The Role of Financial Literacy on Small Business Groups

- This project focused on understanding how financial literacy influences the performance and sustainability of small business groups. It involved collecting primary data through surveys and interviews with small-scale entrepreneurs.
- The study analyzed the relationship between financial knowledge and effective budgeting, investment decisions, and loan management.
- Findings highlighted the need for improved financial awareness to empower small businesses and enhance their growth potential.

Skills

- MS excel proficiency
- MS powerpoint
- Effective multitasking

- Client relationship management
- Deadline Adherence

Certificates

- Anti-Money Laundering Concepts: AML, KYC and Compliance by Udemy

- The Complete Financial Analyst Course 2024 by Udemy

- NISM Programme in Financial Literacy

- Business Communication by Great Learning Academy

- Introduction to Management by Great Learning Academy