

# Utkarsh Singh Tiwari

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## Professional Summary

Detail-oriented and motivated Commerce graduate with foundational knowledge in compliance screening, due diligence, fraud detection, and financial crime awareness. Familiar with SAR processes and emerging risks related to cryptocurrencies. Proficient in MS Excel (Pivot Tables, VLOOKUP), Word, and PowerPoint, with strong report writing and documentation abilities. Possess analytical thinking, problem-solving, and communication skills, with a keen attention to detail and eagerness to build expertise in compliance and risk management.

## Skills and Knowledge

- Compliance Screening & Due Diligence
- Fraud Detection & Financial Crime Awareness
- Understanding of SAR and Crypto
- MS Excel (Pivot Tables, VLOOKUP), Word, PowerPoint
- Report Writing & Documentation
- Analytical & Problem-Solving Skills
- Communication & Interpersonal Skills
- Strong Attention to Detail

## Education and Training

Bachelor of Commerce – Dyal Singh College, University of Delhi

Graduation Year: June 2025 | CGPA: 7.0

Class 12th – Geetanjali Public School, Rewa, Madhya Pradesh

Year of Completion: 2022 | Percentage: 84.6%

Class 10th – Geetanjali Public School, Rewa, Madhya Pradesh

Year of Completion: 2020 | Percentage: 80.6%

## Achievements and Activities

- Awarded 'Research Member of the Month' twice in the Entrepreneurship Society, Dyal Singh College
- 3rd Position in Business Plan Competition (ENSO) – Proposed 'Investo', a startup investing platform

## Positions of Responsibility

### **General Secretary – Nyte Gaming and Pop Culture Society**

June 2024 – October 2024

- Managed society operations including event planning and meeting coordination.

### **Public Relations Head – Nyte Society**

December 2023 – May 2024

- Coordinated media outreach, press releases, and event publicity across college and local platforms.

### **Research Member – Entrepreneurship Society**

September 2023 – August 2024

- Drafted research proposals and assisted in grant documentation.

### **Coordinator – Astitva Theatre Society**

December 2022 – May 2023

- Designed and implemented sound design for live productions to enhance audience experience.