

Nandani Kumari

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Profile

An organized and motivated individual, eager to utilize time management and organizational skills across diverse settings. Seeking entry-level opportunities to enhance abilities while contributing to company growth.

Professional Experience

- Business Development executive, Acadmus Edtech Pvt Ltd**04/2025 – 06/2025
Greater Noida, India
 - Maintain accurate records of business development activities in a CRM.
 - Track metrics such as conversion rates, revenue generation, and customer acquisition.
 - Prepare regular reports for senior management.
 - Build and maintain long-term relationships with new and existing clients.
- Finance Intern, Bridge Wealth Solution**Greater Noida, India
 - Participated in financial strategy meetings, providing input based on data analysis and trends.
 - Used Microsoft Excel and Google Sheets to track financial metrics and produce graphs.

Education

- BBA in financial investment analysis, Galgotias University**10/2022 – 07/2025
Greater Noida
- 12th Standard, DAV Public School**2022
Patna, Bihar
- 10th Standard, DAV Public School**2020
Patna, Bihar

Projects

- The Role of Financial Literacy on Small Business Groups**
 - This project focused on understanding how financial literacy influences the performance and sustainability of small business groups. It involved collecting primary data through surveys and interviews with small-scale entrepreneurs.
 - The study analyzed the relationship between financial knowledge and effective budgeting, investment decisions, and loan management.
 - Findings highlighted the need for improved financial awareness to empower small businesses and enhance their growth potential.

Skills

- MS excel proficiency
 - MS powerpoint
 - Effective multitasking
- Client relationship management
 - Deadline Adherence

Certificates

- Anti-Money Laundering Concepts: AML, KYC and Compliance by Udemy
 - Business Communication by Great Learning Academy
- The Complete Financial Analyst Course 2024 by Udemy
 - Introduction to Management by Great Learning Acadmey
- NISM Programme in Financial Literacy