

# YASH TIWARI

## Result-driven Investment Banking Operations Professional

📞 +91 9990330974 🎬 tiwariyash9956@gmail.com 🌐 www.linkedin.com/in/yash-tiwari-085a431b7  
📍 Khajuri Khas, Delhi - 110094

### CERTIFICATION

 **Certified Investment Banking Operations Professional - Imarticus Learning**  
Completed Certified Investment Banking Operations Professional certification course from Imarticus Learning covering topics such as  
1. Securities and Derivatives  
2. AML/KYC  
3. Customer Due Diligence, Customer Screening and Data Monitoring  
4. Trade life cycle  
5. Asset Management.

 **IRDA IC - 38 Corporate Agent Certification**  
Completed IRDA IC - 38 Corporate agent Certifications of insurance.

### KEY ACHIEVEMENTS

 **Achievements in College Fest and Presentations**  
• Awarded Best Stage Committee award in college fest in 2017.  
• Achieved 1st prize in MIME in college fest continuously for two years.  
• Received a certificate in presentation on 'Application on Johari Window at workplace'.

### PROJECTS

#### A Comparative Study on Gold Loan

📅 12/2020 - 06/2024 📍 Delhi, India  
A Comparative Study on Gold Loan comparing Muthoot Finance and State Bank of India.  
• Muthoot Finance gold loan market is larger than that of State Bank of India.  
• Gold loan is main leading product for Muthoot Finance but is only another selling product for SBI.  
• Muthoot Finance gold loan interest rate schemes are much better than those of SBI.

### LANGUAGES

English Native ●●●●●  
Hindi Native ●●●●●

### SUMMARY

I am Goal-Oriented banking professional with specialized knowledge in areas like Equity, Derivatives, Fixed Income securities, AML/KYC and corporate actions. I hold a Post Graduate diploma in Finance and have significant experience in banking and KYC operations. I thrive in fast-paced environments, equipped with strong leadership skills and problem-solving abilities, and I aim to leverage these in the investment banking sector.

### EXPERIENCE

#### Assistant Manager - Teller

**DCB Bank** 📅 06/2024 - 10/2024 📍 Ghaziabad, UP, India  
• Performing Cashier activities w.e.f Cash Deposit, Cash withdrawal, Fund transfer timely for accurate customer service and smooth functioning.  
• Handling operational works of the branch such as KYC checks for new and existing customers, including individuals and high risk accounts.  
• Responsible for gathering and reviewing customer information, including legal documents, identification, and address proof.  
• Responsible for safekeeping of Pledged securities following the guidelines and Procedures laid down by the company.

#### Relationship Executive

**Muthoot Finance LTD.** 📅 12/2020 - 06/2024 📍 Delhi, India  
• Responsible for the branch operations & processes including timely KYC renewal of low, medium and high risk customer as per the policies laid down by the company.  
• Ensuring proper maintenance of KYC database and performing AML monitoring in customer transactions.  
• Managing a branch like a profit centre - with profitability being the key result area through acquisition of big ticket customers, driving timely collections through effective NPA management.  
• Responsible for maintaining accurate data on time with regulatory standards.

### EDUCATION

#### Post Graduation Diploma in Finance

##### Institute of Management & Technology

📅 08/2018 - 08/2020 📍 Ghaziabad, India

#### Bachelors of Business Administration

##### LLDIMS College, IP University

📅 08/2015 - 08/2018 📍 Delhi, India

#### 12th CBSE Board

##### David Model Senior Secondary School

📅 04/2014 - 03/2015 📍 Delhi, India

#### 10th CBSE Board

##### David Model Senior Secondary School

📅 04/2012 - 03/2013 📍 Delhi, India

### SKILLS

Analytical skills Time Efficient Listening skills Accuracy

Problem solving skills