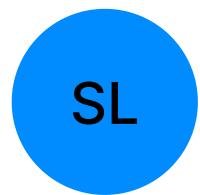


SHARIQ LANKER

Sr. Product Compliance Associate

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📍 Gurugram, India



SUMMARY

Experienced Financial Crime/Product Compliance Analyst with a proven track record in AML/KYC/Sanctions compliance and Enhanced Due Diligence, Disputes, Frauds Analysis. Adapted on conducting complex investigations and risk assessments to mitigate financial crime risks. Skilled in leveraging regulatory knowledge and analytical tools to ensure adherence to global AML standards. Seeking to contribute expertise in AML/KYC / Sanctions, CDD and EDD, Transaction Monitoring, Disputes and Frauds.

EXPERIENCE

Sr. Product Compliance Associate

Amazon

⌚ 10/2023 - 10/2024 🌍 India

Hyderabad

- Established and maintained strong working relationships with clients, resulting in enhanced client satisfaction and retention.
- Trained and led team members, fostering a collaborative environment that encouraged professional growth and development.
- Conducted periodic reviews in compliance with client policies to fulfill Know Your Customer (KYC) requirements, ensuring adherence to regulatory standards.
- Adapted to rotational shifts as needed. Collaborated with cross-functional teams to gather data and insights for financial decision making.
- Retrained analysts on identified gaps measured quality benchmarks and provided feedback for improvement while handling a team as an SME for periodic client reviews.
- Ensure compliance with relevant AML/KYC, policies, and procedures. Analyze transaction patterns and identify anomalies or red flags that require further investigation.
- Performed enhanced due diligence on high risk customers and entities including politically exposed persons (PEPs) to ensure compliance with regulatory requirements.
- Work closely with other departments including legal compliance and risk management to ensure a coordinated approach to ATO, Check Frauds, ID theft, PTO, authorized and unauthorized scams.
- Communicate effectively with external stakeholders such as regulatory bodies and law enforcement agencies. Working closely under the FCPA, OFAC Sanctions & other Para Legal Anti Money Laundering Activities.

Catalogue Specialist

Amazon

⌚ 05/2023 - 09/2023 🌍 India

Hyderabad

- Effectively investigating and assessing financial risks, monitoring high risk activities and AML compliance with 100% success rate.
- Regularly communicating with regulators and auditors to explain risk monitoring and control techniques.
- Conducted quality checks on cases performed by analysts, identifying gaps and ensuring strict adherence to AML policies and process.
- Made decisions impacting personal and team work. Worked as an individual contributor with a focused scope. Identifying new fraud patterns and trends, taking appropriate action to identify and minimize the risk posed by such trends.
- Conducting investigations by reviewing the documents such as Invoices.
- Reviewing the reimbursements of the sellers by checking the transactions.
- 100% Quality along with more than 100% RPH (Resolves per hour) acquired.
- Provided support as a work checker where auditing the cases provided by associates and providing score based on the resolutions to avoid errors. Gather and verify comprehensive information to assess potential risks associated with customer relationships.
- Conduct thorough investigations of suspicious activities and transactions, documenting findings and recommendations.
- Stay updated on changes in regulatory requirements and industry best practices.

SKILLS

Periodic Review	KYB	SRT	ATO Frauds
Transaction Monitoring		Regulations	
PEP & Adverse Media		Chargeback	Fraud
Investigations		Disputes	OFAC Sanctions
EDD & CDD		Agile Methodology	
Anti Money Laundering		Budgeting & Forecasting	
EXCEL	Financial Analysis	Google Sheets	
JIRA	KYC	Ms Excel	Power BI
Powerpoint	Process Automation		Python
Slack	Spreadsheets	SQL	

PROJECTS

Advantages and Disadvantages of J&K Tourism

⌚ 01/2019 - 12/2019

Explored various aspects of tourism in Jammu and Kashmir.

- Analyzed the pros and cons of J&K Tourism for informed decision-making.

100% Utilization of Teams Band Width (AMAZON)

⌚ 01/2023 - 12/2023

Focused on optimizing team performance metrics.

- Maximized team productivity through effective bandwidth utilization.

Process Automation (AMAZON)

⌚ 01/2024 - 12/2024

Implemented automation for various operational processes.

- Automated processes to enhance operational efficiency and effectiveness.

EXPERIENCE

Business Operations Specialist

Amazon

01/2022 - 04/2023 India

Hyderabad

- Conducting investigations and assisting with deep dive and root cause resolution for FBA Merchant and seller reimbursement requests across US, Canada and Mexico.
- Achieving weekly productivity and quality targets. Conduct thorough analysis of financial transactions and patterns to identify potential fraud, money laundering and other financial crimes.
- Utilize advanced data analytics tools to detect anomalies and assess risk. Possessed strong technical expertise in KYC, Anti-Money Laundering (AML).
- Reviewed and approved risk assessments for existing clients according to AML/KYC policies identifying risk classifications for different business lines.
- Analyzed and resolved lower-complexity problems within a team. Collaborated with peers and updated supervisors on progress.
- Supported ad-hoc financial analysis and special projects as needed. Identified and provided feedback on errors in process implementation, policy, administration, and screening, including QA of risk assessment reports and escalation emails.

Administrative Associate

Kids Kemp

04/2020 - 12/2021 India

Srinagar

- Provided comprehensive administrative support managing calendars, preparing documents, and coordinating meetings.
- Organized events seamlessly with multitasking skills. Aided the Administration with budgeting to cut the cost by 5%.
- Streamlined parent-teacher conference scheduling. Developed inventory management system to optimize supplies by 20%.
- Recognized for fostering a positive school environment.

EDUCATION

Bachelor of Business Administration

University of Kashmir

08/2017 - 05/2020 India

Higher Secondary Education - Non Medical

Green Valley Educational Institute

04/2014 - 05/2016 India

CERTIFICATION

Slack

Email Writing

Effective Communication

Python

SQL

Preventing Unauthorized Disclosures

Project Management Professional

JIRA Dashboard

Protecting Confidential Information

Agile Methodology

Zendesk

Anti Money Laundering (AML)

Clear Communication

Brand Protection

Know Your Customer (KYC)