

## CONTACT

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## PROFILE SUMMARY

- AML/KYC, Transaction Monitoring professional and data analysis with 9+ years of experience in client due diligence, fraud detection, regulatory compliance, and financial risk monitoring across IT, consulting, and financial services. Skilled in end-to-end KYC due diligence (CDD/EDD), transaction monitoring (L1 & L2), PEP/UBO verification, and suspicious activity investigations (SAR/CTR filing). Adept at ensuring compliance with regulatory requirements, preparing MIS/risk reports, and collaborating with crossfunctional teams to deliver high-quality outputs. Strong analytical and communication skills with expertise in compliance tools and reporting systems.

## EXPERIENCE

March 2022 - Present

- **Senior associate**  
Tata Consultancy Services.
  1. Conducted transaction monitoring (L1 & L2) for client accounts, identifying suspicious activities and escalating cases.
  2. Performed end-to-end KYC due diligence for individuals and corporates, ensuring compliance with AML regulations.
  3. Validated client documents (ID, financial statements, transactional history) and prepared compliance summaries.
  4. Supported CDD/EDD checks, PEP/UBO verification, and fraud alert investigations.
  5. Prepared MIS and compliance reports to track monitoring trends and client risk profiles.
  6. Ensured SLA compliance (98%) while maintaining data accuracy in monitoring systems.
  7. Data analysis of frauds using analytics tools to understand the pattern better.

April 2021 - February 2022

- **Senior executive.**  
Genpact india Pvt Ltd.
  1. Managed KYC documentation and reconciliations, ensuring 100% compliance with regulatory standards.
  2. Monitored financial data for suspicious transactions and supported AML investigations.
  3. Drafted SOPs and compliance workflows to strengthen fraud detection processes.
  4. Delivered compliance insights to stakeholders, achieving 95%+ satisfaction levels.

September 2019 - September 2020

- **Executive.**  
Tata Motors Pvt Ltd.
  1. Conducted onboarding KYC checks, validating client identity and financial information.
  2. Performed CDD/EDD reviews for high-risk clients, preparing reports for compliance review.
  3. Supported transaction monitoring activities by analyzing account behavior for unusual patterns.
  4. Assisted in preparing compliance dashboards and reconciliations for reporting.
  5. Effectively using customer relationship management (CRM) tools to track leads, follow-ups, and customer feedback.

August 2017 - August 2019

- **Executive.**  
GMP technical solutions pvt ltd (Tata Pravesh)
  1. Maintaining daily production floor sheets and managing dispatch for customized orders.
  2. Creating control plans and flowcharts to ensure smooth operations on the floor.
  3. Validated customer credit card data against KYC/AML guidelines.
  4. Performed transaction reviews to identify discrepancies and prepare fraud investigation reports.
  5. Assisted compliance team with reconciliations, SAR preparation, and MIS reporting.

## PROJECTS

- **Snap logic (iPaaS) integration in research process**  
Integrated a iPaaS snap logic tool to the salesforce with the help of core technology team and reduced cycle time to analyse client data overall by 40%.

- **Dashboard for sales and services tracker.**  
Changed the way to forecast sales and tracking leads in commercial segment by a dashboard which has all the data from entire month.
- **SOPs for the backend team.**  
Backend support team of research needs to be specific about the research and about the details to be added when creating contacts and for the profile research. So creating SOPs reduced learning phase by 30%.

## EDUCATION

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2012-2016

- **Baddi university of emerging science and technology.**  
B.tech in Mechanical Engineering.

## CORE SKILLS.

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- 1. KYC / AML Due Diligence (CDD & EDD)
- 2. Transaction Monitoring (L1 & L2)
- 3. PEP & UBO Verification
- 4. Fraud Detection & Suspicious Activity Investigation
- 5. SAR / CTR Filing & Risk Rating Reports
- 6. Regulatory Compliance & Quality Assurance
- 7. Client & Stakeholder Interaction
- 8. MIS & Operational Reporting
- 9. Tools: Salesforce, SAP CRM, Power BI, Excel (Advanced), LexisNexis, World-Check, Jira