Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

ABHINAV SINGH

abhinavsingh7dec@gmail.com/9548309306/
https://www.linkedin.com/in/abhinav-singh-9197ab3007utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=an

PROFESSIONAL SUMMARY

Accomplished Senior Associate specializing in the mortgage industry with a proven **2.9-year track record** in post-closing audit, **KYC (Know Your Customer) verification**,regulatory compliance (**HMDA, Freddie Mac, Fannie Mae**), and critical loan document validation. Highly skilled in utilizing industry-standard platforms such as **Encompass, Reckon, and Citrix** to ensure loan file accuracy, identity authentication, fraud risk mitigation, and market sale readiness. Adept at performing complex analysis of borrower identity documents, recorded legal instruments, and financial records while maintaining strict data integrity across core systems. Demonstrated ability in **quality control, compliance review, risk assessment**, and **team training initiatives**, with a strong commitment to regulatory adherence and operational excellence. Seeking to leverage deep procedural expertise, attention to detail, and strong interpersonal skills in a **data-driven, compliance-focused**

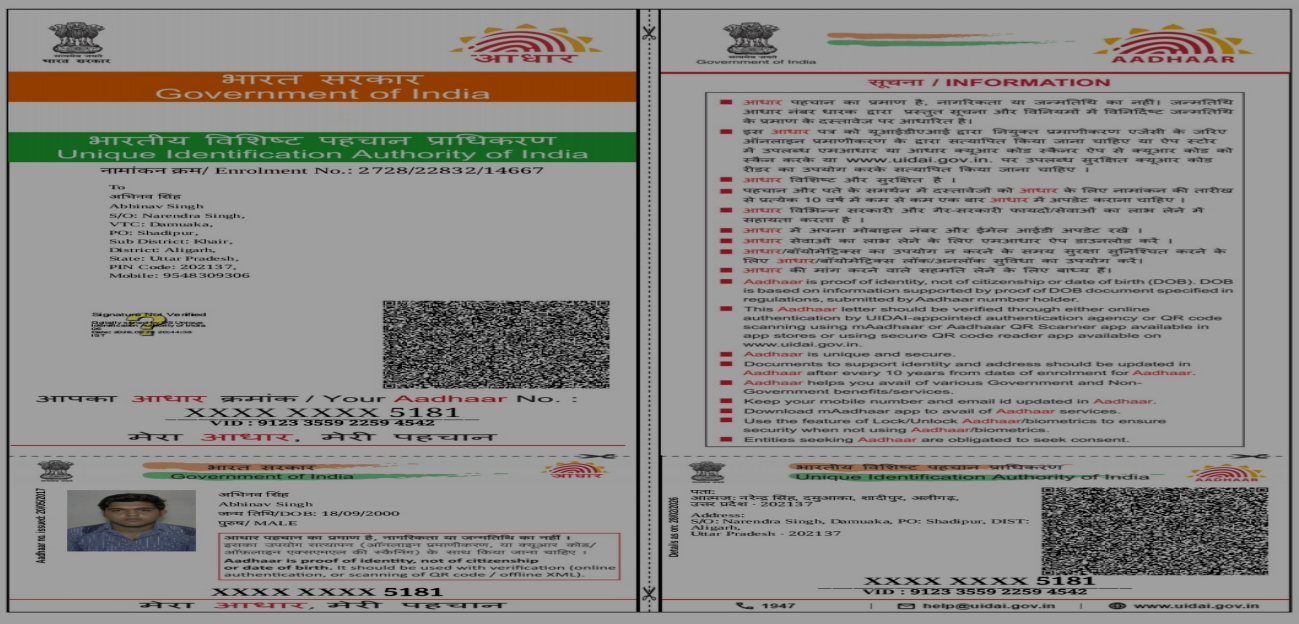
Mortgage & KYC Compliance: HMDA (LAR/TBD), Freddie & Fannie Mae Guidelines, Post-Closing Audit, Fraud Report Analysis, KYC verification, Identity document validation and Screening, record maintenance KYC verification.
Document Expertise: Credit Reports, Appraisal/Title Reports, RDOT, FTP, 1003 URLA, Closing Disclosure (CD), Note Document, KYC Documents.
Software Proficiency: Encompass, Reckon, File Net/MDR/RMR/MGD, Empower, Citrix, NETR Online, MS Office (Expert Excel),Excel for KYC data tracking, LexisNexis, etc.
Professional Skills: Quality Check (QC), Training & Mentorship, Team Collaboration, Process Improvement, Data Validation.

PROFESSIONAL EXPERIENCE

WNS Global Service (April2023 – Jan2026)
Senior Associate | Mortgage Operations

- **Compliance and Post Closing Audit:**
  - Spearheaded post-closing mortgage audits, verifying the accuracy, completeness, and compliance of loan files to ensure suitability for secondary market sale.
  - Conducted detailed analysis of complex recorded loan documents (Mortgage, Deed of Trust, Assignment, CEMA) to determine precise loan amounts and collateral requirements for lien release.
  - Ensured regulatory compliance by auditing loan files across multiple states, consistently meet- ing all internal and external regulatory deadlines.
- **HMDA & Loan Lifecycle Management:**
  - Managed critical **HMDA (Home Mortgage Disclosure Act)** queues, including daily cancel- lation of TBD (Address To Be Determined) loans based on Approval, Denial, or Withdrawal actions.

Govt ID #1



भारत सरकार
Government of India

भारतीय विशिष्ट पहचान प्राधिकरण
Unique Identification Authority of India

नामांकन क्रम/ Enrolment No.: 2728/22832/14667

To
अभिनव सिंह
Abhinav Singh
S/O: Narendra Singh,
VTC: Damuaka,
PO: Shadipur,
Sub District: Khair,
District: Aligarh,
State: Uttar Pradesh,
PIN Code: 202137,
Mobile: 9548309306

आपका आधार क्रमांक / Your Aadhaar No. :
XXXX XXXX 5181
VID : 9123 3559 2259 4542
मेरा आधार, मेरी पहचान

भारत सरकार
Government of India

अभिनव सिंह
Abhinav Singh
जन्म तिथि/DOB: 18/09/2000
पुरुष/ MALE

आधार पहचान का प्रमाण है, नागरिकता या जन्मतिथि का नहीं ।
Aadhaar is proof of identity, not of citizenship or date of birth. It should be used with verification (online authentication, or scanning of QR code / offline XML).

XXXX XXXX 5181
मेरा आधार, मेरी पहचान

Aadhaar no. issued: 20/05/2017

Government of India

AADHAAR

सूचना / INFORMATION

- आधार पहचान का प्रमाण है, नागरिकता या जन्मतिथि का नहीं। जन्मतिथि आधार नंबर धारक द्वारा प्रस्तुत सूचना और विभिन्नियों में विभिन्दिष्ट जन्मतिथि के प्रमाण के दस्तावेज पर आधारित है।
- इस आधार पत्र को यूआईडीएआई द्वारा नियुक्त प्रमाणीकरण एजेंसी के अरिए ऑनलाइन प्रमाणीकरण के द्वारा सत्यापित किया जाना चाहिए या ऐप स्टोर में उपलब्ध एमआधार या आधार क्यूआर कोड स्कैनर ऐप से क्यूआर कोड को स्कैन करके या www.uidai.gov.in, पर उपलब्ध सुरक्षित क्यूआर कोड रीडर का उपयोग करके सत्यापित किया जाना चाहिए ।
- आधार विशिष्ट और सुरक्षित है ।
- पहचान और पते के समर्थन में दस्तावेजों को आधार के लिए नामांकन की तारीख से प्रत्येक 10 वर्ष में कम से कम एक बार आधार में अपडेट कराना चाहिए ।
- आधार विभिन्न सरकारी और गैर-सरकारी फायदों/सेवाओं का लाभ लेने में सहायता करता है ।
- आधार में अपना मोबाइल नंबर और ईमेल आईडी अपडेट रखें ।
- आधार सेवाओं का लाभ लेने के लिए एमआधार ऐप डाउनलोड करें ।
- आधार/बॉयोमेट्रिक्स का उपयोग न करने के समय सुरक्षा सुनिश्चित करने के लिए आधार/बॉयोमेट्रिक्स लॉक/अनलॉक सुविधा का उपयोग करें।
- आधार की मांग करने वाले सहमति लेने के लिए बाध्य हैं।
- Aadhaar is proof of identity, not of citizenship or date of birth (DOB). DOB is based on information supported by proof of DOB document specified in regulations, submitted by Aadhaar number holder.
- This Aadhaar letter should be verified through either online authentication by UIDAI-appointed authentication agency or QR code scanning using mAadhaar or Aadhaar QR Scanner app available in app stores or using secure QR code reader app available on www.uidai.gov.in.
- Aadhaar is unique and secure.
- Documents to support identity and address should be updated in Aadhaar after every 10 years from date of enrolment for Aadhaar.
- Aadhaar helps you avail of various Government and Non-Government benefits/services.
- Keep your mobile number and email id updated in Aadhaar.
- Download mAadhaar app to avail of Aadhaar services.
- Use the feature of Lock/Unlock Aadhaar/biometrics to ensure security when not using Aadhaar/biometrics.
- Entities seeking Aadhaar are obligated to seek consent.

भारतीय विशिष्ट पहचान प्राधिकरण
Unique Identification Authority of India

पता:
आमुवा: नरेन्द्र सिंह, दमुआका, शादीपुर, अलीगढ़,
उत्तर प्रदेश - 202137
Address:
S/O: Narendra Singh, Damuaka, PO: Shadipur, DIST: Aligarh,
Uttar Pradesh - 202137

XXXX XXXX 5181
VID : 9123 3559 2259 4542

Data as on: 28/02/2026

1947 | help@uidai.gov.in | www.uidai.gov.in

Personal Information

Full Name	Abhinav singh
Former Name / Maiden Name	N/A
Mobile Number	9548309306
Father's Name	Narendra Singh
Spouse's Name	N/A
Date of Birth	18-09-2000
Age	25 years 5 months
Gender	male
Alternative Mobile Number	6396955274
Aadhar Card Number	602243925181
Aadhar Card Number	N/A
Pan Card Number	OPFPS7318F
Nationality	Indian
Marital Status	Single

Permanent Address

House no	S/O Narendra Singh
Street	Damuaka
District	Damuaka
City	Aligarh
State	UP
Pincode	202137

Current Address	
House no	2811
Street	Dlf phase 4
District	Chakarpur Village
City	Gurgaon
State	HR
Pincode	122002

LATEST EMPLOYMENT 1	
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	WNS GLOBAL Services
Job Location:	Gurgaon
Employee ID:	U428882
Designation:	Senior Associate
UAN Number:	101940915635
From Date:	14-04-2023
To Date:	07-01-2026
Name of the Reporting Manager:	Bhanu Pratap Singh
Manager's Contact No:	9015489797
Manager's Contact Email:	bhanu.singh@wns.com
Reasons for leaving:	Process Rampdown
HR Name:	Parth Sarthi
HR Contact No:	918826456392
HR Email ID:	Parth.Sarthi@wns.com
Last Salary Drawn:	24241
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	WNS GLOBAL Services
Job Location:	Gurgaon
Employee ID:	U428882
Designation:	Senior Associate
UAN Number:	101940915635
From Date:	14-04-2023
To Date:	07-01-2026
Name of the Reporting Manager:	Bhanu Pratap Singh

LATEST EMPLOYMENT 1	
Manager's Contact No:	9015489797
Manager's Contact Email:	bhanu.singh@wns.com
Reasons for leaving:	Process Rampdown
HR Name:	Parth Sarthi
HR Contact No:	918826456392
HR Email ID:	Parth.Sarthi@wns.com
Last Salary Drawn:	24241
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1

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EX EMPLOYMENT 2	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

GRADUATION	
I haven’t done my Graduation	
College Name:	Long Shree College Of Education
College Location:	Arrana Khair, Aligarh
University Name:	Dr. Bhimrao Ambedkar University, Agra
Major / Specialisation	Arts
Course / Qualification:	social science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1908440011003
From:	03-09-2018
To:	11-09-2021
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven’t done my Graduation	
College Name:	Long Shree College Of Education
College Location:	Arrana Khair, Aligarh
University Name:	Dr. Bhimrao Ambedkar University, Agra
Major / Specialisation	Arts
Course / Qualification:	social science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1908440011003
From:	03-09-2018
To:	11-09-2021
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

Click to open the file

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12TH STANDARD	
I haven’t done my 12th Standard	
School Name/College Name:	Delhi Public School, Civil Line
School Location:	Aligarh
Board Name/University Name:	CBSE
Major Subjects	PCM
Course / Qualification:	ALL
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5615501
From:	01-04-2016
To:	28-05-2018
Marksheet	1
I haven’t done my 12th Standard	
School Name/College Name:	Delhi Public School, Civil Line
School Location:	Aligarh
Board Name/University Name:	CBSE
Major Subjects	PCM
Course / Qualification:	ALL
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5615501
From:	01-04-2016
To:	28-05-2018
Marksheet	1

Click to open the file

10TH STANDARD	
I haven’t done my 10TH Standard	
School Name/College Name:	Our Lady Of Fatima Hr Sec School
School Location:	Aligarh, UP
Board Name/University Name:	CBSE
Major Subjects	ALL
Course / Qualification:	ALL
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5338192
From:	02-03-2015
To:	28-05-2016
Marksheet	1
I haven’t done my 10TH Standard	
School Name/College Name:	Our Lady Of Fatima Hr Sec School
School Location:	Aligarh, UP
Board Name/University Name:	CBSE
Major Subjects	ALL
Course / Qualification:	ALL
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5338192
From:	02-03-2015
To:	28-05-2016
Marksheet	1

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GRADUATION	
University / Institute Name	Dr. Bhimrao Ambedkar University
Course	BA
Specialization Major	BA
Start Date	2018-09-03

SECONDARY	
School Name	Our Lady Of Fatima Hr Sec School
Start Date	2015-03-02
End Date	2016-05-28

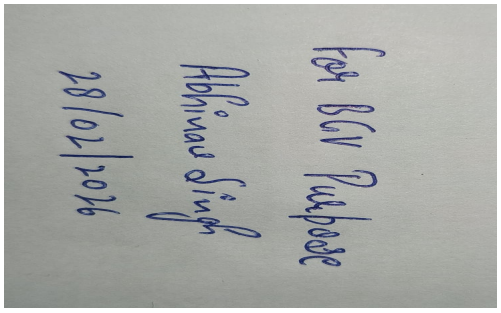
Employment Deails	
Years of Experience	2
No of Employment	1
Start Date	2016-04-01

Employment (1)	
Employment Type	employed
Start Date	2023-04-11
End Date	2026-01-07

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Abhinav Singh		28-02-2026
Full name of the candidate	**Signature**	**Date of form filled**

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.