

ANINDYA KASHYAP

Dehradun, India • +91- 7088317816 • anindyakashyap2000@gmail.com

Professional Summary

Highly detail-oriented individual with a strong desire to contribute to the development of a robust finance team. Possessing extensive knowledge and understanding of various banking and finance tools. Seeking a challenging position to effectively utilize skills. Exceptional ability to anticipate client needs and fulfill them ensures high operational efficiency. Driven to progress in career within finance/investment field and continuously enhance knowledge. 1 Years of experience as a compliance KYC Analyst, comfortable with change, ambiguity, and informed risk-taking. Skilled multi-tasker excelling at managing multiple streams of work concurrently to drive results.

Skills

- Onboarding Entities
- Risk Analysis
- Compliance Reporting
- Screening
- Enhanced Due Diligence
- Microsoft (Excel, Word Power-Point Outlook)
- Customer Due Diligence
- Sanctions Screening
- Global Compliance (US, Cayman Island)
- Suspicious Activity Reports
- Politically Exposed Persons Identification
- AML Compliance

Work History

AML/KYC Analyst, [12/2023 to Till Date]

Genpact – Gurgaon

- Performing End to End AML KYC services
- Performing EDR (Event-Driven Review for Onboarded funds)
- Performing CDD (Customer Due Diligence) & EDD (Enhanced Due Diligence)
- Creating EDD form for high risk cases and recommending for sign offs
- Contributed to continuous improvement of AML/KYC systems by providing feedback on system enhancements and upgrades.
- Performs Screenings on Individual, Organization namely World Check and Prime Screening, PEP and NN [Politically exposed person and Negative news]
- Performing AML Risk Assessments using corporate compliance tools like CRR [Customer Risk rating]
- Worked on many client types like Corporate, mutual fund, Banks, Government and organizations
- Obtaining Client Documents, Confirmations via email from RM
- Sending 25 mails daily for various funds for Pending Documentation

- Liaising with QA Team to get feedback on errors and share with Team members to improve Quality
- Sending rejection report on daily basis to team to reduce errors
- Collaborated with cross-functional teams to develop strategies for addressing regulatory requirements and expectations.
- Providing Training and helping the team members in queries related to the process.
 - Monitored and reviewed transactions for potential sanctions violations.
 - Assisted in the development and implementation of compliance programs and policies.
 - Conducted research on OFAC regulations and provided updates to the compliance team.
 - Collaborated with cross-functional teams to ensure adherence to sanctions laws and regulations.

Education

BCOM: DAV Degree & PG College, Dehradun (HNBGU), [2020].

Intermediate: Kendriya Vidyalaya, Dehradun (BOI), [2017].

High School: Kendriya Vidyalaya Highschool, Dehradun, [2015].

Personal Information

- Name: ANINDYA KASHYAP
- Husband Name: Satyaveer Kashyap
- Date of Birth: 27/06/2000
- Gender: Male
- Nationality: Indian
- Languages: English, Hindi.

Hobbies and Interests

- Sports
- Travel
- Volunteer work

Disclaimer

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.