

Sneha Pallavi

LinkedIn: <https://www.linkedin.com/in/sneha-pallavi/>

Email:snehapallavi125@gmailcom

Mobile:+918709203052



SKILLS SUMMARY

- Financial skills:** Financial Accounting, Financial Statement Analysis, Financial Reporting, General Ledger Management, Month-End Closures, Market Research, Variance Analysis, Accounts Payables
- Technical tools:** Tableau, Tally, MS Excel, PowerPoint, MS Word
- Soft Skills:** Communication, Leadership, Analytical Thinking, Time Management

WORK EXPERIENCE

Arya Agencies

Accountant

December 2018 -May 2023
Patna , India

- Managed monthly, quarterly, and annual financial closings, ensuring accurate reporting
- Reconciled accounts payable and receivable, maintaining financial accuracy
- Prepared balance sheets and profit & loss statements for financial tracking
- Handled data entry and maintained financial records for smooth operations

Arpana Enterprises

Junior Accountant

December 2014 -October 2018
Arrah , India

- Assisted in data entry, invoice processing, and daily transactions
- Helped with bank reconciliations and managing daily transactions
- Supported basic bookkeeping and document organization

INTERNSHIP EXPERIENCE

Share India

Merchant Banking Intern

Jun2024 –July 2024
Noida, India

- Conducted financial statement analysis and prepared investor presentations showcasing growth metrics to align with client expectations
- Collaborated with internal teams to draft IPO documents, ensuring timely resolution of compliance-related queries
- Troubleshooted discrepancies during the IPO process by maintaining detailed documentation and escalating issues as needed
- Supported cross-functional teams to ensure accurate financial data and improved reporting efficiency

FREELANCER EXPERIENCE

LinkedIn Content Creator (Remote)

Since August 2023

- Actively engaged with the LinkedIn community to foster connections and discussions
- Created finance-focused content on IPOs, budgeting, market trends, and investment strategies, leveraging SEO and analytics to enhance engagement
- Achieved 1M+ impressions, optimizing content strategy using data-driven insights to boost visibility and audience retention
- Expanded LinkedIn network from 900 to 8,000+ connections, enhancing industry influence and establishing expertise in finance, investments, and market trends

PROJECTS

Comparing Jubilant Industries Ltd and Tata Chemical Ltd: Financial Insights

- Analyzed liquidity, proprietary, and solvency ratios, leading to actionable financial insights and recommendations
- Provided comparative analysis of Jubilant Industries Ltd and Tata Chemical Ltd, resulting in enhanced decision-making for stakeholders

IPO Analysis of Protean eGov Technologies: Financial Insights

- Analyzed the IPO, evaluating key financial metrics and market positioning, leading to enhanced strategic decisions
- Delivered actionable insights, improving the IPO strategy and overall decision-making process

CERTIFICATIONS

- Investor Certification(SEBI) January 2025
- Microsoft Excel 365 (Grant Thornton Bharat LLP) September 2024
- Finance and Accounting Tips (Coursera) December 2023
- Corporate Finance Foundation (Coursera) September 2023
- Excel Skills for Business Virtual Experience Program (Goldman Sachs) October 2023

EDUCATION

Lovely Professional University

Master of Business Administration –Finance CGPA: 8.50

Punjab, India
Since August 2023

Favorite Courses: Core Finance, Accounting, Cost Accounting, Investment Banking

S.B. College

Bachelor of Business Administration -General; Percentage: 78.8%

Bihar, India
July 2011 – July 2014

Favorite Courses: Finance, Accounting, Accountancy management

H.D. Jain College

Higher Secondary; Percentage: 67%

Bihar, India
July 2009 – July 2011