

MUSKAN PANDEY

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EDUCATION

Institution	Course/ Examination	Year	GPA/%
Miranda House, University of Delhi	B.A. (hons) Economics	2021-2024	7.203
Nosegay Public School	(CBSE) (Class XII)	2021	98.4%
Shiksha Bharati Senior Secondary School	(CBSE) (Class X)	2019	94.8%

ADDITIONAL COURSES AND CERTIFICATIONS

1. Introduction to Financial Modelling.
2. The Complete Financial Analyst Course 2025.
3. Certificate in English typing.

INTERNSHIPS

Company Name- Peershala (Toptrove Foundation)

Duration (18 March'23 - 26 June'23)

Intern role- Research and Content writing intern

1. Produced 10+ articles per week, increasing audience engagement by 20%.
2. Contributed insights in 15+ team meetings, leading to improved content strategy and efficiency
3. Compiled and analyzed performance data from 50+ articles, optimizing content strategy for a 15% increase in engagement.
4. Created 10+ social media posts weekly, boosting audience reach by 25%.
5. Recognized as Intern of the week' for achieving the hi among 20 intern.

CONFERENCES AND WEBINARS

1. **IFORTIS WORLDWIDE- #Upskillingtheglobalworkforce Initiative**

Duration- June 2023

- Participated in discussions focused on professional growth and global workforce development.
- Received a Certificate of Appreciation for contributions to this initiative.

2. **GIT AND GIT HUB WEBINAR- Peershala**

Duration- June 2023

- Learned how collaboration, sharing of coding files takes place under GitHub.
- Received a Certificate of Participation for active engagement and learning.

Skills

TECHNICAL SKILLS

- MS Office (Excel, Word, PowerPoint)
- SQL
- Typing speed: 36 WPM

SOFT SKILLS

- Analytical thinking
- Problem solving
- Team collaboration