

# VAIBHAV MARWAHA

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**Detail-oriented professional with expertise in medical claims, billing, and skilled at resolving unpaid claims and ensuring accurate, timely transactions. Proven track record in managing accounts, supporting audits, and meeting client SLAs in healthcare settings.**

## EXPERIENCE

### Senior Receivable Analyst

*Savista Global Solutions Pvt Ltd, 22<sup>ND</sup> APRIL-2024-CURRENT*

Responsible for following up with insurance companies and patients on outstanding medical claims, navigating complex billing and coding processes to ensure accurate reimbursement. Manages accounts payable and receivable, processes payments, reconciles discrepancies, and collaborates with other departments to support audits. Also generates and sends claim forms, tracks payments, and handles billing, collection, and reporting within specific deadlines.

### Senior Executive

*Pacific BPO an Access healthcare Company, 19<sup>th</sup> JAN-2023-19<sup>th</sup> APRIL-2024*

Was responsible for managing accounts receivable by tracking claim statuses, resolving claim issues, and addressing denials with insurance carriers. Supported providers in reducing AR and resolving benefit queries to optimize revenue recovery.

### Senior Representative

*NTT Data, 11<sup>th</sup> OCT-2021 – 09<sup>th</sup> JAN-2023*

Ensured accurate and timely completion of transactions to meet or exceed client SLAs. Responded to customer requests by phone and/or in writing to ensure timely resolution of unpaid medical insurance claims. Analyzed medical insurance claims for quality resolution.

## EDUCATION

BBA | RUKMINI DEVI INSTITUTE OF ADVANCED STUDIES

2018-2021 | 7.76 CGPA

## ACHIEVEMENTS

- IDBI Federal – Certificate of Quick Starter – (1st June 2019 – 31st July 2019)
- IDBI Federal – Certificate of Appreciation – (1st June 2019 – 31st July 2019)
- IDBI Federal – Letter of Recommendation – (4th October 2019)
- ICSSR Sponsored International Conference on Happiness and performance Management in Modern Globalized Business Scenario, 2019 (HPMMGBS - 2019) (December 21-22, 2019)
  - o Certificate for the role of "Coordinator"
- Outlook Group – Letter of Completion (19th May 2020 – 3rd July 2020)
  - o Received during the Internship period at Outlook Group.