

ASHUTOSH SINGH

Finance Associate | Transaction Review & Compliance Reporting

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PROFESSIONAL SUMMARY

Finance professional with an MBA in Financial Consulting and hands-on experience in transaction-level review, data validation, reconciliations, and control-focused MIS reporting. Strong command of Advanced Excel and Power BI, with practical exposure to exception analysis, pattern identification, and documentation support aligned with compliance processes. Adept at supporting senior teams through accurate record maintenance, timely escalation of irregularities, and structured reporting for risk and control review

SKILLS

Technical Skill: Transaction Analysis & Review, Data Validation & Reconciliation, Exception Analysis & Risk Indicators

Professional Strengths: Process Accuracy & Documentation Control, Compliance Documentation, Reporting

Tools: Excel (Advanced, VBA, Pivot, Scenario & Sensitivity), Power BI, Tableau (dashboards, KPI reporting)

Soft Skills: Communication, Analytical Thinking & Problem Solving, Team Collaboration

WORK EXPERIENCE

Hi-Tech Aluminum Pvt. Ltd

Pune, Maharashtra

Finance Associate

July 2025 – Dec 2025

- Reviewed and reconciled **daily customer and vendor transactions (₹2L+ volume)** to ensure accuracy, traceability
- Performed **transaction-level checks** to identify mismatches, delays, and unusual entries; escalated exceptions for review
- Maintained and validated **customer/vendor master data and supporting documents** in Excel for control and audit readiness
- Prepared **exception-focused MIS reports** (receivables aging, outstanding balances) to support risk review and decision-making

TRAININGS & INTERNSHIPS

UAS International

Gurgaon, Haryana

Finance Intern – Risk & Investment Advisory

June 2024 – July 2024

- Assisted in evaluating financial statements and project reports to support investment and risk-related decisions
- Conducted fundamental financial analysis on client portfolios and presented insights to Team head.
- Prepared structured reports and summaries on asset allocation, performance trends, and financial exposure
- Checked client financial statements, identified anomalies and inconsistencies, and communicated findings to Team Leader

PROJECT

Business Health Assessment & Red Flag Identification HUL - LPU

May 2025

- Built a comprehensive financial model using 5 years of historical data and key valuation metrics.
- Performed DCF valuation, calculated WACC, and conducted sensitivity analysis on revenue and margins
- Identified financial anomalies and risk indicators, summarizing findings in a structured compliance report.

Financial Due Diligence Simulation – Mid-Sized Manufacturing Firm -LPU

Feb 2025

- Conducted simulated due diligence using 3 years of audited financials, assessing working capital and debt risk.
- Summarized findings in a structured risk memo, highlighting red flags, operational gaps, and compliance issues.
- Evaluated the firm's financial health and recommended controls to improve regulatory alignment and risk visibility.

PROFESSIONAL CERTIFICATIONS

Anti-Money Laundering and Compliance

Oct 2025

Financial Consulting (KPMG)

Mar 2025

Advanced Excel (Grant Thornton)

Jan 2025

EDUCATION

MBA, Lovely Professional University Punjab (8.2 CGPA)

2023 - 2025

B. Tech, Lovely Professional University Punjab (7.6 CGPA)

2018 - 2023

AWARDS & ACTIVITIES

- Secured **1st position** in a Stock Market Trading Simulation conducted by Master Union September 2024
- Awarded **Certificate of Appreciation** by Center for Professional Enhancement (LPU) for Communication August 2024