

Confidential

Date: 04-04-2022

Emp Code: 5276004

**Shubam Singh**  
Ward No -3, Forelain Kathua, Forlain  
Near Panchayat Ghar Forelain  
Kathua - 184143  
Jammu And Kashmir

**Sub: Relieving Letter / Service Certificate / Full & Final Settlement**

Please note that your resignation has been accepted and you have been relieved from the services of the Bank effective 11/03/22.

Your service details at the time of resignation are given below:

Period of employment with YES BANK LTD.: 12/04/18 to 11/03/22

Designation: Senior Officer

Business Unit: Operations & Service Delivery

The amount of Rs. 29704/- payable to you, as per details mentioned in the enclosed Settlement sheet is towards Full and Final settlement of your dues from the Bank. The same is being credited into your salary account mentioned in the statement. In case you need any clarifications, please revert within 15 days from the date of receipt of this letter. In case there is no revert it shall be presumed that the full and final settlement is in order.

Please refer to the attached Guidelines with regards to the action to be taken from your end for transfer/ withdrawal of the Provident Fund (PF) accumulated during your tenure at YES BANK LTD, in case you have already not filled the forms.

We take this opportunity to wish you success in all your future endeavors.

For YES BANK LTD.,



**Farahnaz Adappa**  
Vertical Head Payroll

P/24/15

**Encl:** 1) Full & Final settlement sheet  
2) Guidelines for Provident Fund  
3) Employment Verification, please write to: [Employmentverification@yesbank.in](mailto:Employmentverification@yesbank.in)