

# Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

### Ekta

Ghaziabad | +91 9319472818 | ekta.singh672367@gmail.com | linkedin.com/in/ekta-singh-3b65302aa

#### OBJECTIVE

A self-motivated individual seeking an entry-level opportunity in Finance at a renowned organisation. Possessing analytical and quantitative skills with PGDM in Finance and a strong ability to lead financial management, reporting and analysis.

#### EDUCATION

Lloyd Business School, Greater Noida  
PGDM in Financial Services and Insurance (BFSD) & Data Analytics  
Maharaja Agrasen Himalayan Garhwal University, Uttarakhand  
Bachelor of Commerce - 68%  
Punjab National Banking Institute, Ghaziabad  
Diploma in Advance Financial Accounting, A+  
Modern School, Ghaziabad  
DPS, Ghaziabad  
DAV Public School, Bihar  
10th CBSE - 9.0 CGPA

June 2025  
Aug 2022  
Aug 2019  
May 2018  
May 2016

#### INTERNSHIP EXPERIENCE

Mishra Refrigeration Engineers Pvt Ltd

June 2024 – Aug 2024

- Demonstrated a strong understanding of regulatory requirements and company policies in financial accounting, ensuring all transactions complied with applicable tax laws, accounting standards, and regulatory guidelines, similar to the application of Ethics & Independent policies.
- Regularly performed bank reconciliations, comparing the company's internal financial records with bank statements to ensure consistency and promptly identify and resolve discrepancies.
- Manage accounts payable and receivable by processing invoices, ensuring timely payments, and following up on outstanding receivables.
- Ensure timely and accurate filing of GST returns and other taxes.

#### SKILL

- Tally ERP 9, Tally Prime, Power BI, Excel.

#### CERTIFICATION

SFBI – Investor Certification Examination by NISM

#### CO-CURRICULAR

- Participated in a **Visit to the NSE Program** at NSE Academy, Delhi
- Successfully conducted and managed a **Comprehensive 6-day event, Trade-O-Logy**, as the **Lead Organizer** for the Finance Club at Lloyd Business School.
- Member of Scientific Organizing Committee in **International Conference on Contemporary Issues in Management** at Lloyd Business School.
- Attended **India Energy Transition Summit 2023** at FICCI Federation House, Delhi
- Participated in **Management Development Program on Insurance and Risk Management** (December 16, 2023)
- Participated in **Exhibition Startup Bhavikunj** at Bharatmargam.
- Active Participated **Collaborative Leadership Program** at Uttarakhand

## Govt ID #1



## Personal Information

Full Name	Ekta
Former Name / Maiden Name	N/A
Mobile Number	9319472818
Father's Name	Sudhir kumar singh
Spouse's Name	N/A
Date of Birth	28-04-2000
Age	25 years 5 months
Gender	female
Alternative Mobile Number	9319472818
Aadhar Card Number	544241452792
Aadhar Card Number	9319472818
Pan Card Number	AESPE3785N
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	553A
Street	Nyay Khand 3
District	Indirapuram
City	Ghaziabad
State	UP
Pincode	201014

## Current Address

House no	553A
Street	Nyay Khand 3
District	Indirapuram
City	Ghaziabad
State	UP
Pincode	201014

## POST GRADUATION

I haven't done my Post Graduation	
College Name:	Lloyd Business School
College Location:	Greater Noida
University Name:	Aktu
Major / Specialisation	Finance
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	23-25/BFSI/005
From:	01-08-2023
To:	31-07-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	
College Name:	Lloyd Business School
College Location:	Greater Noida
University Name:	Aktu
Major / Specialisation	Finance
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
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From:	01-08-2023
To:	31-07-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

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## GRADUATION

I haven't done my Graduation	0
College Name:	Maharaja Agrasen Himalayan Garhwal University
College Location:	Uttarakhand
University Name:	Maharaja Agrasen Himalayan Garhwal University
Major / Specialisation	Commerce
Course / Qualification:	Bcom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A201950928
From:	01-08-2019
To:	31-10-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	0
College Name:	Maharaja Agrasen Himalayan Garhwal University
College Location:	Uttarakhand
University Name:	Maharaja Agrasen Himalayan Garhwal University
Major / Specialisation	Commerce
Course / Qualification:	Bcom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A201950928
From:	01-08-2019
To:	31-10-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

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## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Modern School
School Location:	Ghaziabad
Board Name/University Name:	CBSE
Major Subjects	Commerce
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5884236
From:	04-01-2017
To:	05-01-2018
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Modern School
School Location:	Ghaziabad
Board Name/University Name:	CBSE
Major Subjects	Commerce
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5884236
From:	04-01-2017
To:	05-01-2018
Marksheet	1

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## PROFESSIONAL REFERENCE 1

Name of the Person:	Sudhir Kr Singh
Designation:	Manager
Contact No:	9818222105
Email ID:	
Name of the Organisation:	Strange Export pvt Ltd
Name of the Person:	Sudhir Kr Singh
Designation:	Manager
Contact No:	9818222105
Email ID:	
Name of the Organisation:	Strange Export pvt Ltd

## PROFESSIONAL REFERENCE 2

Name of the Person:	Josita Singh
Designation:	
Contact No:	
Email ID:	
Name of the Organisation:	Teckshaper Pvt Ltd
Name of the Person:	Josita Singh
Designation:	
Contact No:	
Email ID:	
Name of the Organisation:	Teckshaper Pvt Ltd

## POST GRADUATION

University / Institute Name	Lloyd business School
Course	PGDM
Specialization Major	Finance
Start Date	2023-08-01
End Date	2025-07-31
Gap Status	1 years and 0 months

## GRADUATION

University / Institute Name	Maharaja Agrasen Himalayan Garhwal University
Course	BCom
Specialization Major	Commerce
Start Date	2019-07-01
End Date	2022-08-31
Gap Status	1 years and 2 months

## SENIOR SECONDARY

School Name	Modern School
Start Date	2017-04-01

## SECONDARY

School Name	DAV Public Scool
Start Date	2015-04-01
End Date	2016-04-01

## Employment Details

Years of Experience	
No of Employment	0

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Ekta Singh		27-10-2025
Full name of the candidate	Signature	Date of form filled

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).