

# MOHD KASHIF



+91 8448723466



Kashifzerodha@gmail.com



R-247, Joga Bai Ext, Okhla, New Delhi 110025

Experienced in GST registration, return filing, and Import-Export Code (IEC) registration, assisting businesses with tax compliance and regulatory requirements. Seeking to apply my skills in a professional setting to streamline financial processes and ensure smooth tax management.

## Experience

Jan 2022-Dec 2024

### Freelance GST Consultant (Self-Employed)

- Assisted clients with GST registration and filing, ensuring compliance with tax regulations.
- Managed GST return filings, including accurate tax calculations and timely submissions.
- Provided guidance on Import-Export Code (IEC) registration, helping businesses obtain necessary certifications.
- Advised clients on GST compliance, tax planning, and regulatory updates.

## Education

IME , Sahibabad

2018 - 2021

B.COM

Jamia Millia Islamia

2015 - 2017

Higher Secondary school - Commerce

## Language

English (Fluent)

Hindi (Native)

## Skills

- Analytical Thinking
- Attention to Detail
- Technical Literacy
- Adaptability
- Communication Skills