

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

AAKASH DEEP SHARMA

BUSINESS ANALYST

CONTACT

- +91 7003446151
- sharmadeepaakash@gmail.com
- Kalimpong, Darjeeling, WB.

SKILLS

- Excel (Pivot Tables, Lookups)
- SQL
- Visio (Flowcharts)
- BRD, FRD
- JIRA
- Agile
- Requirement Gathering
- Stakeholder Management
- Data Analysis

LANGUAGES

- Nepali (Native)
- English (Fluent)
- Hindi (Fluent)
- Bengali (Basic)

HOBBIES

- Sports
- Music
- Movies
- Geography

PROFESSIONAL SUMMARY

Results-driven Business Analyst with hands-on experience in requirement gathering, process improvement, and data-driven decision-making. Skilled in SQL, Excel and Visio, with proven ability to create wireframes, flowcharts, and reports that align with stakeholder needs. Adept at bridging business and technical teams to deliver impactful solutions.

WORK EXPERIENCE

Weazy Infotech
Business Analyst

JUNE 2024 - AUG 2025

- Gathered business requirements and translated them into functional documents.
- Partnered with stakeholders to define requirements and prepare BRD/FRD documentation.
- Developed reports using Excel and collaborated with cross-functional teams.
- Conducted website analysis to identify usability and performance gaps, and optimized multiple pages for better UI/UX and functionality.
- Conducted Client management and maintained the projects.
- Acted as a bridge between the technical team and the stakeholders.

EDUCATION

Bachelor in Business Administration
CIEM Kolkata | MAKAUT (formerly WBUT)

2018

ISC

Ratnakar North Point School, Howrah

2015

ICSE

Saptashree Gyanpeeth, Kalimpong, Darjeeling

2013

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT


सत्यमेव जयते

भारत सरकार
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड
Permanent Account Number Card
PPTPS2639J



नाम / Name
Aakash Deep Sharma

जन्म की तारीख /
Date of Birth
27/08/1998

A.D. Sharma

08102023

PAN Application Digitally Signed, Card Not Valid unless Physically Signed

Personal Information

| | |
|---------------------------|--------------------|
| Full Name | Aakash Deep Sharma |
| Former Name / Maiden Name | N/A |
| Mobile Number | 7003446151 |
| Father's Name | Deenod Sharma |
| Spouse's Name | N/A |
| Date of Birth | 26-08-1998 |
| Age | 27 years 2 months |
| Gender | male |
| Alternative Mobile Number | 7003446151 |
| Aadhar Card Number | N/A |
| Aadhar Card Number | N/A |
| Pan Card Number | N/A |
| Nationality | Indian |
| Marital Status | Single |

Permanent Address

| | |
|----------|-----------------|
| House no | Pudung Khadalay |
| Street | N/A |
| District | Khadalay |
| City | Kalimpong |
| State | WB |
| Pincode | 734301 |

Current Address

| | |
|----------|--------|
| House no | Y61 |
| Street | N/A |
| District | N/A |
| City | Noida |
| State | UP |
| Pincode | 201301 |

LATEST EMPLOYMENT 1

| | |
|--|--------------------------------|
| I am a Fresher and do not have any prior employment experience | |
| Name of the Employer: | Weazy Infotech Private Limited |
| Job Location: | Dehradun |
| Employee ID: | WI-000423 |
| Designation: | Business Analyst |
| UAN Number: | |
| From Date: | 01-06-2024 |
| To Date: | 05-09-2025 |
| Name of the Reporting Manager: | Vishal singh |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | Personal |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | Hello@weazy.in |
| Last Salary Drawn: | 53000 |
| Position Type: | permanent |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | 1 |
| Latest 3 months pay slip | |
| I am a Fresher and do not have any prior employment experience | |
| Name of the Employer: | Weazy Infotech Private Limited |
| Job Location: | Dehradun |
| Employee ID: | WI-000423 |
| Designation: | Business Analyst |
| UAN Number: | |
| From Date: | 01-06-2024 |
| To Date: | 05-09-2025 |
| Name of the Reporting Manager: | Vishal singh |
| Manager's Contact No: | |
| Manager's Contact Email: | |

LATEST EMPLOYMENT 1

| | |
|--------------------------|----------------|
| Reasons for leaving: | Personal |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | Hello@weazy.in |
| Last Salary Drawn: | 53000 |
| Position Type: | permanent |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | 1 |
| Latest 3 months pay slip | |



WEAZY INFOTECH PRIVATE LIMITED

CIN - U62099UT2023PTC015638

GSTIN - 05AADCW5303J1ZG

To Whom It May Concern

To,

Mr. Aakash Deep Sharma

EMP ID - WI-000423

Subject: Relieving Letter

Dear Aakash,

This is to acknowledge that you were employed with Weazy Infotech from **June 1, 2024 to September 5, 2025**. During this period, your designation and responsibilities were as per company requirements, and your Cost to Company (CTC) was INR **6.5 Lakhs** per annum.

We hereby confirm that you have been relieved from your duties with effect from **September 5, 2025**, and there are no obligations pending towards the company.

We appreciate your contributions and wish you all the success in your future endeavors.

Date: 5 September , 2025

Place: Dehradun

Email
hello@weazy.in

Website
www.weazy.in

Phone
+91 7055 890 022

2nd floor, Paras Tower near Majra Mandi, Saharnpur Road, Dehradun, Uttarakhand, 248001

GRADUATION

| | |
|--|--|
| I haven't done my Graduation | |
| College Name: | Calcutta Institute of Engineering and Management |
| College Location: | Kolkata |
| University Name: | MAKAUT(formerly WBUT) |
| Major / Specialisation | Bachelor in Business Administration |
| Course / Qualification: | Graduation |
| Part Time/ Full Time: | full_time |
| Roll Number / Register Number: | 152992010001 |
| From: | 01-08-2015 |
| To: | 02-11-2018 |
| Marksheet | |
| Provisional Certificate / Diploma / Other Certificates | |
| Degree Certificate | 1 |
| I haven't done my Graduation | |
| College Name: | Calcutta Institute of Engineering and Management |
| College Location: | Kolkata |
| University Name: | MAKAUT(formerly WBUT) |
| Major / Specialisation | Bachelor in Business Administration |
| Course / Qualification: | Graduation |
| Part Time/ Full Time: | full_time |
| Roll Number / Register Number: | 152992010001 |
| From: | 01-08-2015 |
| To: | 02-11-2018 |
| Marksheet | |
| Provisional Certificate / Diploma / Other Certificates | |
| Degree Certificate | 1 |

29905015001-1827

MAULANA ABUL KALAM AZAD
UNIVERSITY OF TECHNOLOGY,
WEST BENGAL



1838756

MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly known as West Bengal University of Technology)

Certified that

AAKASH DEEP SHARMA

bearing Regn. No.: 152992010001 of 2015-2016

*having fulfilled all the requirements has been admitted to
the Degree of*

Bachelor of Business Administration (H)

*of this University and that the degree was conferred on him / her
with all the rights and privileges thereto. In witness whereof the
Signature of the Vice- Chancellor of Maulana Abul Kalam
Azad University of Technology, West Bengal is hereunto affixed.*

DGPA : 6.86
(Degree Grade Point Average)

Year of Passing : 2018



Saikat Maitra
Vice-Chancellor

Dated : 2nd November 2018

12TH STANDARD

| | |
|---------------------------------|-----------------------------|
| I haven't done my 12th Standard | |
| School Name/College Name: | Ratnakar North Point School |
| School Location: | Howrah |
| Board Name/University Name: | CISCE |
| Major Subjects | Arts |
| Course / Qualification: | ISC |
| Part Time/ Full Time: | full_time |
| Roll Number / Register Number: | 5516521 |
| From: | 01-05-2013 |
| To: | 18-05-2015 |
| Marksheet | 1 |
| I haven't done my 12th Standard | |
| School Name/College Name: | Ratnakar North Point School |
| School Location: | Howrah |
| Board Name/University Name: | CISCE |
| Major Subjects | Arts |
| Course / Qualification: | ISC |
| Part Time/ Full Time: | full_time |
| Roll Number / Register Number: | 5516521 |
| From: | 01-05-2013 |
| To: | 18-05-2015 |
| Marksheet | 1 |

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
INDIAN SCHOOL CERTIFICATE EXAMINATION (CLASS - XII) - YEAR 2015

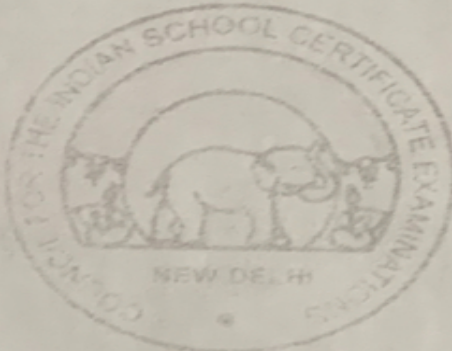
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STATEMENT OF MARKS

Name **AAKASH DEEP SHARMA**
of **RATNAKAR NORTH POINT SCHOOL, HOWRAH**
UNIQUE ID **5516521**
Son of
Smt **BENU SHARMA**
Shri **DEENOD SHARMA**



SUBJECTS

External Examination

ENGLISH
HINDI
POLITICAL SCIENCE
GEOGRAPHY
SOCIOLOGY
HOME SCIENCE

Percentage Marks

86 EIGHT SIX
88 EIGHT EIGHT
78 SEVEN EIGHT
60 SIX ZERO
76 SEVEN SIX
83 EIGHT THREE

Internal Assessment

SUPW & COMMUNITY SERVICE

Grade

A

RESULT - PASS CERTIFICATE AWARDED

Date of Issue - **18.05.2015**

Note : 1. The pass mark for each subject is 40%
2. No divisions are awarded.

Chief Executive & Secretary

PROFESSIONAL REFERENCE 1

| | |
|---------------------------|----------------|
| Name of the Person: | Vishal singh |
| Designation: | |
| Contact No: | |
| Email ID: | |
| Name of the Organisation: | Weazy Infotech |
| Name of the Person: | Vishal singh |
| Designation: | |
| Contact No: | |
| Email ID: | |
| Name of the Organisation: | Weazy Infotech |

PROFESSIONAL REFERENCE 2

| | |
|---------------------------|----------------|
| Name of the Person: | |
| Designation: | |
| Contact No: | |
| Email ID: | |
| Name of the Organisation: | Weazy Infotech |
| Name of the Person: | |
| Designation: | |
| Contact No: | |
| Email ID: | |
| Name of the Organisation: | Weazy Infotech |

GRADUATION

| | |
|-----------------------------|----------------------|
| University / Institute Name | N/A |
| Course | N/A |
| Specialization Major | N/A |
| Start Date | N/A |
| End Date | N/A |
| Gap Status | 0 years and 0 months |

SENIOR SECONDARY

| | |
|-------------|-----|
| School Name | N/A |
| Start Date | N/A |

| SECONDARY | |
|-------------|-----|
| School Name | N/A |
| Start Date | N/A |
| End Date | N/A |

| Employment Deails | |
|---------------------|---|
| Years of Experience | |
| No of Employment | 0 |

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

| | | |
|----------------------------|--|---------------------|
| Aakash Deep Sharma |  | 27-10-2025 |
| Full name of the candidate | Signature | Date of form filled |

Documents (Mandatory)

| Education | Employment | Government ID / Address Proof |
|---|---|--|
| Photocopy of degree certificate and final mark sheet of all examinations. | Photocopy of relieving / experience letter for each employer mentioned in the form. | Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID. |

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.