

AJAY PANKHOLI

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Location: Delhi, India

PROFESSIONAL SUMMARY

Highly motivated Anti-Money Laundering (AML) Executive with a background in financial crime prevention, customer relationship management, and technical project execution. Proficient in conducting Enhanced Due Diligence (EDD), KYC procedures, and periodic inspections to ensure compliance. Demonstrated ability to handle complex client interactions, manage risk, and provide high-level customer service. Eager to contribute to an organization's vision through my diverse skill set and commitment to excellence.

KEY SKILLS

- Anti-Money Laundering (AML) Compliance
- Enhanced Due Diligence (EDD)
- Know Your Customer (KYC)
- Risk Assessment & Management
- Client Relationship Management
- Regulatory Reporting & Compliance
- Financial Crime Prevention
- Client Onboarding & Documentation
- Team Collaboration & Coordination
- Project Management
- Excellent Communication Skills

PROFESSIONAL EXPERIENCE

Anti-Money Laundering Executive

Ocube Services Private Limited (*September 2024 – Present*)

Client: Meydan Free Zone

- Conduct thorough Enhanced Due Diligence (EDD) for new and existing clients to verify identities and assess risk profiles.
- Ensure compliance with AML regulations and perform periodic inspections of companies registered within Meydan Free Zone.
- Monitor and report suspicious activities according to regulatory requirements.
- Collaborate with internal teams to refine AML procedures and maintain up-to-date risk assessments.

Relationship Manager

Ienergizer (December 2022 – July 2024)

Client: Airtel (Airtel Black)

- Provided in-depth product knowledge and customer support across Airtel's Fiber, DTH, and Postpaid services.
- Delivered fast resolutions via phone, with escalation management for higher-level issues, coordinating with supervisors via email for resolution.
- Managed customer relations to ensure satisfaction, driving retention and service excellence.

Operations Associate

Thanks For The Help (TFTH) (February 2022 – May 2022)

- Assisted international students (USA, Canada, Australia) in resolving academic-related challenges by connecting them with the best-fit freelance experts.
- Ensured timely and accurate delivery of solutions, contributing to client satisfaction and quality service.

Engineer

Modern Control & Protection (January 2019 – October 2019)

Project: 750/400/220 KV Bhadla-I (POWER GRID CORPORATION OF INDIA)

Client: Tata Power Projects

- Coordinated site activities, ensuring project timelines were met while managing manpower, documentation, and installation of equipment.
- Performed site execution, testing, and quality checks for electrical systems and panels.
- Worked directly with clients to ensure project specifications and compliance were maintained.

EDUCATION

Bachelor of Technology (B.Tech) in Electrical & Electronics Engineering

Sunderdeep Engineering College, Uttar Pradesh (2011-2015)

Graduation: 65.10%

Senior School Certification Examination

Dashmesh Public School, Delhi (2011)

Graduation: 62%

Secondary School Examination

Evergreen Public School, Delhi (2009)

Graduation: 76.2%

CERTIFICATIONS & TRAINING

- **Industrial Training:** Power Grid Corporation of India Ltd. (Samba, Jammu) (*June 2014 – August 2014*)
Gained practical experience in substation operations and equipment functioning.
- **MSME – Designing Electrical Distribution System for a Project** (*October 2014*)
Learned fundamental considerations in designing electrical distribution systems.

COLLEGE PROJECT

Electromagnetic Pulse (EMP) Generating Device

Developed a device capable of generating an electromagnetic pulse strong enough to disable target electronic devices such as calculators.

EXTRACURRICULAR ACTIVITIES & ACHIEVEMENTS

- **School Level:**
 - 3rd place in Badminton Tournament (Delhi District, Zone-II)
 - Team Captain for Cricket & Kho-Kho teams; active participant in Volleyball & Basketball
- **College Level:**
 - Gold Medal in Volleyball (Khel Spardha 2013)
 - Silver Medal in Badminton (Singles, Khel Spardha 2013)
 - 2nd place in Cricket (representing EEE branch, Khel Spardha 2013)

DECLARATION

I hereby declare that the information provided above is accurate and true to the best of my knowledge.

Ajay Pankholi

Date:

Place: Delhi, India