

Date: 03<sup>rd</sup> November 2025

## RELIEVING LETTER

Employee Name: Ajay Yadav

Designation: Associate – Customer Communication

Date of Joining: 23<sup>rd</sup> June 2025

Date of Leaving: 31<sup>st</sup> October 2025

Dear Ajay,

This is to inform you that you are relieved from your duties effective closing business hours of 31<sup>st</sup> October 2025.

You are bound by your employment agreement with us for non-disclosure of intellectual rights, processes/ client information/ other proprietary and confidential information.

All the dues pertaining to your full and final settlement (Salary, Bonus, Gratuity & Leave Encashment whichever applicable) shall be processed and disbursed as per the company's policy during the Full and Final cycle.

We wish you success in all future endeavors.

For Caterpillar Signs Pvt. Ltd.  
(A Group Bayport Entity)



Authorized Signatory

Date: 03<sup>rd</sup> November 2025

## EXPERIENCE CERTIFICATE

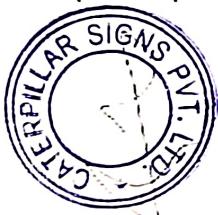
### TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Ajay Yadav (CP-4103)** was employed with **Caterpillar Signs Pvt. Ltd.** As **Associate – Customer Communication** from **23-June-2025 to 31 October 2025**.

During his tenure, we found him sincere, honest, and dedicated.

We wish him all the best for his future endeavors.

For **Caterpillar Signs Pvt. Ltd.**  
(A Group Bayport Entity)



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Authorized Signatory

# PAYSLIP OCT 2025

CATERPILLAR SIGNS PRIVATE LIMITED

NO. 154/1, SARKHEJ - GANDHINAGAR HWY,  
NR. ARYAVART IV ROAD, OPP. YMCA CLUB, MAKARBA,  
AHMEDABAD GUJARAT 380058



## AJAY YADAV

Employee Number CP-4103	Date Joined 23 Jun 2025	Department Customer Communications	Designation Associate
Payment Mode Cheque	Location Gurugram	Pay Cycle Dates 01 Oct - 31 Oct	PAN Number ASSPY2772K

## SALARY DETAILS

Actual Payable Days 31.0	Total Working Days 31.0	Loss Of Pay Days 0.00	Days Payable 31
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EARNINGS	Paid Amount	Actual Amount	TAXES & DEDUCTIONS
Basic	15,100.00	15,100.00	PF Employee 1,800.00
HRA	6,116.00	6,116.00	<b>Total Taxes &amp; Deductions (B)</b> 1,800.00
Special Allowance	6,834.00	6,834.00	
Shift Allowance (SA)	3,057.53		
Overtime_Adhoc	1,357.00		
<b>Total Earnings (A)</b>	<b>32,464.53</b>	<b>28,050.00</b>	

Net Salary Payable ( A - B ) 30,665.00

Net Salary in words **Thirty Thousand Six Hundred and Sixty Five Rupees only**

**\*\*Note :**

- All amounts displayed in this payslip are in **INR**
- Paid Amount is the amount being paid after LOP adjustments
- Actual Amount is the amount as per the salary structure

## LEAVE DETAILS

LEAVE TYPE	OPENING	ACCRUED	CREDIT	AVAILED	EXPIRED/ENCASHED	CLOSING
Comp Offs	0	0	0	0	0	0
Paid Leave	5.25	1.75	0	0	0	7
Paternity Leave	3	0	0	0	0	3
Restricted Leave	1	0	0	0	0	1
Social Leave	1	0	0	0	0	1
Unpaid Leave	Infinite	-	-	0	-	Infinite

<b>Income Tax Computation</b>				
<b>Employee Name</b>		<b>PAN No. of Employee</b>		
<b>Details of salary and tax deduction (FY: 2025-2026)</b>				
1. Gross Salary				
(a)	Salary as per provisions contained in section 17(1)		272,849.00	
(b)	Value of perquisites under section 17(2) (as per Form No.12BA, wherever applicable)		0.00	
(c)	Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable)		0.00	
(d)	Total			272,849.00
(e)	Reported total amount of salary received from other employer(s)			0.00
2.	Less : Allowances to the extent exempt under section 10			
(a)	Travel concession or assistance under section 10(5)		0.00	
(b)	Death-cum-retirement gratuity under section 10(10)		0.00	
(c)	Commututed value of pension under section 10(10A)		0.00	
(d)	Cash equivalent of leave salary encashment under section 10(10AA)		0.00	
(e)	House rent allowance under section 10(13A)		0.00	
(f)	Amount of any other exemption under section 10			
(g)	Total amount of any other exemption under section 10		0.00	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]			0.00
3.	Total amount of salary received from current employer [1(d)-2(h)]			272,849.00
4.	Less: Deductions under section 16			
(a)	Standard deduction under section 16(1a)		75,000.00	
(b)	Entertainment allowance under section 16(ii)		0.00	
(c)	Tax on employment under section 16(iii)		0.00	
5.	Total amount of deductions under section 16 [4(a)+4(b)+4(c)]			75,000.00
6.	Income chargeable under the head "Salaries" [(3+1(e))-5]			197,849.00
7.	Add: Any other income reported by the employee under as per section 192 (2B)			
(a)	Income (or admissible loss) from house property reported by employee offered for TDS		0.00	
(b).	Income under the head Other Sources offered for TDS		0.00	
8.	Total amount of other income reported by the employee [7(a)+7(b)]			0.00
9.	Gross total income (6+8)			197,849.00
10.	Deductions under Chapter VI-A			
			Gross Amount	Deductible Amount
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C		0.00	0.00
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC		0.00	0.00
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)		0.00	0.00
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)		0.00	0.00
(e)	Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)		0.00	0.00
(f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)		0.00	0.00
(g)	Deduction in respect of health insurance premia under section 80D		0.00	0.00
(h)	Deduction in respect of interest on loan taken for higher education under section 80E		0.00	0.00
		Gross Amount	Qualifying Amount	Deductible Amount
(i)	Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G	0.00	0.00	0.00

(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	0.00	0.00	0.00
(k)	Amount deductible under any other provision(s) of Chapter VI-A			
(l)	Total of amount deductible under any other provision(s) of Chapter VI-A	0.00	0.00	0.00
11.	Aggregate of deductible amount under Chapter VI-A [10(a)+10(b)+10(c)+10(d)+10(e)+10(f)+10(g)+ 10(h)+10(i) 10(j)+10(l)]			0.00
12.	Total taxable income (9-11)			197,849.00
13.	Tax on total income			0.00
14.	Rebate under section 87A, if applicable			0.00
15.	Surcharge, wherever applicable			0.00
16.	Health and education cess			0.00
17.	Tax payable (13+15+16-14)			0.00
18.	Less: Relief under section 89 (attach details)			0.00
19.	Net tax payable (17-18)			0.00
20.	Tax Paid Till Now			0.00
21.	Remaining Tax To Be Paid			0.00

#### Tax Deductions Details

Month	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026
Total Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

\* This is computer generated statement, does not require signature.

# PAYSLIP SEP 2025

CATERPILLAR SIGNS PRIVATE LIMITED

NO. 154/1, SARKHEJ - GANDHINAGAR HWY,  
NR. ARYAVART IV ROAD, OPP. YMCA CLUB, MAKARBA,  
AHMEDABAD GUJARAT 380058



## AJAY YADAV

Employee Number CP-4103	Date Joined 23 Jun 2025	Department Customer Communications	Designation Associate
Payment Mode Cheque	Location Gurugram	Pay Cycle Dates 01 Sep - 30 Sep	PAN Number ASSPY2772K

## SALARY DETAILS

Actual Payable Days 30.0	Total Working Days 30.0	Loss Of Pay Days 1.00	Days Payable 29
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EARNINGS		Paid Amount	Actual Amount	TAXES & DEDUCTIONS	
Basic		14,597.00	15,100.00	PF Employee	1,752.00
HRA		5,912.00	6,116.00	<b>Total Taxes &amp; Deductions (B)</b>	1,752.00
Special Allowance		6,606.00	6,834.00		
Shift Allowance (SA)		2,904.66			
<b>Total Earnings (A)</b>		30,019.66	28,050.00		

Net Salary Payable ( A - B )	28,268.00
Net Salary in words	Twenty Eight Thousand Two Hundred and Sixty Eight Rupees only

**\*\*Note :**

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- Paid Amount is the amount being paid after LOP adjustments
- Actual Amount is the amount as per the salary structure

## LEAVE DETAILS

LEAVE TYPE	OPENING	ACCRUED	CREDIT	AVAILED	EXPIRED/ENCASHED	CLOSING
Comp Offs	0	0	0	0	0	0
Paid Leave	3.5	1.75	0	0	0	5.25
Paternity Leave	3	0	0	0	0	3
Restricted Leave	1	0	0	0	0	1
Social Leave	1	0	0	0	0	1
Unpaid Leave	Infinite	-	-	2	-	Infinite

Income Tax Computation				
Employee Name		PAN No. of Employee		
<b>Details of salary and tax deduction (FY: 2025-2026)</b>				
1. Gross Salary				
(a)	Salary as per provisions contained in section 17(1)		268,434.00	
(b)	Value of perquisites under section 17(2) (as per Form No.12BA, wherever applicable)		0.00	
(c)	Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable)		0.00	
(d)	Total			268,434.00
(e)	Reported total amount of salary received from other employer(s)			0.00
2.	Less : Allowances to the extent exempt under section 10			
(a)	Travel concession or assistance under section 10(5)		0.00	
(b)	Death-cum-retirement gratuity under section 10(10)		0.00	
(c)	Commututed value of pension under section 10(10A)		0.00	
(d)	Cash equivalent of leave salary encashment under section 10(10AA)		0.00	
(e)	House rent allowance under section 10(13A)		0.00	
(f)	Amount of any other exemption under section 10			
(g)	Total amount of any other exemption under section 10		0.00	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]			0.00
3.	Total amount of salary received from current employer [1(d)-2(h)]			268,434.00
4.	Less: Deductions under section 16			
(a)	Standard deduction under section 16(1a)		75,000.00	
(b)	Entertainment allowance under section 16(ii)		0.00	
(c)	Tax on employment under section 16(iii)		0.00	
5.	Total amount of deductions under section 16 [4(a)+4(b)+4(c)]			75,000.00
6.	Income chargeable under the head "Salaries" [(3+1(e)-5]			193,434.00
7.	Add: Any other income reported by the employee under as per section 192 (2B)			
(a)	Income (or admissible loss) from house property reported by employee offered for TDS		0.00	
(b).	Income under the head Other Sources offered for TDS		0.00	
8.	Total amount of other income reported by the employee [7(a)+7(b)]			0.00
9.	Gross total income (6+8)			193,434.00
10.	Deductions under Chapter VI-A			
				Gross Amount
				Deductible Amount
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C		0.00	0.00
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC		0.00	0.00
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)		0.00	0.00
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)		0.00	0.00
(e)	Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)		0.00	0.00
(f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)		0.00	0.00
(g)	Deduction in respect of health insurance premia under section 80D		0.00	0.00
(h)	Deduction in respect of interest on loan taken for higher education under section 80E		0.00	0.00
				Gross Amount
				Qualifying Amount
(i)	Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G	0.00	0.00	0.00

(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	0.00	0.00	0.00
(k)	Amount deductible under any other provision(s) of Chapter VI-A			
(l)	Total of amount deductible under any other provision(s) of Chapter VI-A	0.00	0.00	0.00
11.	Aggregate of deductible amount under Chapter VI-A [10(a)+10(b)+10(c)+10(d)+10(e)+10(f)+10(g)+ 10(h)+10(i) 10(j)+10(l)]			0.00
12.	Total taxable income (9-11)			193,434.00
13.	Tax on total income			0.00
14.	Rebate under section 87A, if applicable			0.00
15.	Surcharge, wherever applicable			0.00
16.	Health and education cess			0.00
17.	Tax payable (13+15+16-14)			0.00
18.	Less: Relief under section 89 (attach details)			0.00
19.	Net tax payable (17-18)			0.00
20.	Tax Paid Till Now			0.00
21.	Remaining Tax To Be Paid			0.00

#### Tax Deductions Details

Month	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026
Total Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

\* This is computer generated statement, does not require signature.

# PAYSLIP AUG 2025

CATERPILLAR SIGNS PRIVATE LIMITED

NO. 154/1, SARKHEJ - GANDHINAGAR HWY,  
NR. ARYAVART IV ROAD, OPP. YMCA CLUB, MAKARBA,  
AHMEDABAD GUJARAT 380058



## AJAY YADAV

Employee Number CP-4103	Date Joined 23 Jun 2025	Department Customer Communications	Designation Associate
Payment Mode Cheque	Location Gurugram	Pay Cycle Dates 01 Aug - 31 Aug	PAN Number ASSPY2772K

## SALARY DETAILS

Actual Payable Days 31.0	Total Working Days 31.0	Loss Of Pay Days 0.00	Days Payable 31
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EARNINGS	Paid Amount	Actual Amount	TAXES & DEDUCTIONS
Basic	15,100.00	15,100.00	PF Employee 1,800.00
HRA	6,116.00	6,116.00	<b>Total Taxes &amp; Deductions (B)</b> 1,800.00
Special Allowance	6,834.00	6,834.00	
Shift Allowance (SA)	2,751.78		
Overtime_Adhoc	2,860.00		
<b>Total Earnings (A)</b>	<b>33,661.78</b>	<b>28,050.00</b>	

Net Salary Payable ( A - B ) 31,862.00

Net Salary in words **Thirty One Thousand Eight Hundred and Sixty Two Rupees only**

**\*\*Note :**

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- Paid Amount is the amount being paid after LOP adjustments
- Actual Amount is the amount as per the salary structure

## LEAVE DETAILS

LEAVE TYPE	OPENING	ACCRUED	CREDIT	AVAILED	EXPIRED/ENCASHED	CLOSING
Comp Offs	0	0	0	0	0	0
Paid Leave	1.75	1.75	0	0	0	3.5
Paternity Leave	3	0	0	0	0	3
Restricted Leave	1	0	0	0	0	1
Social Leave	1	0	0	0	0	1
Unpaid Leave	Infinite	-	-	1	-	Infinite

Income Tax Computation				
Employee Name		PAN No. of Employee		
<b>Details of salary and tax deduction (FY: 2025-2026)</b>				
1. Gross Salary				
(a)	Salary as per provisions contained in section 17(1)		266,465.00	
(b)	Value of perquisites under section 17(2) (as per Form No.12BA, wherever applicable)		0.00	
(c)	Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable)		0.00	
(d)	Total			266,465.00
(e)	Reported total amount of salary received from other employer(s)			0.00
2.	Less : Allowances to the extent exempt under section 10			
(a)	Travel concession or assistance under section 10(5)		0.00	
(b)	Death-cum-retirement gratuity under section 10(10)		0.00	
(c)	Commututed value of pension under section 10(10A)		0.00	
(d)	Cash equivalent of leave salary encashment under section 10(10AA)		0.00	
(e)	House rent allowance under section 10(13A)		0.00	
(f)	Amount of any other exemption under section 10			
(g)	Total amount of any other exemption under section 10		0.00	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]			0.00
3.	Total amount of salary received from current employer [1(d)-2(h)]			266,465.00
4.	Less: Deductions under section 16			
(a)	Standard deduction under section 16(1a)		75,000.00	
(b)	Entertainment allowance under section 16(ii)		0.00	
(c)	Tax on employment under section 16(iii)		0.00	
5.	Total amount of deductions under section 16 [4(a)+4(b)+4(c)]			75,000.00
6.	Income chargeable under the head "Salaries" [(3+1(e)-5]			191,465.00
7.	Add: Any other income reported by the employee under as per section 192 (2B)			
(a)	Income (or admissible loss) from house property reported by employee offered for TDS		0.00	
(b).	Income under the head Other Sources offered for TDS		0.00	
8.	Total amount of other income reported by the employee [7(a)+7(b)]			0.00
9.	Gross total income (6+8)			191,465.00
10.	Deductions under Chapter VI-A			
				Gross Amount
				Deductible Amount
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C		0.00	0.00
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC		0.00	0.00
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)		0.00	0.00
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)		0.00	0.00
(e)	Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)		0.00	0.00
(f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)		0.00	0.00
(g)	Deduction in respect of health insurance premia under section 80D		0.00	0.00
(h)	Deduction in respect of interest on loan taken for higher education under section 80E		0.00	0.00
				Gross Amount
				Qualifying Amount
(i)	Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G	0.00	0.00	0.00

(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	0.00	0.00	0.00
(k)	Amount deductible under any other provision(s) of Chapter VI-A			
(l)	Total of amount deductible under any other provision(s) of Chapter VI-A	0.00	0.00	0.00
11.	Aggregate of deductible amount under Chapter VI-A [10(a)+10(b)+10(c)+10(d)+10(e)+10(f)+10(g)+ 10(h)+10(i) 10(j)+10(l)]			0.00
12.	Total taxable income (9-11)			191,465.00
13.	Tax on total income			0.00
14.	Rebate under section 87A, if applicable			0.00
15.	Surcharge, wherever applicable			0.00
16.	Health and education cess			0.00
17.	Tax payable (13+15+16-14)			0.00
18.	Less: Relief under section 89 (attach details)			0.00
19.	Net tax payable (17-18)			0.00
20.	Tax Paid Till Now			0.00
21.	Remaining Tax To Be Paid			0.00

#### Tax Deductions Details

Month	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026
Total Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

\* This is computer generated statement, does not require signature.