

# Ekta

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## OBJECTIVE

A self-motivated individual seeking an entry-level opportunity in Finance at a renowned organisation. Possessing analytical and quantitative skills with PGDM in Finance and a strong ability to lead financial management, reporting and analysis.

## EDUCATION

<b>Lloyd Business School, Greater Noida</b>	<b>June 2025</b>
PGDM in Banking Financial Services and Insurance (BFSI) & Data Analytics	
<b>Maharaja Agrasen Himalayan Garhwal University, Uttarakhand</b>	<b>Aug 2022</b>
Bachelor of Commerce – 68%	
<b>Lal Bahadur Shastri Training Institute, Ghaziabad</b>	<b>Aug 2019</b>
Diploma in Advance Financial Accounting. A+	
<b>Modern School, Ghaziabad</b>	<b>May 2018</b>
12 <sup>th</sup> CBSE -65%	
<b>DAV Public School, Bihar</b>	<b>May 2016</b>
10 <sup>th</sup> CBSE -9.0 CGPA	

## INTERNSHIP EXPERIENCE

Mishra Refrigeration Engineers Pvt Ltd	<b>June 2024 – Aug 2024</b>
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### Finance Intern

- Demonstrated a strong understanding of regulatory requirements and company policies in financial accounting, ensuring all transactions complied with applicable tax laws, accounting standards, and regulatory guidelines, similar to the application of Ethics & Independent policies.
- Regularly perform bank reconciliations, comparing the company's internal financial records with bank statements to ensure consistency, and promptly identify and resolve discrepancies.
- Manage accounts payable and receivable by processing invoices, ensuring timely payments, and following up on outstanding receivables to maintain healthy cash flow.
- Ensure timely and accurate filing of GST returns and other taxes.

## SKILL

- Tally ERP 9, Tally Prime, Power BI, Excel.

## CERTIFICATION

- SEBI – Investor Certification Examination by NISM

## CO-CURRICULAR

- Participated in a **Visit to the NSE Program** at NSE Academy, Delhi
- Successfully Conducted and managed a Comprehensive **6-day event, Trade-O-Logy**, as the **Lead Organizer** for the Finance Club at Lloyd Business School.
- **Member** of Scientific Organizing Committee in **International Conference on Contemporary Issues in Management** at Lloyd Business School.
- Attended **India Energy Transition** Summit 2023 at FICCI Federation House, Delhi
- Participated in Management Development Program on Insurance and Risk Management (December 16, 2023)
- Participated in Exhibition **Startup Mahakumbh** at Bharat mandapam.
- Active Participated **Collaborative Leadership Program** at Uttarakhand