

Aditya Pratap Singh

701/31, Laxman Vihar, Gurgaon, Haryana, India, 122006 |

Analyst

+91-8174043733 | adityapratapsinghbonii@gmail.com

Analyst with 1+ years of advancement and experience. Skilled at putting complex ideas in clear terms for technical and non-technical audiences. Adapt readily to new work challenges and industry conditions.

Professional Experience -

- **GlobalLogic Technologies Private Limited - (A Hitachi Group Company)** May 2022 – Present
Analyst – Quality Assurance (Content Engineering)

Location – Gurgaon, Haryana – 122001.

- Coordinated with cross-functional teams across finance, sales, procurement, and engineering to execute process improvement initiatives.
- Perform complex data analysis on inventory management and ERP systems.
- Analyzed complex data sets and created presentations that used data to provide actionable intelligence.
- Compiled customer data into reports on behavior, trends, market conditions, and engagement levels.
- Ensured team members fully understood the needs, motivations, and key factors for business success.

Education -

- Bachelor of Commerce in Economics June 2017 - June 2020
- Deen Dayal Upadhyaya University at Uttar Pradesh
- HSC - 12th in PCM June 2013 - June 2016
- S.K.I.C. at Uttar Pradesh
- SSC - 10th in Science June 2011 - June 2013
- R.B.V.M. at Uttar Pradesh.

Key Skills -

- MS Excel
- Analytical skills
- Knowledge of databases and SQL
- Problem-solving abilities
- ITSM
- Project Management
- Knowledge of databases, system security and troubleshooting.

Certifications -

- **Google IT Support Certification** June 2021

An eight-month IT Support program, developed by Google, that covers troubleshooting, customer service, networking, operating systems, systems administration and security, includes hands-on labs.

- **Course on Computer Concepts (CCC)** March 2021 -
National Institute of Electronics and Information Technology (NIELIT)