



19 September 2025

RZOLUT Datastream Pvt. Ltd.,
Ground Floor, Plot Number 84,
Institutional Area, Sector 32,
Gurugram - 122002,
Haryana, India
contactus@rzolut.com
www.rzolut.com

Relieving Form

Employee Details	
Employee Name:	Ms. Anushree Saha
Employee Id:	R00062
Designation:	Senior Analyst
Start Day of Work:	6 November 2023
Last Day of Work:	19 September 2025
Reporting Manager:	Gaurav Jain
Mobile Number:	+91 7908524756
Email ID (Personal):	anushree.saha111@gmail.com
Permanent Address:	Gour Gita Bhawan, Sahebganj Road, Dinhat, Ward No. 13, Coochbehar, West Bengal - 736135
Reason for leaving:	To pursue other opportunities

Declaration: I hereby declare that the details furnished above or in this document as part of my relieving process, are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Signed by:

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Full Name: Ms. Anushree Saha

Date: 9/19/2025



PRIVILEGED & CONFIDENTIAL

19 September 2025

Employee Id: R00062
Ms. Anushree Saha
Gour Gita Bhawan, Sahebganj Road,
Dinhata, Ward No. 13,
Coochbehar, West Bengal – 736135

Relieving Form

Dear Ms. Anushree Saha,

We are writing to you as a follow-up to your resignation dated 21 July 2025, from the position of Senior Analyst at RZOLUT Datastream Pvt. Ltd. ("Company"), as conveyed to Gaurav Jain by way of your email dated 21 July 2025 ("Resignation") and our acceptance thereof on 31 July 2025.

As noted earlier, your last working day with the Company is 19 September 2025 ("Release Date"). Subject to applicable law, and your acceptance of the terms and conditions set out below, we will proceed to complete your relieving formalities, including the payment of any amounts due to you as part of the full and final amounts, if any, that may be due to you in connection with your employment with the Company on the terms and conditions set out in this form ("Relieving Form").

1. Separation: Without admission of any liability and subject to you:

- (i) properly executing and returning this Relieving Form to the Company; and

- (ii) you are fulfilling all your obligations as per the terms of your employment with the Company, all applicable Company policies, and this Relieving Form;

the Company agrees to complete the full and final payment to you of any amounts that may be due to you in accordance with the terms of your employment, which amount will be regarded as full and final payment and settlement of all salaries, compensation, notice pay, allowances, perquisites, reimbursements, claims, demands, dues, and other amounts of any nature whatsoever including all amounts that may be payable by the Company and/or any of its group companies upon cessation of employment ("Final Amount"), subject to you providing the Company with the necessary documents



evidencing: **(a)** eligible tax saving investments; **(b)** permissible reimbursements; **(c)** allocable allowances; **(d)** returning any items and property identified below; **(e)** the return of the total amount of the Joining Bonus to the Company; and **(f)** the receipt of a signed copy of this Relieving Form from you, failing which, the Company will be entitled to make such adjustments as it may deem necessary towards the foregoing from the Final Amount. The Company shall be entitled to deduct from the Final Amount any amount owed by you to the Company (including any advance or loan availed by you from the Company or any other dues).

2. Taxes: You will be responsible for the applicable tax, if any and the payment of any amounts referred to in this Relieving Form will be after deduction of any applicable taxes.

3. Provident Fund: You will be responsible for the transfer or credit, as the case may be, of any balances in your provident fund account (as well as any other social security account), if established, in accordance with the prevailing practices and as required under law.

4. Business Expenses: The Company will reimburse any outstanding approved business and benefits related claims incurred by you on or before the Release Date. These (if any) will be credited to your bank account upon submission of the original receipts by you, with the required approvals and subject to terms and conditions of the applicable policy. You are required to submit these claims, along with the original receipts immediately. The reimbursement of any claims, whether approved or otherwise by the Company, remains subject to the full re-payment of the Joining Bonus by you to the Company, immediately upon the receipt of this Relieving Form.

5. Handover of assets: You shall deliver to the designated representative of the Company all correspondence, documents and property of the Company that are currently in your possession or control, including but not limited to all laptops and, badges, mouse, headphones, access cards, visiting cards, and all computer data files and records and any printouts or copies of any documents belonging to the Company, its customers/clients, vendors and business or its related companies immediately along with a written undertaking that no Company assets remain in your possession.



6. Continuing Obligations: You are reminded that even though your employment with the Company will end on the Release Date, you agree that, all of the terms and conditions of your employment that are intended to survive the termination will continue to remain valid, including, those relating to confidentiality and, except to the extent the Company specifically releases you in writing from your obligations in relation to keeping confidential specific Company information: (i) you will be required to keep confidential all Company information (including the terms and conditions of this Relieving Form) and comply with all other obligations that are meant to survive the cessation of your employment; and (ii) you must not directly or indirectly, promote yourself or be involved as an employee, owner, consultant, promoter, director or otherwise with any business which requires you to disclose or use directly or indirectly the confidential information or trade secrets of the Company or deviate from your subsisting confidentiality obligations towards the Company.

7. Confidential Data:

(7.1) For the purposes of this Agreement 'Confidential Information' in relation to the Company means:

- I. trade secrets,
- II. lists or details of its suppliers, their services, or customers and the services and their terms of business.
- III. prices charged to and terms of business with clients,
- IV. marketing plans and revenue forecasts,
- V. any proposals relating to the future of Company or any of its business or any part thereof,
- VI. details of its employees and officers and of the remuneration and other benefits paid to them,
- VII. information relating to business matters, corporate plans, management systems, investments, finances, accounts, marketing or sales of any past, present or future products or service, processes, inventions, designs, know how, discoveries, technical/financial specifications and other technical or financial information relating to the creation, production or supply of any past, present or future products or service of the Company, any information given to the Company in confidence by clients/customers, suppliers or other persons and any other information (whether or not recorded in documentary form, or on computer disk or tape) which is confidential or commercially sensitive and is not in the public domain, and
- VIII. any other information which is notified to you as confidential.



(7.2) You shall not, except as required by law, use, divulge or disclose to any person any Confidential Information, which may have come to your knowledge at any time during the course of your employment with the Company. This clause will cease to apply to information which enters the public domain other than (directly or indirectly) through your act, omission, negligence, or fault.

8. No further association/representation: On and from the Release Date, you should not make any representations to any third person, entity, or corporation for or on behalf of the Company or its affiliates, including by using the name or the logo of the Company or its affiliates. For the avoidance of doubt, you agree that you will not interact or communicate, in any manner whatsoever, with the employees, customers, vendors and/or service providers of the Company in connection with the affairs of the Company.

9. Non-disparagement: You should not make any adverse written or oral statement or take any action or inaction, directly or indirectly, which you know or reasonably should know to be disparaging or negative concerning the Company and/or its affiliates (and/or their officers/directors) publicly or otherwise. You should also refrain from suggesting to anyone that any written or oral statements (including any statements made on a no names basis) be made which you know or reasonably should know to be disparaging or negative concerning the Company and/or its group companies, or from urging or influencing any person to make any such statement.

10. Non-Solicitation Obligations: You shall not for a period of Twelve (12) months from the Release Date, directly or indirectly (through an affiliate), as an individual, employee, consultant, independent contractor, partner, shareholder, unit holder, member or in association with any other person, or in any other capacity, whether for profit or otherwise:

Employ as an employee or retain as a consultant any person (including individual, firm, corporation or other form of entity) who is then or at any time prior to the date of the purported solicitation was, an employee of or exclusive consultant to the Company or its affiliates, or persuade or attempt to persuade any employee of, or exclusive consultant to, the Company or an affiliate, to leave the employment of, or engagement with, the Company or the affiliate or to become employed as an employee or be retained as a consultant by any other person.



You acknowledge that (a) the type and periods of restriction imposed herein are fair and reasonable and are reasonably required in order to protect and maintain the legitimate business interests and the goodwill associated with the business in any country in which the Company and its affiliates, conduct business; and (b) the time periods and the scope provided herein have been specifically agreed to.

11. Indemnity: You shall indemnify and hold the Company and/or any of its group companies harmless against any and all consequences of any actions taken by you during your employment with the Company or at any time before or after such period except in respect of actions taken under the express written authority of the duly authorized management of the Company.

12. Jurisdiction: This Agreement shall be governed by Indian law. The courts at New Delhi only shall have exclusive jurisdiction in the event of any dispute arising between you and the Company in respect of or under this Agreement. You hereby agree to unconditionally and unequivocally submit to such exclusive jurisdiction of the courts at New Delhi as envisaged hereinabove.

Kindly return a copy of this relieving Form after signing below. We wish you all the best in your future endeavours.

Yours sincerely,

For **RZOLUT Datastream Pvt. Ltd.**

DocuSigned by:

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Sarabjeet Singh
Director
Date: 19 September 2025

Acknowledgement and Acceptance

I acknowledge receipt of this letter and confirm my full and voluntary acceptance of the terms herein before stated by the Company.

Signed by:

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Full Name: Ms. Anushree Saha
Date: 9/19/2025