# MITALI PAL



## My Contact

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## Technical Skill

- MS Excel
- MS Word
- MS Power Point
- CANVA
- TALLY ERP

## Soft Skill

- Mukti- Tasking
- Observation
- Decision Making
- Time Management

## LANGUAGES

- English
- Hindi
- Punjabi

## CAREER OBJECTIVE

**To secure a challenging position in the finance domain where I can effectively apply my academic knowledge, analytical skills, and problem-solving abilities to contribute to the growth of the organization while enhancing my professional expertise.**

## ACADEMIC QUALIFICATION

- MBA (Finance and Marketing)        2023-2025
  at Chandigarh University
- B.Com(H)                                          2020-2023
  at Invertis University
- INTERMEDIATE -Sant Karam        2020
  Singh Academy ( Rupnagar)
- MATRICULATION- Sant Karam      2018
  Singh Academy (Rupnagar)

## EXPERIENCE

- **Aakash Educational Services Limited (June - August)**
  Worked as a Sales and Marketing (SSAO) at Aakash Institute, where i engaged in lead generation, students counselling, and promotional activities. Gained hand on experience in educational marketing, customer interaction and admission support processes.

- **Aakash Educational Services Limited (March -June) INTERN**
  Worked as a Sales and Marketing (SSAO) Intern at Aakash Institute, Assisted in lead generation, student counselling, promotional activities, and admission support as part of the Sales and Marketing team.

- **INTERNSHALA - INTERN**
  Worked as a finance executive intern at internshala company. My Project is "FINANCIAL MODELING AND VALUATION", where i engaged in functions of finance. Gained knowledge about projects.

## ACHIEVEMENTS

- **SAP – ABAP Programming for Beginners – Udemy**
  Acquired foundattional knowledge of SAP ABAP programming,including data dictionary, reports, and modularization techniques.

- **Financial Analytics: Financial Analysis with Excel & Tableau - Udemy**
  Developed practical skills in financial modeling, data visualization, and decision-making using Excel and Tableau.