

October 04, 2024

Ramachandra Ghadei
ECN 171000

Sub: Relieving Letter

Dear Ramachandra

This has reference to your resignation initiated on PULSE on July 29, 2024.

We accept the same and you stand relieved from the services of the Bank with effect from the close of business hours as of August 28, 2024.

We certify that you have worked with the Bank from June 10, 2024 till August 28, 2024 and in your last assignment you were designated as Assistant Manager.

For IndusInd Bank Limited



Deepesh Surana
Manager - HR Operations



Solitaire Corporate Park : IndusInd Bank Limited, Building No.4, Solitaire Corporate Park Andheri-Ghatkoper Link Road, Chakala Andheri (E) Mumbai - 400 093. Tel. : (022) 68114705.

Regd. Office: 2401, Gen. Thimmayya Rd. (Cantoment), Pune - 411 001. India.
Tel.: (020) 26343201 Fax: (020) 2634 3241 Visit us at www.indusind.com
CIN : L65191PN1994PLC076333

IndusInd Bank

INDUSIND BANK LTD
PAYSILIP FOR JULY 2024

EMP NO	: 171000	DAYS PAID	: 31.00
NAME	: RAMACHANDRA GHADEI	LOP DAYS	: 0.00
DEPARTMENT	: ISKY - ALTERNATE ACQUISITIONS	LOP REVERSAL	: 0.00
GRADE CD	: AM	DOJ	: 10/06/2024
PF NO	: MH/BAN/45118/306447	PAN	: BECPG9892P
UAN	: 101832250291	BANK A/C NO	: 100246930717
LOCATION	: PUNE REGIONAL OFFICE		

PARTICULARS	RATE	EARNINGS	PARTICULARS	DEDUCTIONS
BASIC	11097.00	11097.00	STATUTORY P F	1800.00
H R A	5549.00	5549.00	PROF. TAX	200.00
CONV ALLOW	1600.00	1600.00	EMPLOYEE WELFARE FUND	200.00
BONUS*	2400.00	2400.00		
OFFICER ALLOWANCE	3504.00	3504.00		
MEDICAL	1250.00	1250.00		
GROSS EARNINGS		25400.00	TOTAL DEDUCTIONS	2200.00
NET PAY				23200.00

(RUPEES TWENTY THREE THOUSAND TWO HUNDRED ONLY)

PLZ. MARK SALARY RELATED QUERIES TO indusindpay@hgsbs.com

*THIS INCLUDES ADVANCE STATUTORY BONUS

**PERFORMANCE LINKED VARIABLE PAY (PLVP) INCLUDES STATUTORY BONUS PAYABLE UNDER
THE PAYMENT OF BONUS ACT, 1965

IndusInd Bank

INDUSIND BANK LTD
PAYSILIP FOR JUNE 2024

EMP NO	: 171000	DAYS PAID	: 21.00
NAME	: RAMACHANDRA GHADEI	LOP DAYS	: 0.00
DEPARTMENT	: ISKY - ALTERNATE ACQUISITIONS	LOP REVERSAL	: 0.00
GRADE CD	: AM	DOJ	: 10/06/2024
PF NO	:	PAN	: BECPG9892P
UAN	:	BANK A/C NO	: 100246930717
LOCATION	: PUNE REGIONAL OFFICE		

PARTICULARS	RATE	EARNINGS	PARTICULARS	DEDUCTIONS
BASIC	11097.00	7768.00	STATUTORY P F	1260.00
H R A	5549.00	3884.00	PROF. TAX	200.00
CONV ALLOW	1600.00	1120.00	LWF	25.00
BONUS*	2400.00	1680.00	EMPLOYEE WELFARE FUND	200.00
OFFICER ALLOWANCE	3504.00	2453.00		
MEDICAL	1250.00	875.00		
GROSS EARNINGS		17780.00	TOTAL DEDUCTIONS	1685.00
NET PAY				16095.00

(RUPEES SIXTEEN THOUSAND NINETY FIVE ONLY)

Salary Paid w.e.f. Date of Joining.

PLZ. MARK SALARY RELATED QUERIES TO indusindpay@hgsbs.com
*THIS INCLUDES ADVANCE STATUTORY BONUS

**Dhokale Baban**

From: sudam.dhokale@indusind.com
To: ramachandra4991@yahoo.com

Hi,

PFB

Sudam Dhokale

Location Head Pune (Alternate Acquisition)

Indusind Bank Limited,

Pune Regional Office 3rd Floor,

Suyog platinum, 1-B Naylor Road

Bund Graden, Pune: 411001

8625054752 Sudam.Dhokale@Indusind.com

From: pulse@indusind.com <pulse@indusind.com>

Sent: Tuesday, July 30, 2024 10:03 AM

To: Sudam.Dhokale@indusind.com

Cc: Ramachandra.Ghadei@indusind.com; Sanjeev.Makhija@indusind.com; Nikita.Joshi@indusind.com

Subject: Separation request of Ramachandra Ghadei has been approved by the HR on PULSE

Importance: High

Dear Colleague,

Separation request has been approved by HR in Pulse. Final approval is under process.

Details of Employee:

Emp Id: 171000

Emp Name: Ramachandra Ghadei

Date of Joining: 10-Jun-2024

Designation: Associate Sales Officer - Alternate Acquisition

Grade: AM

Location: Pune Regional Office

Separation Type: Resignation

Separation Reason:

Separation Raised on : 29-Jul-2024

Last Working Date: 28-Aug-2024

Zonal HR'sApproval :

Dear Colleague,

Going forward, request you to regularize your attendance immediately on daily basis by clicking <https://pulse.indusind.com/adrenalin/> with respect to the respective dates wherein the status is reflecting as "Absent", or "Late" or "Half Day".

Path: For Attendance Regularisation: PULSE >> Self Service >> Time & Attendance Management >> Attendance Regularization.

Please follow the below steps to ensure a seamless exit.

A) Relieving formalities : As a part of the relieving process, the departmental clearance will be sent to various stakeholders as listed below. Departmental clearances important for your full and final settlement. This process is automated and gets triggered through Pulse to below departments.

You may also check the status through the following link : Employee Lifecycle>> HR Clearance Activity Status.

Stakeholders responsible for departmental clearances.

. Reporting Manager: On the last working date confirming the completion of handover formalities Path PULSE>> Self Task >> Workflow Forms >> Forms Pending for your Approval.

. Laptop

. ID Card (Reporting Manager needs to submit destroyed copy of ID card to Settlement desk).

. Staff Loans & Home Loans.

. Credit Card.

. Company Lease Accommodation / Dues to the Landlord / Recovery of Advance Lease Rent Deposit.

. Car Lease (Only VP & Above)

. HR Partner : Assigned HR Partner for your respective zone/department will give final confirmation basis the notice period served on

duration, whether all formalities were completed diligently as per guidelines.

B) Leave : All leave requests to be applied and approved before the last working date. The employees on notice may use PL for one or two days at a time, depending upon the availability/eligibility of PL leave balance in the leave bucket.

7 days of PL will be allowed during the notice period of confirmed employees serving 90 days' notice period and 3 days PL will be allowed during the notice period for confirmed employees serving 30 days' notice period, subject to availability of such leave to their credit at the appropriate time. No other leave will be allowed during the notice period.

The employee under probation are not entitled to any leave during Notice Period.

C) Handing over of duties : Ensure that you do a proper handover to your reporting authority on or before your last working day. Employee leaving / not reporting without proper handover & approval will be deemed to have abandoned their duties and dues will not be settled.

D) Salary Dues : Salary for the last month will be paid along with full and final settlement.

E) Submission of Investment Proof : Employees need to access the URL <https://ess.hgsbs.com/login?company=indusind> through the internet browser of laptop or desktop and update the 'Investment Details' by using the following Path -- Investment Proofs. The 1st time Login id and Password will be your Employee Code(in Numeric, for eg. 1234) and PAN in capital letters respectively.

F) Staff Savings Bank Account: Post the last working day, your staff savings bank account will be converted to a normal savings bank account, where in you need to maintain the minimum balance as required. Any queries pertaining to the same can be addressed by the concerned branch.

The following documents/forms are available on the Intranet / PULSE.

- . Pay slips.
- . Previous year Form 16 / Tax Projections.

You may contact your Local HR for further clarifications or send an email to the settlementdesk@indusind.com

For PF related queries you may write an email to pfadmin@indusind.com

Regards,
Team - Human Resources

This is a system generated email. Please do not reply on this email. For any queries, you may raise your query on "Indy" on Indus1 Mobile App.