M Gmail　　　　　　　　　　　　　　　**Suraj Chauhan <its.suraj210@gmail.com>**

Resignation Initiated for Suraj Kumar Chauhan - 467286

HR Axis Securities Ltd. <Noreply@oracle.com>　　　　　Fri, Nov 28, 2025 at 4:31 PM
To: its.suraj210@gmail.com
Cc: surajKumar.chauhan@axissecurities.in, shweta.sharma@axissecurities.in, palak.gupta@axissecurities.in,
avishek.sit@axissecurities.in, glenn.andrade@axissecurities.in, rohidas.loke@axissecurities.in,
vidya.jadhav@axissecurities.in

28-11-2025

Suraj Kumar Chauhan

Equity Dealer - CDD

Axis Securities Ltd.

Dear Suraj Kumar Chauhan,

ACCEPTANCE OF TERMS AND CONDITIONS

We wish to inform you that you have accepted following Terms and Conditions during submission of your resignation:

1) I authorize bank to recover dues, if any, from my staff salary account. I have understood and agree that a lien shall be marked in my staff salary account in the funds available are not sufficient for recovery of dues (Applicable to Axis Bank employees only).

2) I have understood and agree that investment details need to be updated by me on Payroll portal and supporting documents thereof need to be provided to competent authority for verification immediately after initiation of my resignation

3) I confirm that I have read and agree to the terms and conditions governing the resignation process defined by the Organization.

4) For further information read the Separation Policy as applicable to you.

Axis Bank employees can refer to the policy on One Axis App > My Space > Policies > HR > Separation Policy.

5) Your exit checklist will be triggered post approval of your exit. You have to get your exit checklist cleared by all stakeholders before leaving the Organization, else your relieving formalities will be placed on hold.

6) Your relieving formalities will be completed in 30 days from the date of your all 'Exit Checklist' item clearance or relieving date whichever is later.

7) I hereby declare that, all the communication details including postal address, contact numbers and email address provided by me are correct and should be used for all future communication.

Regards,

Team HR

Axis Securities Ltd.

****This is a system generated communication and does not require signature. *****