

NUMAAN DHAR

Underwriter

+91-7006653132



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Delhi, India



SUMMARY

Dynamic financial operations professional with a background in business consulting, finance and underwriting. Strong analytical and communication skills with a passion for delivering exceptional results.

EDUCATION

Bachelor Of Business Administration

Marketing & Hr
University of Kashmir

Masters Of Business Administration

Financial Management
University of Kashmir. 2021 - 2023

- Strong organizational and time-management skills
- Exceptional communication and interpersonal skills
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Experience in managing budgets and handling financial documents

CERTIFICATIONS

- Diploma in Computer Applications
NIELIT 2018-2019
- Basics of finance
HP Foundation 2021
- Mutual Funds
BSE Institute Limited 2023

PROFESSIONAL EXPERIENCE

Underwriter - Process associate

Genpact | Dec 2024-Present

- Process transaction for underwriting support teams
- Prioritise transactions according to documented guidelines to meet SLA
- Accurately maintain and record data for production
- Investigation of the policies.

Risk analysts-Intern

JK Bank Financial Services | Dec 2022 - Feb 2023

- Analysed daily trading and market trends to identify investment opportunities at JK Bank Financial Service.
- Developed and implemented effective customer relationship management strategies to enhance client satisfaction and retention.
- Identified potential risks associated with investment portfolios and trading activities.

Business Consultant- Intern

Corpplus Management Consultancy | Feb 2022- May 2022

- Enhanced client service strategies significantly, leading to improved customer satisfaction.
- Spearheaded team project, focusing on efficient and effective solution delivery.
- Translated client requirements into actionable, successful business strategies.
- Achieved remarkable team performance with members consistently