

Resignation Acceptance Letter

Date: October 23, 2023

Mr Bhavya Parashar
AssociateId: 2220665

Dear Bhavya,

We accept your resignation dated **October 13, 2023** from the services of the organization. We appreciate the early notice from your end and your commitment to smoothly hand over your duties. You are required to complete the clearance process; which includes knowledge transfer, handing over your current responsibilities, returning of the company assets, and settlement of accounts.

According to the company's policies and per the terms and conditions of your offer, your last working day would be on **October 17, 2023**. You would receive your relieving letter upon completion of the clearance formalities, and settlement of all the dues (if any). Your relieving letter will be triggered to your personal Email ID.

Please be informed that you shall be bound by Cognizant's policies during and after your employment in terms of the employment contract signed by you with Cognizant. Therefore, any attempt at copying/sending Cognizant's or its client's business/confidential information outside the Cognizant/Client's network during the notice period shall still be treated as a violation of Cognizant's policies including Cognizant Acceptable Use Policy and you may liable to a disciplinary/legal action as applicable.

We wish you the very best in your future endeavors.

Sincerely,

For **Cognizant Technology Solutions India Private Ltd.,**



Praveen Subramanyam
Sr. Manager – HR

Note: This is a computer generated letter and does not require any signature in original.
Regd. Office: #5/535, Old Mahabalipuram Road, Okkiam Thoraipakkam, Chennai - 600 097.
To verify Cognizant employment details of the associate, please write to **verification@cognizant.com**

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Private & Confidential

Associate Information

Mr. Bhavya Parashar

Associate Id	2220665	Location	Tikri Bld3 (TKR) Flr G,1,3 SEZ
Designation	Senior Process Executive-Data	PAN	DExxxxxx6L
Gender	Male	Bank A/C	xxxxxxxxxx8550
Date Of Joining	19-Aug-2022	ESI Number	
PF A/C	TN/MAS/31309/2022726	Status	Salary Credited
UAN	101701192112	Available Calendar Days	31
SA Policy No	-	Paid Days	31
SA LIC ID	-	Loss of Pay Days	0

Earnings		Amount	Deductions		Amount
Basic		11,475	Provident Fund-Employee Contribution		1,800
House Rent Allowance		6,885	TDS		0
Conveyance Allowance		800			
Medical Allowance		1,250			
Special Allowance		8,530			
Advance Statutory Bonus		2,000			
(A) Total Earnings		30,940	(B) Total Deduction		1,800

Net Salary = (A) - (B)	29,140
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Attested

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Mr. Bhavya Parashar

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Basic		11,475	Provident Fund-Employee Contribution		1,800
House Rent Allowance		6,885	TDS		0
Conveyance Allowance		800			
Medical Allowance		1,250			
Special Allowance		8,530			
BPS Mid Year Incentive-payout		2,679			
Advance Statutory Bonus		2,000			
(A) Total Earnings		33,619	(B) Total Deduction		1,800

Net Salary = (A) - (B)	31,819
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Attested