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### Exit Formalities | Vanshika Sood ( Z32090 ) Inbox x

**hr** <hr@zomato.com> 18 Apr 2025, 16:14  
to hr, me, Vanshika, Nitisha

Hi Vanshika,

Your resignation request (dated 18-Apr-2025) has been approved and your **last working date will be 18-Apr-2025**. Thank you for your contribution!

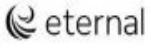
Request you to go through the below email for detailed next steps & important dates for your Full & Final (F&F) settlement.

Also, as part of your exit formalities, the necessary clearances have been triggered on Zoho People. You can view the status of each clearance in the Exit Management module on Zoho People. You will also receive an email notification on your personal email ID as and when a clearance is closed on Zoho People.

**Please note that your official email address, Slack, internal tools and laptop login access will be revoked at 7pm on 18-Apr-2025.**

Kindly note, once your access is revoked and your account is deactivated, we will be unable to retrieve or reactivate your access including information on the laptop drive.

**Mandatory: Please complete the below mentioned formalities before your last working day for your F&F payout:**



**ETERNAL LIMITED**  
(Formerly known as Zomato Limited)  
Ground Floor 12A, 94 Meghdoot,  
Nehru Place, New Delhi-110019

**Statement of Full & Final Settlement of Accounts - June 2025**

<b>Employee Code</b>	Z32090	<b>PF Number</b>	GNGGN0031492000002 9897	<b>Master Salary</b>	
<b>Employee Name</b>	Vanshika Sood	<b>PAN</b>	PGLPS2182H	BASIC SALARY	16667.00
<b>Designation</b>	ASSOCIATE	<b>Date of Joining</b>	16/09/2024	HOUSE RENT ALLOWANCE	8334.00
<b>Location</b>	Gurgaon	<b>Date of Leaving</b>	18/04/2025	Children Education Allowance	200.00
<b>Department</b>	Customer Delight	<b>No. of Days Worked</b>	0	Children Hostel Allowance	600.00
<b>Employment Category</b>	FULLTIME	<b>Notice Pay Days</b>	0	SPECIAL ALLOWANCE	5732.33
<b>LOP Days</b>		<b>Leave Encashment Days</b>	2.33	<b>Total</b>	31533.33
		<b>Last Regular Processed</b>	March 2025		
		<b>Global Date Of Joining</b>	16/09/2024		
		<b>Regime Type</b>	New Regime		

EARNINGS		DEDUCTIONS	
PARTICULARS	AMOUNT(INR)	PARTICULARS	AMOUNT(INR)
		OTHER DEDUCTION	608.00
<b>Total Earnings</b>	<b>0.00</b>	<b>Total Deductions</b>	<b>608.00</b>
<b>Net Pay</b>	<b>-608.00</b>		

I hereby confirm the receipt of the DD/Cheque No. .... Dt..... for INR (-)ve -608.00 (six hundred and eight) towards your full and final settlement amount due to be paid to ETERNAL LIMITED

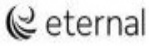
Place :

Signature of the employee

Date:20/06/2025

Fri Jun 20 09:43:04 IST 2025

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**ETERNAL LIMITED**  
(Formerly known as Zomato Limited)  
Ground Floor 12A, 94 Meghdoot,  
Nehru Place, New Delhi-110019

**Statement of Full & Final Settlement of Accounts - June 2025**

**Income Tax Computation Statement**

<b>Employee Code</b>	Z32090	<b>Employee Name</b>	Vanshika Sood	<b>Date of Leaving</b>	18/04/2025
<b>Employee PAN</b>	PGLPS2182H	<b>Gender</b>	Female	<b>Company TAN</b>	DELZ01684E
<b>Date of Birth</b>	31/01/2004	<b>Assessment Year</b>	2026-2027	<b>Company PAN</b>	AADCD4946L
<b>Date of Joining</b>	16/09/2024	<b>Financial Year</b>	2025-2026	<b>Month</b>	June-2025
<b>Regime Type</b>	New Regime	<b>Global Date Of Joining</b>	16/09/2024		

Heads Of Income	Actual	Projected	Total
<b>Income from Salary</b>			
Basic Salary	10000.00	0.00	10000.00
House Rent Allowance	5000.00	0.00	5000.00
Children Education Allowance	120.00	0.00	120.00
Children Hostel Allowance	360.00	0.00	360.00
Special Allowance	3439.40	0.00	3439.40
Leave Encashment	1294.00	0.00	1294.00
<b>Perquisites</b>			0.00
<b>Profits in lieu of salary</b>			0.00
<b>Previous Employer Income</b>			0.00
<b>Gross Salary</b>	20213.40	0.00	20213.40
<b>Less Exemption U/s 10</b>			0.00
<b>NetSalary</b>			20213.40
<b>Less Deduction U/s 16</b>			20213.40
<b>Tax on Employment</b>			0.00
<b>Net Taxable Salary</b>			0.00
<b>Income/(Loss) from House Property</b>			0.00
<b>Income from Other Sources</b>			0.00
<b>Gross Total Income</b>			0.00
<b>Less Deduction U/s VI A</b>			0.00
<b>Taxable Income</b>			0.00
<b>Taxable Income (Rounded Off)</b>			0.00
<b>Tax Payable on Total Income</b>			0.00
<b>Less Relief U/s 87</b>			0.00
<b>Tax Payable</b>			0.00
<b>Add Surcharge</b>			0.00
<b>Add Cess</b>			0.00
<b>Total Tax Payable</b>			0.00
<b>Total Tax Payable(Rounded Off)</b>			0.00
<b>Less Tax Recovered Till Previous Month</b>			0.00
<b>Tax Deducted at Source (TDS)</b>			0.00
<b>Tax Collected at Source (TCS)</b>			0.00
<b>Balance Tax to be Deducted</b>			0.00
<b>Tax Deducted Current Month</b>			0.00
<b>Balance Tax Payable for remainig 9 months</b>			0.00
<b>Monthly Tax (Balance Tax / Remaining Months)</b>			0.00

**Note:**

Fri Jun 20 09:43:04 IST 2025

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**Income Tax Computation Statement**

Employee Code	Z32090	Employee Name	Vanshika Sood	Employee PAN	PGLPS2182H
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Exemption U/s 10	Amount
<b>Total</b>	<b>0.00</b>

Perquisites	Amount
<b>Total</b>	<b>0.00</b>

Deduction under Chapter VI A	Declared	Actual

Other Income / (Losses)			
Section	Description	Declared	Actual

Rent Paid Details			
From Date	To Date	Rent/Month	Metro

Company Lease Accommodation			
From Date	To Date	Rent/Month	Metro

Previous Employment Details			
Category	Components	Declared	Actual

**Note:**

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15-May-2025

**TO WHOM IT MAY CONCERN**

This is to certify that **Vanshika Sood (Z32090)** was working at Eternal Limited from **16-Sep-2024** to **18-Apr-2025**. The last designation held by them was **Associate** in the **Customer Delight** team.

We thank them for their contribution and wish them the very best in all their future endeavors.

**For and on behalf of Eternal Limited,**

*Daminee!!*

Daminee Sawhney  
VP, Operations