



Bennett & Coleman

THE TIMES OF INDIA

Optimal Media Solutions - The Times of India Building, 1st Floor, Opp. CST Station, DR. D.N Road, Fort Mumbai – 400001

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OPTIMALMEDIA
SOLUTIONS

01st October 2025

Manish Singh

Mumbai

Dear **Manish Singh**,

We are in receipt of your letter dated **01st October 2025**, tendering to the services of the Company.

We accept your resignation and as requested agree to release you from the services of the Company from the close of business hours **31st October 2025**, subject to “No Dues Clearance” from the concerned Departments.

You are also called upon to hand over the Company’s property, confidential information or any other documents in your possession. Please get in touch with me for settlement of your dues with the Company.

We thank you for your contribution and wish you success in your future endeavors.

For Optimal Media Solutions

A division of *Times Internet Limited*

Nimmi Seth

General Manager – Human Resources

Head of HR – OMS

SAP ID – 15001438

CC: Service File