

Acharya, Shubhayu

From: Kant, Shri
Sent: Tuesday, February 4, 2025 6:06 PM
To: Acharya, Shubhayu
Cc: Bakshi, Ishita
Subject: RE: Resignation From the Post of AML Analyst

Hi Shubhayu,

We acknowledge the receipt of your resignation email dated 31-01-2025. We will discuss the next steps and the transition plan with you in our 1-on-1 next week. In the interim, please maintain your regular work schedule and responsibilities, ensuring that all deliverables and performance standards are met without disruption.

We request that you maintain strict confidentiality regarding your resignation within the organization. We will communicate this information through official channels at an appropriate time.

As per your employment contract, your notice period is for two months, your last working day would be 31-03-2025. In accordance with our internal guidelines, we advise you not to take leave during this transition period.

Thank you for all your work during your time at JBS.

Please feel free to reach out to me in case of any clarification.

Thanks & Regards

Shri Kant

Team Leader – AML & Sanctions Screening
JLL Business Services India
Jones Lang LaSalle Property Consultants India Pvt Ltd
M: +91 9971693060
shri.kant@ap.jll.com
jll.co.in

From: Acharya, Shubhayu <Shubhayu.Acharya@jll.com>

Sent: Friday, January 31, 2025 9:19 PM

To: Kant, Shri <Shri.Kant@jll.com>

Cc: Bakshi, Ishita <Ishita.Bakshi@jll.com>

Subject: Resignation From the Post of AML Analyst

Hi Shri,

I hope all is well.

I am writing to formally notify you of my resignation from the position of AML Analyst at JLL, effective 31st January 2025 (Friday). In accordance with company policy, I will be serving a 60-day notice period, with my last working day being 31st March, 2025 (Monday).

I am grateful for the opportunities for professional growth and development that JLL has provided me during my tenure. Please let me know how I can assist in ensuring a smooth transition of my responsibilities.

Thanks and regards,
Shubhayu Acharya
Analyst – AML India
JLL Business Services India
Jones Lang LaSalle Property Consultants India Pvt Ltd
shubhayu.acharya@jll.com
jll.co.in