



17-Dec-2025

Mr. Rachit Sharma
OHR ID -703432384
Assistant Manager

C-4/G, Vijeta Vihar, Sector-13, Rohini, 110085

Dear Rachit,

We accept your last date of working with the organization on the close of the Business hours on 02-DEC-2025.

You worked with Genpact from 02-JUN-2025 to 02-DEC-2025.

As per Genpact Policy you stand relieved from the services of the organization On 02-DEC-2025.

Note: It is recommended to keep your current salaried bank account active for a minimum of 1 year from your date of relieving to ensure fast and hassle-free transactions by the company.

Yours Sincerely,
For & on behalf of GENPACT

Anamita Basu
Human Resources
For any query pls.contact
hr.helpdeskexit@genpact.com

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