

# Arijit Sarkar

Ichapur Niranjan Nagar Garulia 743133, Kolkata, India

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## SUMMARY

- Motivated MBA (Finance) individual with hands-on experience in finance, taxation, and accounting through internships and executive roles.
- Demonstrated ability in financial reporting, tax return filing, and GST compliance
- Strong communication skills, quick learning ability, and a keen interest in financial markets.

## TECHNICAL SKILLS

- Accounting Skills
- Taxation
- Microsoft Office
- Tally ERP9
- Good Listener
- Problem Solving and Adaptability
- Effective Communication

## EDUCATION

<b>Bengal Institute of Business Studies (VU)</b>	Kolkata
Masters of Business Administration (Finance)	2023 - 2025

<b>Rishi Bankim Chandra College (WBSU)</b>	Kolkata
Bachelor of Commerce (Hons)	2017 - 2020

<b>Ichapur North Land High School (WBCHSE)</b>	Kolkata
Commerce (Class - XII)	2015 - 2017

<b>Ichapur North Land High School (WBBSE)</b>	Kolkata
(Class - X)	2014 - 2015

## INTERNSHIP/ WORK EXPERIENCE

<b>Nirmal Bang Securities Private Limited – Internship</b>	Kolkata
Finance Trainee	August 2024 – November 2024

- Maintaining clients financial accounts
- Responsible for proper advices to clients

<b>Genius Consultant Limited</b>	Kolkata
Taxation Executive	July 2022 – September 2022

- Managing and maintaining taxation records
- Maintaining smooth team coordination for better team communication
- F16 download and MIS update

## CERTIFICATION

- Tally & GST (2021)

## PROJECT

- **Startup Challenge** – I had participated in an event which was based on entrepreneur to bring up new business idea. In this event I was liable to take responsibility of finance and marketing part of the plan.