



20-Mar-2025

Ms. Bhawna Passi  
OHR ID -703318404  
Process Developer

L-4 3rd Floor, Shastri Nagar Ashok Vihar North West, 110052

Dear Bhawna,

This bears reference to your resignation dated 14-JAN-2025. We accept your decision with regret.

As per Genpact Policy and basis the agreed relieving date, you stand relieved from the services of the organization on the close of business hours on 14-MAR-2025.

During your tenure from 04-MAR-2022 to 14-MAR-2025 , your contribution to the company has been appreciated.

The settlement amount (if payable) as computed by the Genpact Payroll Team would be credited to your salary account as per the payroll records.

We wish you all the best for your future endeavors.

Note: It is recommended to keep your current salaried bank account active for a minimum of 1 year from your date of relieving to ensure fast and hassle-free transactions by the company.

Yours Sincerely,  
For and on behalf of Genpact India

**Anamita Basu**  
**Human Resources**  
*For any query pls.contact*  
[hr.helpdeskexit@gempact.com](mailto:hr.helpdeskexit@gempact.com)

**Genpact India Private Limited**

DLF City, Phase V, Sector 53,  
Gurgaon - 122002, Haryana, India.  
T +91 124 283 2000; F +91 124 402 2674

**CIN:** U73100DL2005PTC307363

**Regd. Off.:** Genpact India Private Limited  
12A (Ground Floor) Prakash Deep Building 7  
Tolstoy Marg New Delhi-110001

[www.genpact.com](http://www.genpact.com)



**Genpact India Private Limited**  
**12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA**  
**Payslip for the Month of November-2024**

D.O.J	04-March-2022	OHRID	703318404
SB A/C No	015501544271	Name	MS. Bhawna Passi
Paid Period	30	Designation	Process Developer
PAN	DFBPP5246E	Location	Gurgaon Badshahpur -IN Office
PF No	PY/KRP/0045053/000/0122265	UAN Number	101411261001

Earnings			Deductions		
Description	Monthly	Arrears	Total	Description	Amount
BASIC	21250	685	21935	PF	2632
HRA	10625	263	10888	Haryana LWF	31
CONV ALLOW	8125	0	8125		
VIC	7000	0	7000		
Gross Earning	47000	948	47948	Gross Deduction	2663

**Net Pay 45285 (Rupees Forty-Five thousand two hundred and eighty five only)**

Income Tax Worksheet for the Financial Year APR-2024 to MAR-2025

Earnings		Deductions Under Chapter VI-A		HRA Calculations	
Basic	263220			Rent Paid	0
HRA	130656			From	
CONV	97500			To	
VIC	84000				
Gross Salary	575376			HRA Exempted	0
Deductions				RFA Calculation	
Professional Tax	0			Rent Paid	0
Standard Deduction	50000	Investments under Chapter VI-A	0	From	
Gross Total Income	525376			To	
Deductions under Chapter VI-A	0	Deductions Under 80CCE	0	Taxable RFA	0
Taxable Income	525376			Furniture Cost	
Income Tax Liability	0	Investment Under 80C		Taxable Furniture Perk	0
Surcharge	0	PF	30600		
Health and Education Cess	0				
Net Tax	0				
Tax Deducted till - April	0	Total Investment Under 80C	30600		
Tax to be deducted	0				
Tax deducted for this month	0				
Revised Tax/Month	0				

**REMINDER : Please Quote your OHRID in all future correspondence with payroll.**

**Genpact India Private Limited**  
**12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA**  
**Payslip for the Month of October-2024**

D.O.J	04-March-2022	OHRID	703318404
SB A/C No	015501544271	Name	MS. Bhawna Passi
Paid Period	31	Designation	Process Developer
PAN	DFBPP5246E	Location	Gurgaon Badshahpur -IN Office
PF No	PY/KRP/0045053/000/0122265	UAN Number	101411261001

Earnings				Deductions	
Description	Monthly	Arrears	Total	Description	Amount
BASIC	21250	0	21250	PF	2550
HRA	10625	0	10625	Haryana LWF	31
CONV ALLOW	8125	0	8125		
VIC	7000	0	7000		
<b>Gross Earning</b>	<b>47000</b>	<b>0</b>	<b>47000</b>	<b>Gross Deduction</b>	<b>2581</b>

**Net Pay 44419 (Rupees Forty-Four thousand four hundred and nineteen only)**

**Income Tax Worksheet for the Financial Year APR-2024 to MAR-2025**

Earnings		Deductions Under Chapter VI-A		HRA Calculations	
Basic	255000			Rent Paid	0
HRA	127500			From	
CONV	97500			To	
VIC	84000				
Gross Salary	564000			HRA Exempted	0
Deductions				RFA Calculation	
Professional Tax	0			Rent Paid	0
Standard Deduction	50000	Investments under Chapter VI-A	0	From	
Gross Total Income	514000			To	
Deductions under Chapter VI-A	0	Deductions Under 80CCE	0	Taxable RFA	0
Taxable Income	514000			Furniture Cost	
Income Tax Liability	0	Investment Under 80C		Taxable Furniture Perk	0
<b>Surcharge</b>	<b>0</b>	<b>PF</b>	<b>30600</b>		
Health and Education Cess	0				
Net Tax	0				
Tax Deducted till - April	0	Total Investment Under 80C	30600		
Tax to be deducted	0				
Tax deducted for this month	0				
Revised Tax/Month	0				

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**Genpact India Private Limited**  
**12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA**  
**Payslip for the Month of September-2024**

D.O.J	04-March-2022	OHRID	703318404
SB A/C No	015501544271	Name	MS. Bhawna Passi
Paid Period	30	Designation	Process Developer
PAN	DFBPP5246E	Location	Gurgaon Badshahpur -IN Office
PF No	PY/KRP/0045053/000/0122265	UAN Number	101411261001

Earnings			Deductions		
Description	Monthly	Arrears	Total	Description	Amount
BASIC	21250	685	21935	PF	2632
HRA	10625	263	10888	Haryana LWF	31
CONV ALLOW	8125	0	8125		
VIC	7000	0	7000		
<b>Gross Earning</b>	<b>47000</b>	<b>948</b>	<b>47948</b>	<b>Gross Deduction</b>	<b>2663</b>

**Net Pay 45285 (Rupees Forty-Five thousand two hundred and eighty five only)**

**Income Tax Worksheet for the Financial Year APR-2024 to MAR-2025**

Earnings		Deductions Under Chapter VI-A		HRA Calculations	
Basic	263220			Rent Paid	0
HRA	130656			From	
CONV	97500			To	
VIC	84000				
Gross Salary	575376			HRA Exempted	0
Deductions				RFA Calculation	
Professional Tax	0			Rent Paid	0
Standard Deduction	50000	Investments under Chapter VI-A	0	From	
Gross Total Income	525376			To	
Deductions under Chapter VI-A	0	Deductions Under 80CCE	0	Taxable RFA	0
Taxable Income	525376			Furniture Cost	
Income Tax Liability	0	Investment Under 80C		Taxable Furniture Perk	0
<b>Surcharge</b>	<b>0</b>	<b>PF</b>	<b>30600</b>		
Health and Education Cess	0				
Net Tax	0				
Tax Deducted till - April	0	Total Investment Under 80C	30600		
Tax to be deducted	0				
Tax deducted for this month	0				
Revised Tax/Month	0				

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