



Vanshika Jain

Profile

vanshikajain050@gmail.com

+91 9285258407

Dwarka sector -8

Skills

Teamwork

Problem Solving

Time Management

Hobbies

Art

Watching movies

Career objective

My goal is to associate with a company where I can utilise my skills and gain further experience while enhancing the company's productivity and reputation.

Work experience

IGT Solutions Pvt Ltd

Process Associate

Apr-2025 - Present

- As a process associate, I have experience in handling data entry, analyzing reports, and streamlining workflow processes.

Education

Mangalayatan University

Master in business administration

2025 - Present

Delhi University

Bachelor of Commerce

2021 - 2024

CBSE Board

12th

2020 - 2021

Gyan Sagar Public School

CBSE Board

10th

2018 - 2019

Gyan Sagar Public School

Certifications

2023-2024

A-level in Computer Application

2022

Basic Computer Course

2021

Graphic designing

Language

English

Hindi

Declaration

I sincerely declare that all of the above mentioned particulars in this resume is accurate to the best of my knowledge.