

KHUSHBU DEY

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SKILLS SUMMARY

- **Technical Skills:** Microsoft Office, Problem Solving, Python (basics), Tableau (basics)
- **Soft Skills:** Time Management, Communication Skills, Leadership, Adaptability, Teamwork, Creative, Flexible, Interpersonal Skills

INTERNSHIP

Marketing Intern

Kiron meters | Tezpur

Jun-jul'23

- Executed the task of researching and analyzing the role of product development and management within the company
- Enhanced brand awareness through content generation and improved the collaboration among the teams.
- Gained hands-on experience in manufacturing processes, equipment setup, and production line management.

PROJECTS

Community Development Project

Jul'22

Social Awareness Programme / Feeding Belly

- Mapped the food from various sources and surveyed the stray dogs nearby and fed them the proper food that was not harmful to them.
- Fed the below-poverty-line people

ACHIEVEMENTS

Sustainable Business coalition | Chanakya club MSBDec'23 Secured 3rd position wherein the team presented on e-waste management and suggested measures to combat.

CERTIFICATIONS

- Your Money or Your Life: Transforming Relationship with Money and Achieving Financial Independence | LinkedIn Learning Apr'23
- Excel VLOOKUP and XLOOKUP for beginners | LinkedIn learning Apr'23
- Corporate financial statement analysis | LinkedIn Learning Apr'23
- Introduction to Artificial Intelligence | LinkedIn Learning Sept'23
- Operations Management foundations | LinkedIn learning Sept'23

EDUCATION

- **Integrated BBA-MBA** (Investment Banking and Banking & Financial services) Aug'21- present
Lovely Professional University | Phagwara, IN
CGPA- 7.13
- **Post Matriculation** Apr'20 – Mar'21
Shemrock senior secondary school | Chandigarh, IN
- **Matriculation** Apr'18- Apr'19
St. Joseph's Convent H.S School | Tezpur, IN