



ANKIT PATEL

CONTACT

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SKILLS

- Teamwork
- Customer Handling
- Problem Solving
- Time Management
- Leadership
- Effective Communication

LANGUAGES

- English
- Hindi

HOBBIES

- Cooking
- Volleyball
- Gardening

ACHIEVEMENT

- Excellence Award



OBJECTIVE

I seek challenging opportunities to fully utilize my skills, contribute to the organization's success, and showcase my abilities while driving company growth.



WORK EXPERIENCE

Finance Executive (Team Leader) (01/2024 - 02/2025)
(Safe Ledger Private Limited - Registerkaro)

- Specialist in business registration on the MCA portal.
- Led a team to manage end-to-end company incorporation processes, ensuring compliance with local and international regulations.
- Completed tasks promptly while effectively managing customer relationships.
- Managed regulatory filings and legal documentation, ensuring accurate and timely submissions to relevant authorities.

Associate Sales Consultant (08/2023 - 01/2024)
(PaisaBazaar Marketing and Consulting Private Limited)

- Built and maintained strong client relationships by understanding their needs and providing tailored sales solutions.
- Pitched products to customers, actively listened to their needs, followed guidelines, and delivered appropriate solutions.



EDUCATION

Bachelor of Business Administration 2023
United Institute of Management

12th 2020
Subedar Inter College

10th 2016
Dr. S M Global Academy