

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

स्थायी लेखा संख्या कार्ड
Permanent Account Number Card

MVGPS5066R

नाम / Name
RITU SHARMA

पिता का नाम / Father's Name
JAI KRISHAN SHARMA

जन्म की तारीख / Date of Birth
30/06/2001

हस्ताक्षर / Signature
Ritu Sharma

28022020

Personal Information

Full Name	Ritu Sharma
Former Name / Maiden Name	N/A
Mobile Number	9501198479
Father's Name	Jai Krishan
Spouse's Name	N/A
Date of Birth	30-06-2001
Age	24 years 6 months
Gender	female
Alternative Mobile Number	9501198479
Aadhar Card Number	790571529836
Aadhar Card Number	N/A
Pan Card Number	MVGPS5066R
Nationality	Indian
Marital Status	Single

Permanent Address

House no	Jai krishan vill mehandli khurd
Street	Po kotla power house
District	Ananpdur sahib ropar
City	Anandpur sahib
State	PB
Pincode	140116

Current Address

House no	Ushika home stays bachpan play school
Street	South city 1
District	Gurgaon
City	Gurgaon
State	HR
Pincode	122001

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Genpact
Job Location:	Gurgaon
Employee ID:	703393316
Designation:	Senior analyst
UAN Number:	101885838529
From Date:	07-06-2024
To Date:	22-01-2026
Name of the Reporting Manager:	Ayush Rajput
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Financial growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@genpact.com
Last Salary Drawn:	525000
Position Type:	permanent
Current Status:	relieved_pending_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Genpact
Job Location:	Gurgaon
Employee ID:	703393316
Designation:	Senior analyst
UAN Number:	101885838529
From Date:	07-06-2024
To Date:	22-01-2026
Name of the Reporting Manager:	Ayush Rajput

LATEST EMPLOYMENT 1

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Financial growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@genpact.com
Last Salary Drawn:	525000
Position Type:	permanent
Current Status:	relieved_pending_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	1

6:23



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Payslip.pdf



Genpact India Private Limited
12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA
Payslip for the Month of May-2025

D.O.J : 07-Jun-2024	DOJ_GE : 07-Jun-2024	Code : 713064	OHRID : 703393316
MOP : HDFC		Name : MS. Ritu,Sharma	
SB A/C No : 50100485769670		Gender : Female	
Paid Period : 31		Designation : Senior Associate	
PAN : MVGPPS5066R		Location : Gurgaon Badshahpur - IN Office	
PF NO : PYKRP00450530000181807		UAN Number : 101885838529	Tax Regime : New

Earnings				Deductions	
Description	Monthly	Arrears	Total	Description	Amount
BASIC	28805	0	28805	PF	3457
HRA	11522	0	11522	Haryana LWF	34
VIC	4500	0	4500	Transport Deduction	900
VIC1	24000	0			

GrossPay	68827	0	68827	GrossDeduction	4391
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NetPay 64436 (Rupees sixty four thousand four hundred and thirty six only)

Income Tax Worksheet for the Financial Year APR-2025 to MAR-2026

Earnings		Deduction Under Chapter VI-A		HRA Calculations	
BASIC	345660			Rent Paid	0
HRA	138264			FROM	
AWARD	34500			TO	
				HRA Exempted	0
Previous Employer Salary	0			RFA Calculation	
GrossSalary	518424			Rent Paid	0
				FROM	
Deductions				TO	
Professional Tax	0	Investment under Chapter VI-A	0	Taxable RFA	0
Standard Deduction	75000	Deduction Under Sec 80CCE	0	Furniture Cost	
Any Other Income	0			Taxable Furniture Perk	0
Gross Total Income	443424				
Deduction Under Chapter VI-A	0	Investment Under 80C			
Taxable Income	443424	PF	41484		
Income Tax Liability	0				
Surcharge	0				
Health and Education Cess	0				
Net Tax	0	Total Investment Under Sec 80C	41484		
Tax Deducted (Prev Employer)	0				
Tax Deducted till-April	0				
Tax Deducted on RSU GAIN	0				
Tax Deducted on ESOP Gain	0				
Tax Deducted on GSPP	0				
Tax Deducted on Gift Perk	0				
Foreign Tax Credit	0				
Tax to be deducted	0				
Tax Deduction for this Month	0				
Revised Tax/Month	0				

REMINDER: Please quote your OHRID in all future correspondence with payroll.

6:22

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Payslip.pdf



Genpact India Private Limited
12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA
Payslip for the Month of April-2025

D.O.J : 07-Jun-2024	DOJ_GE : 07-Jun-2024	Code : 713064	OHRID : 703393316
MOP : HDFC		Name : MS. Ritu,Sharma	
SB A/C No : 50100485769670		Gender : Female	
Paid Period : 30		Designation : Senior Associate	
PAN : MVGPPS066R		Location : Gurgaon Badshahpur - IN Office	
PF NO : PYKRP00450530000181807		UAN Number : 101885838529	Tax Regime : New

Earnings				Deductions	
Description	Monthly	Arrears	Total	Description	Amount
BASIC	28805	0	28805	PF	3457
HRA	11522	0	11522	Haryana LWF	34
VIC	6000	0	6000	Transport Deduction	900
GrossPay	46327	0	46327	GrossDeduction	4391

NetPay 41936 (Rupees forty one thousand nine hundred and thirty six only)

Income Tax Worksheet for the Financial Year APR-2025 to MAR-2026

Earnings		Deduction Under Chapter VI-A		HRA Calculations	
BASIC	345660			Rent Paid	0
HRA	138264			FROM	
AWARD	6000			TO	
Previous Employer Salary	0			HRA Exempted	0
GrossSalary	489924			RFA Calculation	
Deductions				Rent Paid	0
Professional Tax	0	Investment under Chapter VI-A	0	FROM	
Standard Deduction	75000	Deduction Under Sec 80CCE	0	TO	
Any Other Income	0	Investment Under 80C		Taxable RFA	0
Gross Total Income	414924	PF	41484	Furniture Cost	
Deduction Under Chapter VI-A	0			Taxable Furniture Perk	0
Taxable Income	414924				
Income Tax Liability	0				
Surcharge	0				
Health and Education Cess	0				
Net Tax	0				
Tax Deducted (Prev Employer)	0				
Tax Deducted till-March	0				
Tax Deducted on RSU GAIN	0				
Tax Deducted on ESOP Gain	0				
Tax Deducted on GSPP	0				
Tax Deducted on Gift Perk	0				
Foreign Tax Credit	0				
Tax to be deducted	0				
Tax Deduction for this Month	0				
Revised Tax/Month	0				
		Total Investment Under Sec 80C	41484		

REMINDER: Please quote your OHRID in all future correspondence with payroll.

EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	Indifi technologies
Job Location:	Gurgaon
Employee ID:	NA
Designation:	ICR
UAN Number:	
From Date:	10-10-2022
To Date:	
Name of the Reporting Manager:	Harshdeep Singh Batra
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Financial growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@indifi.com
Last Salary Drawn:	410000
Position Type:	ICR
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	Indifi technologies
Job Location:	Gurgaon
Employee ID:	NA
Designation:	ICR
UAN Number:	
From Date:	10-10-2022
To Date:	
Name of the Reporting Manager:	Harshdeep Singh Batra

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Financial growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@indifi.com
Last Salary Drawn:	410000
Position Type:	ICR
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

[Click to open the file](#)

POST GRADUATION

I haven't done my Post Graduation	
College Name:	chandigarh university
College Location:	Chandigarh
University Name:	Chandigarh university
Major / Specialisation	Banking and financial engineering
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	NA
From (Approx):	30-06-2020
To (Approx):	
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Post Graduation	
College Name:	chandigarh university
College Location:	Chandigarh
University Name:	Chandigarh university
Major / Specialisation	Banking and financial engineering
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	NA
From (Approx):	30-06-2020
To (Approx):	
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

UID No. 20MBF5181

Sr. No. 230207



CHANDIGARH UNIVERSITY

Discover. Learn. Empower.



Master of Business Administration

(Banking and Financial Engineering)

Certified that **Mrs. RITU SHARMA** son/daughter of **Shri. JAI KRISHAN & Smt. USHA RANI**, student of the **APEX INSTITUTE OF TECHNOLOGY**, has obtained the degree of **Master of Business Administration** at this University, having passed the examination for the said degree held in **June, 2022** in the

FIRST DIVISION WITH DISTINCTION having **CGPA of 7.63**

Given under the seal of the University.

Registrar



Vice Chancellor Chancellor

Controller of Examination

Date of Issue: 31 August, 2022

Gharuan, SAS Nagar, Punjab, India.



GRADUATION

I haven't done my Graduation	
College Name:	SGPC khalsa college
College Location:	Anandpur sahib
University Name:	Punjabi university Patiala
Major / Specialisation	Banking and finance
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Na
From:	30-06-2017
To:	
Marksheet	0
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	SGPC khalsa college
College Location:	Anandpur sahib
University Name:	Punjabi university Patiala
Major / Specialisation	Banking and finance
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Na
From:	30-06-2017
To:	
Marksheet	0
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

ਲੜੀ ਨੰ: N: 032911
Serial / E

ਰੋਲ ਨੰਬਰ 9055
Roll No.
ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰ 8114-17-706
Registration No.

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ ਪਟਿਆਲਾ



(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ. 35 ਤਹਿਤ ਸਥਾਪਿਤ)

ਬੈਚੁਲਰ ਆਫ ਕਾਮਰਸ (ਅਕਾਊਂਟਿੰਗ ਐਂਡ ਫਾਇਨਾਂਸ)

ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਰਿਤੂ ਸ਼ਰਮਾ
ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਜੈ ਕ੍ਰਿਸ਼ਨ ਅਤੇ ਸੁਮਤੀ ਊਸ਼ਾ ਰਾਣੀ
ਐਸ.ਜੀ.ਟੀ.ਬੀ. ਖਾਲਸਾ ਕਾਲਜ, ਅਨੰਦਪੁਰ ਸਾਹਿਬ (ਐਨ ਅਟੋਨੋਮਸ ਕਾਲਜ)
ਦੇ ਵਿਦਿਆਰਥੀ ਨੂੰ ਮਈ 2020 ਵਿੱਚ ਹੋਈ ਬੈਚੁਲਰ ਆਫ ਕਾਮਰਸ (ਅਕਾਊਂਟਿੰਗ ਐਂਡ ਫਾਇਨਾਂਸ)
(ਤਿੰਨ ਸਾਲਾ ਕੋਰਸ) ਦੀ ਪਰੀਖਿਆ ਵਿੱਚ ਸਫਲ ਹੋਣ ਉਪਰੰਤ ਇਹ ਡਿਗਰੀ ਪਰਦਾਨ ਕੀਤੀ ਗਈ।
ਸ਼੍ਰੇਣੀ ਪਹਿਲੀ ਪਰੀਖਿਆ ਦਾ ਮਾਧਿਅਮ ਇੰਗਲਿਸ਼

Punjabi University Patiala

(Established under Punjab Act No. 35 of 1961)

Bachelor of Commerce (Accounting and Finance)

Certified that Ritu Sharma son/daughter
of Shri Jai Krishan and Smt. Usha Bani
of S.G.T.B. Khalsa College, Anandpur Sahib (An Autonomous College)
has been awarded the degree of Bachelor of Commerce (Accounting and Finance)
(Three Year Course) having passed the said examination in May 2020
Division First Medium of Examination English

ਯੂਨੀਵਰਸਿਟੀ ਸੀਲ ਅਧੀਨ ਪਰਦਾਨ ਕੀਤੀ ਗਈ।
Given under the seal of the University.

ਰਜਿਸਟਰਾਰ
REGISTRAR

ਪਟਿਆਲਾ
PATIALA October 7, 2020

ਚਾਂਸਲਰ
CHANCELLOR

ਵਾਈਸ-ਚਾਂਸਲਰ
VICE-CHANCELLOR

ਤਿਆਰ ਕਰਤਾ A. Singh
Prepared by

ਪੜਤਾਲ ਕਰਤਾ [Signature]
Checked by

ਨਿਗਰ
Sup

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Bahi nand lal public school
School Location:	Anandpur sahib
Board Name/University Name:	CBSE
Major Subjects	Accounts, Business studies, economics
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	NA
From:	30-03-2016
To:	
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Bahi nand lal public school
School Location:	Anandpur sahib
Board Name/University Name:	CBSE
Major Subjects	Accounts, Business studies, economics
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	NA
From:	30-03-2016
To:	
Marksheet	1

184 ENGLISH LNG & LIT.
004 PUNJABI
041 MATHEMATICS
085 SCIENCE

FA SA
B1 C2 B2 07
A1 A1 A1 10
B1

Grade FA SA
A1

शिक्षण केन्द्रों में
अपनी परीक्षाओं का
समाप्त कराने के लिये
आवेदन पत्र भेजना

3165864

25440/00081

कम संख्या/
S.No.SSCE/2017/

0687864



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
अंक विवरणिका
MARKS STATEMENT

सीनियर स्कूल सर्टिफिकेट परीक्षा, 2017
ALL INDIA SENIOR SCHOOL CERTIFICATE EXAMINATION, 2017

विद्यार्थी का नाम Name of Student RITU SHARMA

अनुक्रमांक Roll No. 2742210

माता का नाम Mother's Name USHA RANI

पिता/संरक्षक का नाम Father's/Guardian's Name JAI KRISHAN

विद्यालय School 25440 B N L PUBLIC SCHOOL MATAUR ROAD DT ROPAR PUNJAB

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्त अंक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	प्रायोगिक PRACTICAL	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
301	ENGLISH CORE	070	XXX	070	SEVENTY	C1
030	ECONOMICS	063	XXX	063	SIXTY THREE	B2
048	PHYSICAL EDUCATION	046	028	074	SEVENTY FOUR	B2
054	BUSINESS STUDIES	033	020	053	FIFTY THREE	D1
055	ACCOUNTANCY	046	019	065	SIXTY FIVE	B2
049	PAINTING	027	060	087	EIGHTY SEVEN	B2
500	WORK EXPERIENCE					A1
502	PHY & HEALTH EDUCA					A1
503	GENERAL STUDIES					A1

क्षितियों का अर्थ : Abbreviations

B : अनुपस्थित Absent

P : प्रायोगिक में असफल Fail in Practical

T : लिखित में असफल Fail in Theory

परिणाम Result PASS

परीक्षा नियंत्रक
Controller of Examinations

दिल्ली Delhi

दिनांक Dated : 28-05-2017

Principal
Principal

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Adarsh senior secondary school
School Location:	Anandpur sahib
Board Name/University Name:	CBSE
Major Subjects	Maths, Science, English , Hindi , Punjabi
Course / Qualification:	10
Part Time/ Full Time:	full_time
Roll Number / Register Number:	NA
From:	30-03-2014
To:	
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Adarsh senior secondary school
School Location:	Anandpur sahib
Board Name/University Name:	CBSE
Major Subjects	Maths, Science, English , Hindi , Punjabi
Course / Qualification:	10
Part Time/ Full Time:	full_time
Roll Number / Register Number:	NA
From:	30-03-2014
To:	
Marksheet	1

S.No.05E/2018

1314122

Central Board of Secondary Education, India

30/06/2001 30TH JUNE TWO THOUSAND ONE

25504-GOVT ADARSH SEC SCHOOL LODHPUR ANANPUR SAHIB

RITU SHARMA
USHA RANI / JAI KRISHAN

2248344

C115/25504/5009



1. Results: Present Academic Performance

Subject Code and Name	9th Class IX				10th Class X			
	Grade	Grade	Grade	Grade	Grade	Grade	Grade	Grade
184 ENGLISH LING & LIT.	B1	C2	B2	B7	A1	B1	A2	B8
004 PUNJABI	A1	A1	A1	10	A1	A2	A2	B9
041 MATHEMATICS	B1	E1	C1**	06	A2	C3	B1**	B8
086 SCIENCE	A2	C1	B2	07	A2	B2	B1	B8
087 SOCIAL SCIENCE	A2	C1	B1**	08	A2	B1	A2**	B9
085 HINDI COURSE-B	A2	B2	B1	08	A2	A2	A2	B9

1. Results: Present Academic Performance

2. (A) Life Skills: CLASS IX - B1 CLASS X - A2

Life Skills	9th Class IX	10th Class X
Identifies personal strengths and weaknesses and uses them to arrive at meaningful decisions	B	B
Empathetic, Displays sensitivity towards differently-abled students, possesses good interpersonal skills and appreciates other's opinions, accepts feedback from teachers, elders and peers for self-improvement.	A	A
Self-confident and optimistic, manages adverse situations and stress effectively. Expresses emotions appropriately.	B	B

Work Education	9th Class IX	10th Class X
Innovative, with excellent grasp of any assignment, very punctual in the completion of any assigned task, self-motivated, empathetic, inspires others and an excellent team worker.	A	A

Visual and Performing Arts	9th Class IX	10th Class X
Participates actively in artistic activities at different levels, enthusiastically plans and conducts creative events, very observant, displays an aesthetic, innovative approach to the appreciation and understanding of different art forms.	A	A

Attitudes and Values	9th Class IX	10th Class X
Very courteous to teachers and elders, adheres to school rules, sincere and helpful towards teachers, has a positive attitude to learning, communicates easily with and confides in teachers, accepts feedback and criticism positively.	A	A
Expresses ideas and opinions with clarity, is sensitive and supportive towards peers and differently-abled schoolmates, receptive to new ideas and suggestions, inspires others and manages diversity well.	A	A
Enthusiastic, shoulders responsibility readily and is a keen participant in various school programmes, possesses leadership qualities, inspires others, concerned about the environment. Participates in related events.	A	A
Understands value systems, abides by rules and regulations. Ethical and always courteous towards peers and elders, respects the national flag and symbols, sensitive to diversity and shows empathy towards the disadvantaged.	A	A

Co-Curricular Activities	9th Class IX	10th Class X
Literary and Creative Skills: Regularly participates in literary inter- and intra-mural events, appreciates written and spoken literary forms, expresses ideas and opinions creatively, an avid reader and inspires others.	B	B
Scientific Skills: Applies science to everyday life, participates in scientific activities at inter- and intra-mural events, displays good laboratory skills and is very observant.	B	B

Health and Physical Education	9th Class IX	10th Class X
Sports/Indigenous Sports(Kho-Kho Etc.): Good at sports, displays sporting spirit.	D	D
Scouting and Guiding: Takes up community service only when initiated into it, but works well in a group.	D	D
Gardening / Shramdaan: Shows enthusiasm for gardening/shramdaan tasks assigned work with hands. Has basic knowledge of types of plants, garden and the time of the year during which they are to be planted.	D	D

परिणाम Result: QUALIFIED FOR ADMISSION TO HIGHER CLASSES

Principal
Govt. Adarsh Sen. Sec School
Lodhpur, Anandpur Sahib.

Employment Deails

Years of Experience	4
No of Employment	3

Employment (1)

Employment (1)

Employment Type	employed
Start Date	2022-01-03
End Date	2022-09-28

Employment (2)

Employment Type	employed
Start Date	2022-10-10
End Date	2024-05-25

GAP:12 day(s)

Employment (3)

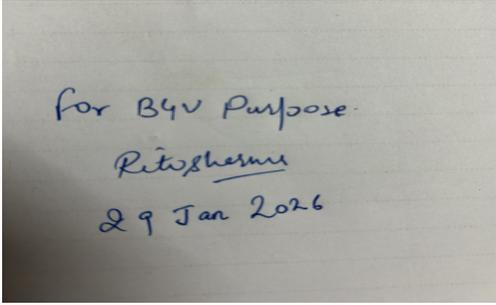
Employment Type	employed
Start Date	2024-06-07
End Date	2026-01-22

GAP:13 day(s)

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Ritu Sharma		29-01-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.