

RISHAV KUMAR SINGH

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EXECUTIVE SUMMARY

An aspiring investment banking professional with a certificate in Investment Banking Operations from Imarticus Learning, a B.com, graduated in 2024. Possess knowledge related to the financial system, equity, fixed income securities, derivatives, foreign exchange, AML/KYC, RDM, trade life cycle, corporate action, and collateral management. Additionally skilled in leadership, teamwork, problem-solving, time management, multi-tasking, and decision-making. Looking forward to utilizing these skills in the investment banking industry.

AREA OF EXPERTISE

Investment Banking Fundamentals: Strong knowledge of the investment banking process, trade support, middle office operations, risk management, compliance, client onboarding, and regulatory reporting.

Industry Knowledge: Understanding of financial markets, instruments, and regulation; familiarity with trade repositories, clearing houses, and exchange.

Microsoft Excel: Proficient in conditional formatting, pivot tables, slicers, data visualization, sorting, charts, and data analysis.

AML/KYC Compliance: Hands-on understanding of anti-money laundering policies, customer due diligence, Know Your Customer, and the customer identification program.

ACADEMIC PROFILE

2024-2025	Imarticus Learning <ul style="list-style-type: none">• CERTIFIED INVESTMENT BANKING OPERATION PROFESSIONAL financial market, financial securities, derivatives, equity, fixed income securities, KYC, anti-money laundering, trade life cycle, Settlement & Reconciliation, Asset management, corporate action, etc.	Delhi, India
2021-2024	Magadh University <ul style="list-style-type: none">• Bachelor of Commerce	Bodhgaya, BH, India

ADDITIONAL CERTIFICATES

Coursera

- **Basics of investment banking**
- **Financial market by yale University**

Delhi institute of Skill Development

- **Certified in Advanced Excel**

SOFT SKILLS

- **Adaptability:** Quick to learn and adjust strategies, keeping up with financial trends and tools
- **Teamwork:** Experience working effectively in teams to deliver high-quality outcomes.
- **Effective Communication:** Capable of clearly articulating financial information to both technical and non-technical stakeholders.
- **Critical Thinking:** Strong ability to analyze situations, break down complex problems, and find efficient solutions.

HARD SKILLS

- **MS Word:** Possess proficiency in function knowledge and demonstrate seamless workflow capabilities.
- **MS PowerPoint:** skilled in crafting compelling and visually appealing presentations that effectively convey ideas.
- **MS Excel:** Functions such as VLOOKUP, HLOOKUP, DATA ARRAY, conditional formatting, SUMIF, COUNTIF, and COUNTIFS.

LANGUAGES KNOWN

- English: Fluent & Professional
- Hindi: Native

OTHER INFORMATION

- Captain of U-18 team in district football tournament
- Represented School in cricket & kabbadi
- Awarded 1st prize in chess championship
- Sport Captain of school

PERSONAL INFORMATION

Present Address: Sector 86, Gurugram, Haryana.

Date of Birth: 25th Dec 2004.