

# ABHAY YAJ PRATAP SINGH

## CONTACT

- 📞 +91-9720372757
- ✉️ 008Pratapabhay@gmail.com
- 📍 94/4 panchsheel colony garh road Meerut, Uttar pradesh, 250002

## EDUCATION

**FORTE INSTITUTE OF TECHNOLOGY**  
Master of business administration (major specialization in (Marketing) minor specialization in (operations Management)

### PANDIT DEAN DAYAL

- Bachelor of business administration

### SHANTI NIKETAN VIDYAPEETH

- Higher secondary school

### SHANTI NIKETAN VIDYAPEETH

- Senior secondary school

## SKILLS

- Problem solving skills
- Public Relations
- Teamwork
- Time Management
- A quick learner
- Effective Communication
- Critical Thinking

## LANGUAGES

- English (Fluent)
- Hindi (Fluent)

## PROFILE

As a fresher, I am eager to begin my career in the tile and building materials industry with a reputed organization where I can utilize my enthusiasm, adaptability, and dedication to contribute to company growth. I aim to gain in-depth knowledge of tile products, sales, and customer preferences while working under experienced professionals. My goal is to develop strong technical and interpersonal skills that will help me grow into a valuable team member and build a long-term career in this industry

## WORK EXPERIENCE

- **VSM Polyols pvt.ltd** OCT 2023 TO NOV 2024  
Purchase Executive
  - As a Purchase Executive, I was responsible for managing procurement operations, coordinating with vendors, and ensuring timely availability of raw materials and supplies to support smooth production and business activities. The role involved negotiation, vendor management, cost control, and maintaining accurate purchase records
- **YOUNG BHARAT TRADERS** Nov 2024 to Present  
family business
  - Actively managing overall showroom operations and business activities in a family-owned tile showroom, including sales, purchase, customer service, and daily administration. Responsible for driving customer satisfaction, ensuring product availability, and maintaining smooth coordination across all functions

## HOBBIES

- Gardening
- Traveling
- Listening music

## TECHNICAL SKILLS

- Basic knowledge of computer

## PERSONAL DETAILS

- Date of Birth 14/10/1999
- Gender Male
- Nationality India