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## SUMMARY

Analytical Financial Crime & Compliance Specialist with 5+ years of experience in KYC, AML, due diligence, and fraud risk management across banking and financial services. Skilled in conducting customer due diligence (CDD/EDD), sanctions & PEP screenings, periodic reviews, and transaction monitoring to detect and mitigate financial crime risks. Adept at collaborating with compliance teams and regulators to ensure adherence to global AML/KYC standards and regulatory requirements. Proven ability to manage complex caseloads, deliver error-free compliance checks, and support high-risk investigations in fast-paced environments.

## EXPERIENCE

### 2023-09 - PRESENT

American Express-Accertify | Gurugram

#### Sr. Analyst

- Performed real-time transaction monitoring to identify and investigate potential AML scenarios, fraud patterns, emerging risks, and trends for multiple U.S.-based clients.
- Executed account closures for fraudulent activities and account takeovers, ensuring adherence to AML and KYC standards.
- Performed PEP screenings, KYC reviews, and enhanced due diligence (CDD/EDD) to assess customer risk profiles, detect high-risk customers, and ensure regulatory compliance.
- Conducted reputational checks and risk assessments by analyzing customer behavior and transactions, and collaborated with compliance teams to mitigate financial crime risks and complete due diligence on time.

### 2020-10 - 2023-09

Bank Of America | GIFT, Gujarat

#### Legal Order processing Bankruptcy Doc Intake

- The key Business activity is to identify and escalate customer disputes/complaints / litigation's/ sanctions related to Bankruptcy. Individual will be responsible for reviewing and verifying correspondence for closure of Bankruptcy documents related US Bk Court. Individual is responsible for risk assessment, detecting any fraud or threats to the bank in bankruptcies and identify a closure for it.
- Conducted KYC/CDD/EDD on customers involved in bankruptcy proceedings to assess risk and ensure regulatory compliance. Performed periodic reviews and refresh KYC data for existing clients/customers involved in bankruptcy proceedings.
- Assisted in the implementation of the Paycheck Protection Program (PPP4) and CARES Act by providing financial relief to individuals and businesses impacted by the pandemic. As an SME, I was responsible for verifying confidential customer data and reviewing loan applications to ensure eligibility and approval.

## ACHIVEMENTS

- Consistently maintained 99% quality scores over a 10-month period while meeting or exceeding all key performance indicators (KPIs).
- Ranked among the top 5 performers for more than 7 consecutive months, demonstrating sustained high performance.
- Recognized with multiple awards for strong work ethic and actively contributing to team-building initiatives and cross-functional collaboration.

## EDUCATION

2017- 2020 | Graphic Era Hill University (Dehradun)

**Bachelor of Commerce honors**

Banking, Finance, Accounting

2022- 2024 | NMIMS (Mumbai)

**MBA in Financial Management**

## SKILLS

- Anti-Money Laundering
- Fraud Detection & Prevention
- Transaction Monitoring
- Fraud Investigation
- KYC
- Sanction Screening
- Pattern Analysis
- Investigative Research
- Problem Solving
- Data Analysis
- Attention to detail
- Teamwork
- Time Management
- Effective Communication

## LANGUAGES

- English
- Hindi

## SOFTWARE EXPERIENCE

- Microsoft Office ( Word , Excel , Power Point ,Access), Outlook.
- GWA (Global Work Allocator) , CDR(Credit Dispute Resolution) , SAP Concur , Lexis Nexis , AS400 , HLMS , EBKP , MSP, i3, Interceptas , WPP , FPS, US Phonebook, Cisco Jabber, SNOW , PBC.