

Objective

I seek challenging opportunities where I can use my existing skills of communication, public speaking, group presentation for the success of the organization.

Education

- **Calcutta university** 2019-2022
B. Com
- **Marwari college, bhagalpur, bihar** 2015-2017
Intermediate in commerce
- **CBSE** 2015
Matriculation

Skills

- analytical thinking skill
- Problem solving
- Proficiency in ms-office
- Strong communication, team work
- Ability to multi-task
- Familiar with data analysis tools

Certificates

- **Diploma in desktop publishing**
Ms word, Ms excel, Ms powerpoint, Ms-access, photoshop, pagemaker
- **Certificate in financial accounting**
Fundamental of Accounts, Tally, GST

Languages

- English
- Hindi

Personal Details

- Date of birth- 06/01/2001
- S/O Rajeev kumar , Infront of electric supply division colony bypass road sheikhpura 811105